



For office use:

Tracking No.

Permit No.

# Self-Certification Form

## 1. PERMITTEE INFORMATION, PROJECT LOCATION AND PERMIT NUMBERS

*For residential and non-residential development*

Permittee Name(s)	Daytime Phone	FAX	
Mailing Address		Email	
Town	State	Zip Code	
Project Location (Township and County)	LUPC Permit Number (BP or DP)	Date Issued	

## 2. COMPLETED STRUCTURES AND FEATURES

Have you finished construction of all structures and installed all other features (including dwellings, garages, sheds, porches, decks, driveways, parking areas, signs, etc.) as authorized in your LUPC permit? .....  YES  NO  
**IF YES**, fill in a line on the table below for each structure on your property. **IF NO**, describe below which activities have not been finished to date.

Type of structure (dwelling, garage, deck, porch, shed, driveway, parking area, etc.)	Year built	Exterior dimensions (in feet) (LxWxH)	Type of foundation (full basement, slab, post, etc.)	Distance (in feet) of structure from nearest:							
				Road	Property line	Pond	Lake or stream	River or stream	Wetland	Waters	Ocean/ Tidal

## 3. CHANGES NOT REFLECTED IN PERMIT

Carefully review the findings, conclusions and conditions of your LUPC permit. Have any changes to the proposal been made which were not included in the permit (for example, changes in building dimensions or setback distances from roads, property lines or water bodies; or construction of new accessory structures such as decks, walkways, additions, etc.)? .....  YES  NO  
**IF YES**, describe any such changes (use additional paper if necessary).

## 4. EROSION AND SEDIMENTATION CONTROL

Have you successfully reseeded or otherwise permanently stabilized all areas of disturbed soil on your property? .....  YES  NO  
**IF NO**, describe how you will stabilize any remaining areas of disturbed soil. (*Use additional paper if necessary.*)

## 5. SITE PLAN AND PHOTOGRAPHS

- Submit a bird's-eye view drawing that shows your entire property and includes the following: (A) property boundary lines and dimensions (including road and water frontage); (B) wooded areas, cleared areas, rivers, streams, lakes, ponds, wetlands, and other natural features; (C) any remaining areas of disturbed soil; and (D) all existing structures and features (including their dimensions and distances from the nearest property line, road, lake, pond, river, stream and wetland). Draw the plan on an 8½ x 11" piece of paper.
- Attach a series of photographs that show the structures and features on your property as they currently exist. Mount the photos on 8½ by 11 inch paper and include an explanatory caption and date for each photo. Please note, your photos cannot be returned.

## 6. SELF-CERTIFICATION STATEMENT AND SIGNATURE

All persons listed on the LUPC permit related to this self-certification form must read and sign the statement below.

*I hereby certify that the above information is true, accurate, and complete and that the project for which I received a permit has been carried out in compliance with the terms and conditions of my permit.*

\_\_\_\_\_  
 \_\_\_\_\_  
 Permittee Signature(s) Date

A person who willfully or knowingly falsifies any statement contained in a permit application or other information required to be submitted to the Commission shall be in violation of this chapter and subject to the penalties of this chapter, which may include fines of up to \$10,000. – 12 M.R.S.A., §685-C(8).