**Business Meeting**

**February 9, 2021 – 1:00pm**

***Meeting will be held via Zoom***

***Law:*** *To allow charter schools to be established as public schools that: improve pupil learning by creating more high quality schools with high standards for pupil performance; close achievement gaps between high-performing and low-performing groups of public school students; increase high-quality educational opportunities within the public education system; provide alternative learning environments for students who are not thriving in traditional school settings; create new professional opportunities for teachers and other school personnel; encourage the use of different, high-quality models of teaching and other aspects of schooling; and provide students, parents, community members and local entities with expanded opportunities for involvement in the public education system. (MRSA 20-A, §2402)*

***Adopted Mission:*** *The Maine State Charter School Commission will provide thoughtful stewardship in authorizing and monitoring public charter schools consistent with State statutes to create unique, high-quality learning options for Maine students.*

**Agenda**

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| **Person Responsible** | **Item Number** | **Agenda Item** | **Commission Responsibility or Performance Framework** |
| *Nichi* | **1** | **Call to Order and Declare a Quorum** | *N/A* |
|  |  |  |  |
| *Nichi* | **2** | **Reminders** | *N/A* |
|  | 2a | This meeting is being recorded via Zoom. |  |
|  | 2b | We ask that those of you who are not members of the Commission or Commission staff remain muted at all times, until public comments are being heard. |  |
|  | 2c | Pursuant to Section G-1. 1 MRSE §403-A, voting will be done via roll call. |  |
|  | 2d | Members of the public may participate during public comment. You’ll be asked to “raise your hand” using the raise hand feature on Zoom or by commenting in the chat box at the appropriate time. |  |
| *Nichi* | **3** | **Additions or Adjustments to the Agenda** | *N/A* |
|  |  |  |  |
|  | **4** | **Requires Notification to and Acceptance by the Commission** |  |
| *Jim* | 4a | Presentation of Maine Virtual Academy’s Independent Third-Party Evaluation ***(Attached)*** | *Authorizing* |
| *Nichi* | 4b | To Accept Notification of New Leadership and Governing Board Members   * HCA Leadership – Mae Applegate/Dean of Studies and Students ***(Attached)*** * HCA Leadership – Susan Prince/Director of Student Services ***(Attached)*** * MCA Governing Board – Ellen McBride ***(Attached)*** * MCA Governing Board– Jennifer Cummings ***(Attached)*** | *Authorizing* |
|  | **5** | **Requires Approval by the Commission** |  |
| *Nichi* | 5a | Minutes from the January 12, 2021 Business Meeting ***(Attached)*** | *Organization and Operation* |
| *Jim* | 5b | FY21 Budget vs. Actual – December/January Report ***(Attached)*** | *Organization and Operation* |
| *Jim* | 5c | FY21 Budget vs. Actual – February Report ***(Attached)*** | *Organization and Operation* |
| *Shelley/John* | 5d | To Consider and Approve Community Regional Charter School’s 2019-20 Annual Monitoring Report | *Monitoring/Oversight* |
| *Jim* | 5e | To Consider and Approve Maine Virtual Academy’s Mid-Year Check-In Meeting Report ***(Attached)*** | *Monitoring/Oversight* |
| *Fern* | 5f | To Consider and Approve Maine Arts Academy’s Mid-Year Check-In Meeting Report ***(Attached)*** | *Monitoring/Oversight* |
| *Nichi* | 5g | To Consider and Approve 2019-20 Annual Report to the Commissioner | *Authorizing/Organization and Operation* |
| *Jeremy* | 5h | To Consider and Approve the Purchase of a Common Unified Student Information System Platform ***(Attached)*** | *Monitoring/Oversight* |
|  | **6** | **Monthly School Portfolio/Data Report** |  |
| *Gina* | 6a | Mid-Year Waitlist Numbers | *Monitoring/Oversight* |
| *Joe Drago* | 6b | Q2 Finance Report | *Performance Framework* |
|  | **7** | **Executive Director/Commission Staff Report** |  |
|  |  | ***Jeremy’s Items:*** |  |
| *Jeremy* | 7a | First 30 Days on the Job Recap | *Organization and Operation* |
| *Jeremy* | 7b | Capitalizing on Partnerships | *Organization and Operation* |
|  |  | ***School-Related Items:*** |  |
|  |  | None |  |
|  |  | ***Commission-Related Items:*** |  |
| *Jeremy* | 7c | Legislative Update   * Education Committee Orientation * LD380 – “An Act to Change the Statutory Cap on Virtual Public Charter School Enrollment | *Organization and Operation* |
| *Nichi* | **8** | **Announcements** | *N/A* |
| *Jeremy* | 8a | This Month’s Birthdays | *Organization and Operation* |
|  | 8b | Next Regular Business Meeting – March 9, 2021 *(Zoom)* | *Organization and Operation* |
| *Nichi* | 8c | Enrollment Lottery Dates *(Locations TBD):*  \*ACADIA – March 18th at 5:30pm  \*Baxter – March 3rd at 6:00pm  \*CRCS – March 17th at 5:00pm  \*ELC – March 25th at 5:00pm  \*FSAS – March 10th at 12:00pm  \*HCA – March 26th at 10:00am  \*MCA – March 11th at 12:00pm  \*MeAA – March 31st at 3:00pm  \*MeANS – March 31st at 6:00pm  \*MeVA – March 26th at 12:00pm | *Monitoring/Oversight* |
| *Nichi* | **9** | **Public Comment\*** | *N/A* |
|  |  |  |  |
| *Nichi* | **10** | **Adjourn** | *N/A* |

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**\*** *The Charter School Commission does not allow airing of complaints in public meetings regarding Commission and charter school employees or school employment matters, in order to protect employee privacy, to comply with Maine law and pursuant to our contractual relation with the schools. To the extent that the Commission receives complaints and concerns relating to school employees in writing, those concerns will be reviewed and addressed by the Commission and its staff outside of a public meeting. This meeting is not the appropriate forum for such comments. You are free to direct your concerns in writing to the Commission’s Executive Director, if you have not done so already.*