



JOHNELIAS  
BALDACCI  
GOVERNOR

STATE OF MAINE  
MAINE REVENUE SERVICES  
INCOME/ESTATE TAX DIVISION  
P.O. BOX 1067  
AUGUSTA, MAINE 04332-1067

JEROME D. GERARD  
ACTING EXECUTIVE DIRECTOR

**PERSONAL WITHHOLDING EXEMPTION VARIANCE CERTIFICATE**

Complete this form if you want to claim more personal allowances for Maine withholding purposes than for federal withholding. Send this form to the address above.

\_\_\_\_\_  
FIRST NAME                      MIDDLE INITIAL                      LAST NAME                      SOCIAL SECURITY NO.

\_\_\_\_\_  
ADDRESS    CITY    STATE    ZIP CODE

Home Telephone Number (                      ) \_\_\_\_\_

Filing Status (married joint, single, etc.) \_\_\_\_\_

Number of exemptions you claimed on your last federal return \_\_\_\_\_

Number of personal allowances you currently claim less the allowances claimed for the child tax credit for federal withholding (Form W-4) \_\_\_\_\_

Number of personal allowances you currently claim for Maine withholding (Form W-4ME) \_\_\_\_\_

I request the following status for Maine withholding for tax year: \_\_\_\_\_

Marital Status \_\_\_\_\_

Number of Personal Allowances \_\_\_\_\_

Reason for change \_\_\_\_\_

REQUEST APPROVED

REQUEST REJECTED

Reason (if request is rejected) \_\_\_\_\_

\_\_\_\_\_  
OFFICIAL SIGNATURE

\_\_\_\_\_  
DATE

**NOTE:** This certificate is valid for only the year in which it is issued. A certificate must be submitted for each year a claim is made. Employee should provide completed form to Maine Revenue Services for approval. Once reviewed, two copies of the certificate will be mailed to the employee.

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Phone: (207) 626-8475

NexTalk: (888) 577-6690

Fax: (207) 624-9694

Email: withholding.tax@maine.gov