

Maine  
NBPTS Candidate Subsidy Agreement Form

I am accepting federal subsidy for participation in the National Board for Professional Teaching Standards process. I do so understanding and agreeing to the following conditions. They are:

1. I am certified and under contract to teach in a Maine public school, or in a Maine private school enrolling 60% or more students at public expense, in the area of my intended National Board Certification. I have three or more years' teaching experience.
2. I am aware that the time demand for my involvement in the NBPTS process could approach 400 hours.
3. I have not previously participated in the National Board process to the point of having submitted a portfolio for review.
4. Should I proceed in the process, but elect to withdraw, I understand that the funds expended on my behalf are non-refundable and this represents a significant loss from a very limited resource.
5. In my conversations with my superintendent regarding my participation in this program, I have expressly addressed the issue of released time that I could require during the course of my participation (up to three or four days).\*
6. I understand that the full cost of the certification process is \$2500 and I have already paid the non refundable \$65 application fee and the non-refundable \$500 initial fee. I understand that a subsidy in the amount of \$1250 will be applied directly to my NBPTS account and then I will be responsible for paying the \$750 balance.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ email: \_\_\_\_\_

NBPTS Candidate ID # : \_\_\_\_\_

\*Superintendent's Signature: \_\_\_\_\_ District: \_\_\_\_\_  
(Acknowledging understanding of #5 above)

Please return this completed form to:  
Connie Russell, NBPTS Subsidy Fund Administrator  
M. I. Wilson School  
353 Tuttle Road  
Cumberland, Maine 04021