

Date Received:

## APPLICATION FOR DRIVEWAY/ENTRANCE PERMIT



**Mid Coast Region 2**  
**98 Statehouse Station**  
**AUGUSTA, ME 04333**

**Application No.** \_\_\_\_\_

**Phone: (207)-624-8200 FAX 207-287-4753**

Application is hereby made to construct, change location, grade or use served by a driveway or entrance to property in accordance with Title 23 M.R.S.A. § 704 and §705.

**Section A**  
Property Owner Information

- 1. Land Owner's Name: \_\_\_\_\_ Phone# \_\_\_\_\_
- 2. Land Owner's Mailing Address: \_\_\_\_\_  
Address Town/City State Zip Code
- 3. Applicant or Agent's Name: \_\_\_\_\_ Phone # \_\_\_\_\_
- 4. Applicant/Agent Mailing Address: \_\_\_\_\_  
Address Town/City State Zip Code
- 5. Other contact information: \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

**Section B**  
Property Location Information

- 6. Directions to property: \_\_\_\_\_
- 7. Route No. \_\_\_\_\_ Road Name: \_\_\_\_\_
- 8. North  South East West – side of highway
- 9. City/Town: \_\_\_\_\_ County: \_\_\_\_\_
- 10. Distance from nearest intersection: \_\_\_\_\_ Name of Intersection: \_\_\_\_\_  
(estimated in tenths of a mile)
- 11. Nearest Utility Pole #: \_\_\_\_\_ Attach Survey Data (if available)
- 12. Map and Lot number \_\_\_\_\_ (**MUST** provide copy of tax map) Lot prior to May 25,2002? \_\_\_ Yes \_\_\_ No

**Proposed Location of Driveway/Entrance shall be staked and flagged by applicant.**

**Section C**  
Driveway/Entrance Information

- 13. Desired width of Driveway/Entrance: \_\_\_\_\_ Type of Surface: \_\_\_\_\_  
(feet) (gravel, pavement, etc.)
- 14. Will the development associated with this driveway/entrance have more than 10,000 square feet of impervious surface draining towards the highway? YES \_\_\_\_\_ NO \_\_\_\_\_ “Impervious surfaces” are the footprint of buildings, pavement, gravel, or other low-permeability or compacted surfaces, not including natural or man-made water bodies.
- 15. Does your property have an existing access? \_\_\_\_\_yes \_\_\_\_\_no (If no go to line 18)
- 16. If this is an existing access and you are changing its use, please describe \_\_\_\_\_  
Go to Section D.
- 17. If this is an existing access and you are physically modifying, please describe: \_\_\_\_\_  
Go to Section D.
- 18. Proposed Driveway/Entrance Purpose:  Single Family Residence  Home Business  Commercial/Industrial  
 Subdivision or Development  Multi-family with 5 or less units  Multifamily with more than 5 units  
 Retail  Office  School  Business Park  Mall  Other (explain) \_\_\_\_\_  
# employees/day \_\_\_\_\_ # customers/day \_\_\_\_\_ Busiest time of day \_\_\_\_\_ # of Lots \_\_\_\_\_

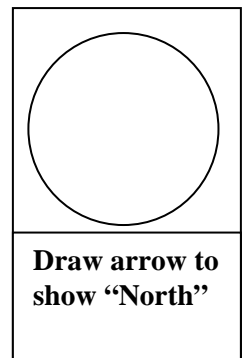
**Section D**  
Construction Information

- 19. Construction expected to begin on \_\_\_\_\_ and be completed on \_\_\_\_\_  
(date) (date)
- 20. Person/Company constructing entrance \_\_\_\_\_
- 21. Construction contacts name \_\_\_\_\_ Phone \_\_\_\_\_

Site Sketch or attach Site Plan

**THE OWNER HEREBY AGREES**

- 1) Provide, erect and maintain all necessary barricades, lights, warning signs and other devices to direct traffic safely while the work is in progress.
- 2) **At no time cause the highway to be closed to traffic.**
- 3) Where the drive/entrance is located within a curb, curb and gutter, and/or sidewalk section, completely remove the existing curb, curb and gutter, and/or sidewalk as may be required to create the drive/entrance and restore drainage. All driveways/entrances abutting sidewalk sections shall meet the requirements set forth in the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12132 et seq.
- 4) **Obtain, deliver to site and install any culverts and/or drainage structures necessary for drainage; the size, type and length of such culverts or structures shall be as specified in the permit pursuant to 23 M.R.S.A. § 705. All culverts and/or drainage structures shall be new.**
- 5) Complete construction of proposed driveway/entrance within twelve months of commencement of construction.
- 6) **COMPLY WITH ALL FEDERAL, STATE AND MUNICIPAL LAWS AND ORDINANCES.**
- 7) Not alter, without the express written consent of the MDOT, any culverts, drainage patterns or swales within MDOT right-of-way.
- 8) **File a copy of the approved driveway/entrance permit with the affected municipality or LURC, as appropriate, within 5 business days of receiving the MDOT approval.**
- 9) Shall construct and maintain the entrance side slopes to be no steeper than the adjacent roadway side slopes, but in no case to be steeper than 3 horizontal to 1 vertical, unless the side slope is behind existing roadway guardrail, in which case it shall be no steeper than 2 horizontal to 1 vertical.
- 10) **Notify the MeDOT(in writing) of a proposed change to use served by driveway/entrance when increase in traffic flow is expected to occur. This does not exempt the need for obtaining a Traffic Movement Permit (TMP) if trip generation meets or exceeds 100 passenger car equivalents (pce) during the peak hour of the day.**



**FURTHER CONDITION OF THE PERMIT:**

The owner shall assume the defense of, and pay all damages, fines, and penalties for which he/she shall become liable, and shall indemnify and safe harmless said Department, its representatives, agents and employees from liability, actions against all suite, claims, damages for wrongful death, personal injuries or property damage suffered by any person or association which results from the willful or negligent action or inaction of the owner/applicant/agent and in proceedings of every kind arising out of the construction and maintenance of said entrance(s), including snow removal. Nothing herein shall, nor is intended to, waive and defense, immunity or limitation of liability which may be available to the MDOT, their officers, agents or employees under the Maine Tort Claims Act or any other privileges and/or immunities provided by law.

The submission of false or misleading statements on or with this application, or the omission of information necessary to prevent statements submitted herein or herewith from being misleading, is a crime punishable under Chapter 19 of the Maine Criminal Code, and any permit issued in reliance thereon will be considered null and void without notice or further action by the Department.

Date Filed: \_\_\_\_\_

Signature of Owner \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

**By signing and checking this box I hereby certify that I have been granted permission from the property owner to act in their behalf.**