

For office use:

	<b>RP</b>		\$
Tracking No.		Permit No.	Fee Received

# Road Permit Application

**1. APPLICANT AND LANDOWNER INFORMATION:** Print the names and contact information of all persons or companies with right, title or interest in the property associated with this application OR the persons or companies with prior legal authority to represent the landowners in land use matters. Persons with "right, title or interest" are those listed on any deed, lease or sales contract for the property. If a designated agent without prior legal authority will be representing the applicant, see Question 14.

Applicant Name(s)*	Daytime Phone	FAX (if applicable)	
Name of Representative (if applicable)		Email (if applicable)	
Address	Town	State	Zip Code
*If the applicant(s) listed above is NOT the landowner, please complete the landowner information below and then explain on what legal authority you are able to apply for permits on the landowner's behalf: _____ Submit as part of <b>Exhibit B</b> , authority from the landowner to represent them in all land use matters.			
Landowner Name(s)	Daytime Phone	FAX or Email (if applicable)	
Address	Town	State	Zip Code

## 2. PROPERTY LOCATION AND PROPERTY DETAILS

Township, Town or Plantation(s)	County		
Tax Information (check tax bill) Map: _____ Plan: _____ Lot: _____ Map: _____ Plan: _____ Lot: _____ Map: _____ Plan: _____ Lot: _____	Type of Ownership <input type="checkbox"/> Owned <input type="checkbox"/> Easement <input type="checkbox"/> Lease <input type="checkbox"/> Right-of-way (ROW) <input type="checkbox"/> Other _____	Lot Size (in acres, or in square feet if less than 1 acre)	
All Zoning within 500 feet of the Project Site (check LUPC map)	Zoning at Project Site		
Nearest Roadway	Nearest Waterbody		

## 3. ACCESS TO THE PROJECT SITE

<p>a. Is existing access to the project site limited in any way (i.e. seasonal road closures or temporary access only) ..... <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, attach any legal restrictions as part of <b>Exhibit B</b> and explain the limitations below:</p>          <p>b. Are you constructing a road or trail entrance or changing a current entrance in a way that will increase traffic volume, or create a safety or drainage concern regarding a State or State-Aid Highway? ..... <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, you must submit <b>Exhibit J: Entrance Permit</b>. Note: If your property is located along a County or Town/Plantation Road, you should check with that office before submitting this application to see what is required.</p>
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**4. PROJECT DESCRIPTION**

Explain, in detail, the activity which you are proposing, the purpose of the project, and why the project is needed. *Example: Construct 2 miles of 14 ft. wide logging road with gravel travel surface to access timber harvest area within a P-RR subdistrict. (Attach additional 8 1/2" by 11" paper if necessary.)*

**5. PROPOSAL DETAILS**

**a. Project Type - See Instructions page 1 for definitions (check all that apply)**

- Land Management Road Construction       Recreational Trail  
 Change of Use (Explain): \_\_\_\_\_  
 Other (Explain): \_\_\_\_\_

Type of Use:     Public     Private     Otherwise Restricted (Explain) \_\_\_\_\_

Road Name (if applicable): \_\_\_\_\_ Date of Original Construction (if applicable) \_\_\_\_\_

Total Length (feet/miles)	Travel width (feet)	Right-of-way width (feet)	Average sustained grade (%)	Maximum sustained grade (%)	
Type of wearing surface	Depth of wearing surface (inches)		Type of Base Material	Depth of Base (feet/inches)	
<b>b. Road Setbacks &amp; Slope</b> (for nearest, non-crossings)	Distance (feet)	Average slope(%) between road and nearest waterbody	<b>c. Other Road Features</b>	Number of	Average width x length
Lake or Pond			Turnouts		
River or Stream			Other Cleared Areas		
Wetland					
Ocean / Tidal Waters					

**d. General Road Standards: (for all roads)**

Will the road be constructed in accordance with the standards of Chapter 27, Section 5? .....  YES  NO  
**If NO**, identify which standard(s) would not be met, briefly explain why, and explain how the road will be constructed in a manner which produces no undue adverse impact upon the resources and uses in the area.

**6. WATER AND WETLAND CROSSINGS**

Will the proposed road and/or trail cross any rivers, streams, brooks, wetlands or other waterbodies? .....  YES  NO


**If NO**, continue to Question 8; **If YES**, please answer the following questions.

- a. What type of water crossing(s) will you install?     Round Culvert     Box Culvert     Arch Culvert     Bridge  
 Other (Explain) \_\_\_\_\_
- b. Will any water crossings include crossings of Atlantic salmon habitat watersheds? .....  YES  NO  
**If YES**, you should contact the Department of Marine Resources, Bureau of Sea-Run Fisheries and Habitat by phone at (207) 287-9972 or by mail at Department of Marine Resources 172 State House Station, Augusta, ME 04333-0021 to prior to finalizing your plans for the crossing.

*Question 6 is continued on the next page...*

**6. WATER AND WETLAND CROSSINGS** (continued from previous page)

- c. Will all water and wetland crossings be constructed in accordance with the standards of Chapter 27 Section 5? .....  YES  NO  
**If NO**, explain how the crossing will be constructed in a manner which produces no undue adverse impact upon the resources and uses in the area.

 For crossings of major flowing waters, water crossings that do not meet standards and other water crossings which require a permit in the Subdistrict (i.e. P-RR or P-FP), you should also complete a Bridge Construction Permit Application and submit it with this application. The MFS will review both as one Road Construction Permit Application. You need only submit one application fee.

**7. ALTERING LAND AND WETLAND ALTERATION**

- a. Will your proposal alter a total of one acre or more of land area, whether upland or wetland? .....  YES  NO  
**If YES**, you must also complete **Exhibit G: Erosion and Sedimentation Control Plan** **AND LUPC Supplement S-3: Requirements for Wetland Alterations**.
- b. Will your proposal alter any amount of land that is mapped P-WL Subdistrict, or any ground below the normal high water mark of any lake, pond, river, stream, or intertidal area? .....  YES  NO  
**If YES**, you must also complete **LUPC Supplement S-3: Requirements for Wetland Alterations**. LUPC supplement forms are available online at [www.maine.gov/dacf](http://www.maine.gov/dacf), click on the Planning tab for the LUPC page.

**8. CONSTRUCTION IN FLOOD PRONE AREAS**

Is your proposed activity located within a mapped P-FP (Flood Prone Area Protection) Subdistrict, a mapped FEMA (Federal Emergency Management Agency) flood zone, or an unmapped area prone to flooding?

- |   |                                      |                              |                             |
|---|--------------------------------------|------------------------------|-----------------------------|
| } | FEMA Flood Zone .....                | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|   | P-FP Subdistrict.....                | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
|   | Unmapped Area Prone to Flooding..... | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

**9. SEDIMENTATION AND EROSION CONTROL**

- a. What is the anticipated starting date of the project? \_\_\_\_\_ and estimated completion date \_\_\_\_\_

*Question 9 is continued on the next page...*

**9. SEDIMENTATION AND EROSION CONTROL** *(continued from previous page)*

- b. Describe any site preparation that will be required, including access for materials and equipment.
  
- c. Provide a detailed description of temporary and permanent sedimentation and erosion control measures you propose to protect the project site and the area surrounding your project, both during and after construction. *(Attach additional 8 1/2" by 11" paper if necessary.)*
  
- d. Provide a detailed description of all temporary and permanent provisions for drainage including culverts, water bars, drainage ditches, settling basins, etc., and provisions for the continued maintenance of these structures. *(Attach additional 8 1/2" by 11" paper if necessary.)*
  
- e. How will the roadways be designed to minimize the use of ditching, cuts and fills?
  
- f. What site-specific best management practices will be used to ensure that existing and proposed roadways do not create erosion or safety problems? Include a description of any measures proposed to be used if road construction will be conducted during saturated or frozen conditions.
  
- g. If the proposed road is anticipated to be closed out or put to bed at a later date, explain when, and how it will be closed out.
  
- i. What provisions will be made for continued maintenance of any proposed roadways?

**10. ADDITIONAL INFORMATION**

State any additional facts regarding this application that you feel may further explain your proposal or assist the MFS in its review of your application. *(Attach additional 8 1/2" by 11" paper if necessary.)*

**10. ADDITIONAL INFORMATION** (continued from previous page)

**11. APPLICANT SIGNATURE (REQUIRED) AND AGENT AUTHORIZATION (OPTIONAL)**

If you have a designated agent, print his/her legal name and contact information below. Agents are persons acting on the applicant's behalf (such as realtors, attorneys, or contractors). If you have a designated agent, provide the requested information.

Agent Name	Daytime Phone	FAX (if applicable)	
Mailing Address		Email (if applicable)	
Town	State	Zip Code	

I have personally examined and am familiar with the information submitted in this application, including the accompanying exhibits and supplements, and to the best of my knowledge and belief, this application is complete with all necessary exhibits. I understand that if the application is incomplete or without any required exhibits that it will result in delays in processing my permit decision. The information in this application is a true and adequate narrative and depiction of what currently exists on and what is proposed at the property. I certify that I will give a copy of this permit and associated conditions to any contractors working on my project. I understand that I am ultimately responsible for complying with all applicable regulations and with all conditions and limitations of any permits issued to me by MFS. If there is an Agent listed above, I hereby authorize that individual or business to act as my legal agent in all matters relating to this permit application.

Please check **one** of the boxes below: (see "Accessing the Project Site for Site Evaluation and Inspection" just prior to the application form)

I authorize staff of the Maine Forest Service to access the project site as necessary at any reasonable hour for the purpose of evaluating the site to verify the application materials I have submitted, and for the purpose of inspecting for compliance with statutory and regulatory requirements, and the terms and conditions of my permit.

I request that staff of the Maine Forest Service make reasonable efforts to contact me in advance to obtain my permission to fully access the project site for purposes of any necessary site evaluation and compliance inspection.

**Caution: The person(s) signing below must demonstrate that they have a legal right to apply for this permit, either as the landowner, lease holder, or via a legal agreement or other written contract with the landowner (See Exhibit B).**

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_