

## SECTION 01 10 00

### SUMMARY

#### **PART 1 - GENERAL**

##### 1.1 SUMMARY OF WORK

- A. Project: Clerks' Office Renovations, 142 Federal Street, Portland, Maine
- B. Owner: State of Maine Administrative Office of the Courts
- C. Architect: SRL Architects, 93 Pitt Street, Portland, Maine
- D. The Work consists of renovations to create office space for the clerk of courts, marshals and judicial chambers, painting, floor finishes, doors and hardware, acoustical tile ceilings, mechanical and electrical work, as described in the Contract Documents.
- E. Include BGS# PT-2720 on all contracts, supplemental agreements, change orders, pay requisitions and invoices in order to accelerate processing of the documents.
- F. Background checks will be required for all contractor employees working on the site at the Courthouse site and building. Contact the Office of the Judicial Marshals at 287-5519 for forms to submit. Original forms for each employee will be required.

##### 1.2 WORK RESTRICTIONS

- A. Contractor's Use of Premises: During construction, Contractor will have full use area indicated. Contractor's use of premises is limited only by Owner's right to perform work or employ other contractors on portions of Project and as follows:
  - 1. Owner will occupy building during construction. Perform construction only during normal working hours (8 AM to 4 PM Monday thru Friday, other than holidays), in the area of work including the conference rooms, marshal's office and judicial chambers unless otherwise agreed to in advance by Owner. Perform construction only after normal working hours (8 AM to 4 PM Monday thru Friday, other than holidays), in the area of work including the corridor, file storage area and clerk of courts office space unless otherwise agreed to in advance by Owner. See drawings for clarification. Clean up work areas and return to a useable condition at the end of each work period.
- B. All work must be completed between November 21, 2016 and January 16, 2017. The General Contractor will need to coordinate this schedule with the Clerk of Courts and the Court Facilities team.

#### **PART 2 - PRODUCTS (Not Applicable)**

**PART 3 - EXECUTION** (Not Applicable)

\*\*\*END OF SECTION\*\*\*