

Certificate of Business Management for Wastewater

Applications

For further information or
an application contact:

Continuing Education &
Business Services
York County Community College
112 College Dr.
Wells, ME 04090
(207) 646-9282 x203

*Each session is held Thursdays from
8 AM to Noon*



**YORK COUNTY
COMMUNITY COLLEGE**

CONTINUING EDUCATION & BUSINESS SERVICES
112 COLLEGE DR. • WELLS, ME 04090
207-646-9282 • WWW.YCCC.EDU/CEBS

The Certificate of Business Management for Wastewater is a program combining the technical training at the wastewater utilities with relevant business management courses at York County Community College (YCCC). The program is offered to train students for the management roles at utilities to fill the voids left by retiring "baby boomers."

Technical Training

Applicants are required to hold a Grade III Operators Certificate or be eligible to sit for the exam during the course of study with the expectation of earning the certificate while in the program. Technical training will be conducted under the direction of the Apprenticeship Program managed by the Maine Department of Labor (MEDOL) at utilities throughout the state. Any applicant who holds a Grade III Operators Certificate can opt out of the apprenticeship program by passing a proficiency exam designed to assess their knowledge of plant operations.

Supporting technical training may be acquired by earning CEUs from JETCC, YCCC or other approved training facilities approved for certificate continuing education.

Business Management Training

The Business Management curriculum is designed to prepare participants to manage the business of a wastewater utility. It includes the financial, regulatory, public relations, operations, human resource and leadership roles of the job. The program addresses the day-to-day and the overall management responsibilities of a utility manager.

Fundamentals of Supervisory Management
September 6 - October 25, 2007

Communication Skills
November 1 - December 20, 2007

Budget Management
January 3 - February 21, 2008

Utility Finance
February 28 - April 10, 2008

Project Management
September 4 - October 23, 2008

Problem Solving
October 30 - December 18, 2008

Technical Skills/ Regulatory Compliance
January 8 - February 26, 2009

Elective (training skills or computer skills)
March 5 - April 23, 2009