MAINE REVENUE SERVICES
SECTION 12 - ELECTRONIC FUNDS TRANSFER

EFT Unit, Maine Revenue Services, 24 State House Station, Augusta, ME 04333-0024
Tel.: (207) 287-8276 Fax: (207) 287-6975 Email: ***efunds.transfer@maine.gov***
Visit Maine Revenue Services at *www.maine.gov/revenue*

READ THIS FIRST: You do not need to complete and submit "Section 12 - Electronic Funds Transfer Application" to pay sales and use tax, income tax withholding, unemployment compensation tax or individual income tax when you file on the internet using Maine *FastFile*. Simply go to the MRS web sit at ***www.maine.gov/revenue***, choose Maine *FastFile*, select the appropriate internet tax filing option, and follow the screen prompts. Only applicants who intend to use either the MRS ACH Teledebit telephone payment system or the ACH Credit payment method need to submit this application.

74. APPLICATION TYPE: ☐ **ACH TELEDEBIT** (Telephone Payment Method)

☐ **ACH CREDIT**

75. APPLICANT INFORMATION:

Legal Name(s): _____

Business Trade Name _____

Employer Identification Number _____ Contact Person's Name: _____

Social Security Number*: _____ Contact Phone Number: _____

Mailing Address: _____ Business Fax Number: _____

_____ Email Address: _____

_____

*Only sole proprietors should provide a social security number

76. FINANCIAL INSTITUTION:

Financial Institution Name: _____

Address: _____

_____

Telephone Number: _____

77. ACH DEBIT APPLICANTS ONLY: ***NOTE: You must provide a voided check or a letter from your bank certifying its RTN and your account number.***

Type of account: ☐ **Checking** ☐ **Savings** Bank Routing Number (RTN) _____ Account Number _____

CREDIT UNION CUSTOMERS: PLEASE HAVE YOUR CREDIT UNION VALIDATE THE CORRECT BANK ACCOUNT NUMBER TO USE FOR ACH (AUTOMATED CLEARING HOUSE) PURPOSES.

Are you a service bureau, tax preparer, or business that remits taxes on behalf of other companies?..... ☐ **Yes*** ☐ **No**

*If you checked "Yes" and funds will be withdrawn from your bank account rather than your client's bank account, you are not eligible for this payment system. You must use the ACH Credit Method (see below).

ACH Teledebit instructions will be provided by the Electronic Funds Transfer Unit.

78. ACH CREDIT APPLICANTS ONLY:

Are you a service bureau, a tax preparer, a third party withholder, or do you remit taxes for other companies?..... ☐ **Yes*** ☐ **No**

*If you checked "Yes" because you remit taxes for others to Maine Revenue Services, you only need to fill out one EFT application.

Persons applying for ACH Credit must be capable of initiating ACH credits in the required CCD+ and TXP formats.

ACH Credit instructions will be provided by the Electronic Funds Transfer Unit.

79. TAX PAYMENT TYPE: Electronic Funds Transfers are requested for the following:

Tax Payment Type	Tax Account ID Number

Attach a separate sheet if additional space is needed.

Office Use Only	

80. SIGNATURE: I certify that the information contained on this application is true, correct and complete to the best of my knowledge and belief. If I have completed the ACH Teledebit block 77 above, I authorize Maine Revenue Services to present debit entries to the bank account stated above upon the express authorization of this taxpayer for payments made to Maine Revenue Services.

This application must be signed by an owner, director, partner, officer or responsible party.

Signature	Title	Date	Phone

Please print or type your name

TTY Service (888) 577-6690

Please keep a copy of this application for your records.