

Pamela Mattos

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OAKLAND, ME 04963
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OBJECTIVE

To provide leadership in an innovative educational setting that enables students to acquire the knowledge, skills, and dispositions for them to lead productive lives as learners, workers, and citizens.

PROFESSIONAL QUALIFICATIONS

- Skilled in interpersonal communications with students and their parents
- Knowledge of current curriculum and literacy best practices
- Demonstrated ability to plan and handle day-to-day operational tasks of an alternative school program
- Effective interpersonal communication skills with the ability to work collaboratively with members of a team

PROFESSIONAL EXPERIENCE

Waterville Public Schools	Waterville, ME 04901
<i>Director / Co-Director of Waterville Alternative School</i>	2004 to present

Providing leadership in helping students at risk of not graduating acquire needed knowledge, skills, and personal qualities for being successful students and productive citizens, while maintaining a safe and efficient school environment.

Waterville Public Schools	Waterville, ME 04901
<i>Teacher / Tech III / Tutor</i>	1993 to 2004

Provided direct instruction and tutoring for students to attain high school credits in business math, career prep, and algebra. Counseled at-risk students in developing their personal learning plans. Supervised community service projects.

EDUCATION

Thomas College	Waterville, ME 04901
Master of Science - Educational Leadership	2015
GPA 4.0	

Thomas College
Master of Science – Educational Technology
GPA 3.97

Waterville, ME 04901
2001

Thomas College
Bachelor of Science – Professional Studies
GPA 3.92

Waterville, ME 04901
1996

CONTINUING EDUCATION

Attendance Matters Summit	October 2015
Summit Adverse Childhood Experiences (ACE) Training	March 2015
Positive Youth Development Institute	July 2011
Summer Institute in Restorative School Practices	June 2011
Literacy Institute	May 2004

PROFESSIONAL ACTIVITIES

District Council 5 (Community Committee)	2011 to 2014
WPS Regional Alternative Education Coordinator	2006 to 2014
WHS Department Chair	2006 to present
Summer Leadership Team	2006 to present
WPS Drop-out Prevention Committee	2004 to present

AWARDS RECEIVED

Above & Beyond Award Senior Class of 2015	May 2015
Commissioner's Recognition Award for work with at-risk students State of Maine Department of Education	May 2006
Teacher Renaissance Award Student of 1995	May 1998

CERTIFICATION

640	Business Education Endorsement	July 2019
680	Computer Technology Endorsement	July 2019