***August 26, 2020 Business Meeting Minutes Approved by Commission Vote on September 8, 2020***

The Maine Charter School Commission held a Special Meeting via Zoom on **Wednesday, August 26, 2020**

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| **Item Number** | **Agenda Item** |
| **1** | **Call to Order and Declare a Quorum** |
|  | The meeting was called to order by Commission Chair, Nichi Farnham, at 1:07pm and a quorum was declared.  Commission members present were: Nichi Farnham, John Bird, Shelley Reed, Dr. Fern Desjardins, Jana Lapoint and Jim Rier.  Also present were Bob Kautz, Gina Post, Amy Allen and Jasmine Canwell. |
| **2** | **Reminders** |
|  | This meeting is being held as a Zoom webinar and protocol will be followed. A brief presentation of how the meeting will be conducted will be shared. Please remember to speak slowly and clearly for closed captioning. |
| **3** | **Additions or Adjustments to the Agenda** |
|  | None |
| **4** | **Requires Approval by the Commission** |
| 4a | To Consider and Approve MCSC’s FY22-23 Biennium Budget  A copy of the proposed MCSC FY22-23 Biennium Budget was distributed for review and discussion. Detailed budget notes were prepared to give further explanation to each line item. An approved budget must be in place prior to September 1st, 2020.  **Moved by Jim Rier; seconded by John Bird and voted by roll call as follows: John Bird – yea; Dr. Fern Desjardins – yea; Nichi Farnham – yea; Jana Lapoint – yea; Shelley Reed – yea; Jim Rier – yea** to approve MCSC’s FY22-23 Biennium Budget. |
| **5** | **Report** |
| 5a | Report from Search Committee  A copy of the Interview Summary and Needs Analysis Results was distributed for review and discussion. A copy of the notes taken during the meeting are available upon request from the office of the Maine Charter School Commission. |
| **6** | **Announcements** |
| 6a | Next Regular Business Meeting – September 8, 2020 *(Location to Be Determined)* |
| **7** | **Public Comment\*** |
|  | None |
| **8** | **Adjourn** |
|  | The meeting was adjourned at 3:20pm.  **Moved by Dr. Fern Desjardins; seconded by Shelley Reed and voted by roll call as follows: John Bird – yea; Dr. Fern Desjardins – yea; Nichi Farnham – yea; Jana Lapoint – yea; Shelley Reed – yea; Jim Rier – absent** to adjourn. |