



Maine Center for Disease
Control and Prevention
An Office of the
Department of Health and Human Services

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Drinking Water Program

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Maine Public Drinking Water Commission

MEETING #129

Tuesday May 5, 2015

9:00 AM to 11:00 AM

123 Preservation Way Poland Spring, Poland

207-752-0409 (Tom's Cell)

Agenda

1. Approval of Minutes, Meeting #128, February 10, 2015
2. AFM Fee and Collection Status
3. AFM Financial Status
 - a. SFY 2016 Fee Review – Should rates be adjusted
 - i. Current fees – Base Fee \$50, Per capita \$0.45
4. Legislative Update –
 - a. DWSRF State Match
 - b. DWP move to the DEP
5. Update on Drinking Water Rules – current/proposed
6. Review DWP Performance Measures
7. DWP Staff Merit Award Committee
8. Annual DWC Report to DHHS Commissioner
9. DWP Staffing Update
10. DWC Membership Update – reappointment status
11. Suggested Items for next meeting
12. 2015 Meeting Schedule
 - a. September 1st- Pine Tree Camp, Rome
 - b. December 1st- Yarmouth Water District, Yarmouth



Maine Drinking Water Commission

Minutes of Meeting #129

May 5, 2015

The Maine Public Drinking Water Commission (DWC) held its 129th meeting on May 5, 2015 at Poland Spring, Poland Maine.

Present Were:

Members: Tom Brennan, Jeff LaCasse, Harvey Chesley, John Storer, George Dugovic, Bob MacKinnon, and Roger Crouse.

Guests: Jim Willis (Maine DWP)

Time: Jeff called the meeting to order at 9:03 am

A. APPROVAL OF MINUTES:

Approval of minutes from the last meeting occurred as written.

B. RECURRING BUSINESS:

1. AFM FEE AND COLLECTION STATUS

Roger stated we are on track from previous years in AFM collection.

2. AFM FINANCIAL STATUS

Roger discussed several options, after discussion George made a motion to keep the 2016 AFM fee the same. John seconded the motion which passed unanimously.

3. LEGISLATIVE UPDATE/DWP MOVE TO THE DEP

Roger stated that we are in good shape for the DWSRF state match. Money from the Liquor contract should be received as planned. We have received the State Match for the 2014 DWSRF grant and should have the State Match for the 2015 DWSRF grant in June.

Jeff, Bob, and Tom discussed their meeting with Commissioner Aho about the potential move to DEP. After discussion The DWC decided to take the position of opposing the move to DEP. Bob made the motion and George seconded the motion which passed unanimously.

4. UPDATE ON DRINKING WATER RULES-CURRENT/PROPOSED

Roger stated that the DWP is still moving forward with changes to the Drinking Water rules.

5. REVIEW DWP PERFORMANCE MEASURES

Roger handout out a packet of performance measures. Roger discussed how health-based and non-health based violations have been decreasing over the last 10 years.

6. DWP STAFF MERIT AWARD COMMITTEE

There was discussion on who would be on the committee for deciding the 2015 DWP staff merit award. Harvey, John, and Tom are going to be on that committee. Roger will send out e-mail requesting nominations.

7. ANNUAL DWC REPORT TO DHHS COMMISSIONER

Roger discussed some different formats for this year's report to make it more interesting. Some examples are to include more charts and graphs and include a new compliance report.

8. DWP STAFFING UPDATE

Roger stated that we still have the same staff vacancies three clerical positions and one compliance officer position. We are hoping to be able fill the compliance officer position at some point. Roger told the commission that Ken Albert is the new Maine CDC Director. Roger discussed that in the current proposed budget, over 54 positions in the Maine CDC are to be eliminated. Which include two of the DWP's vacant clerical positions.

9. DWC MEMBERSHIP UPDATE-REAPPOINTMENT STATUS

Currently all members on the DWC are all current in their appointments. There are 3 seats that are up for renewal August 31, 2015 - Rebecca Laliberte, Robert MacKinnon, and George Dugovic.

10. SUGGESTED ITEMS FOR NEXT MEETING

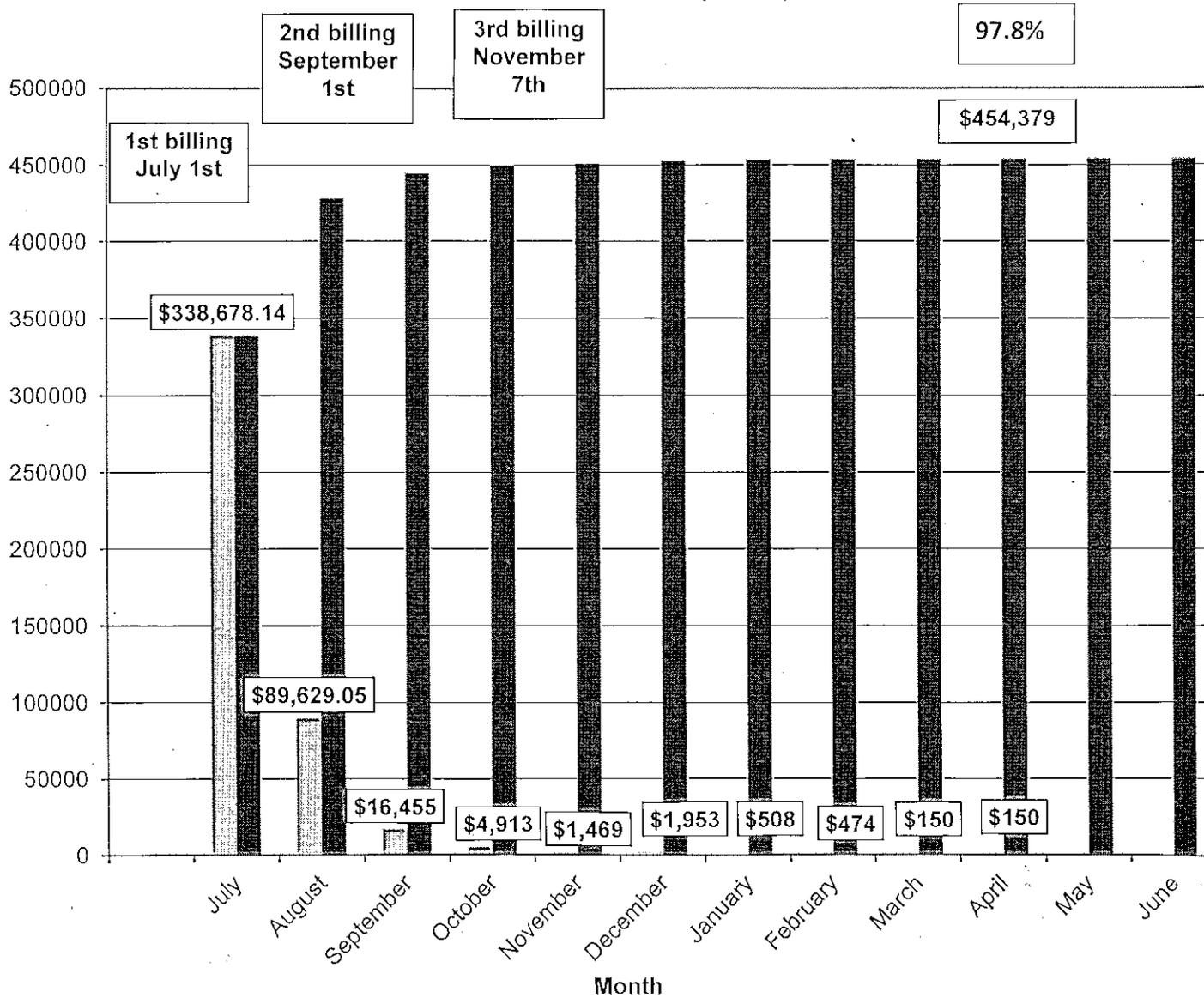
No topics were mentioned
11. 2015 MEETING SCHEDULE

September 1st- Pine tree Camp, Rome
December 1st- Yarmouth Water District

Meeting adjourned at 11:10 am

Respectfully Submitted
Jim Willis

**AFM Payment Summary SFY 2015
as of April 29, 2015**



Total Billed:
\$464,417

**Total Billed to
Systems
Inactivated in
SFY 2015:**
\$3,219 (0.7%)

**Total
Uncollected:**
\$5,807 (1.3%)

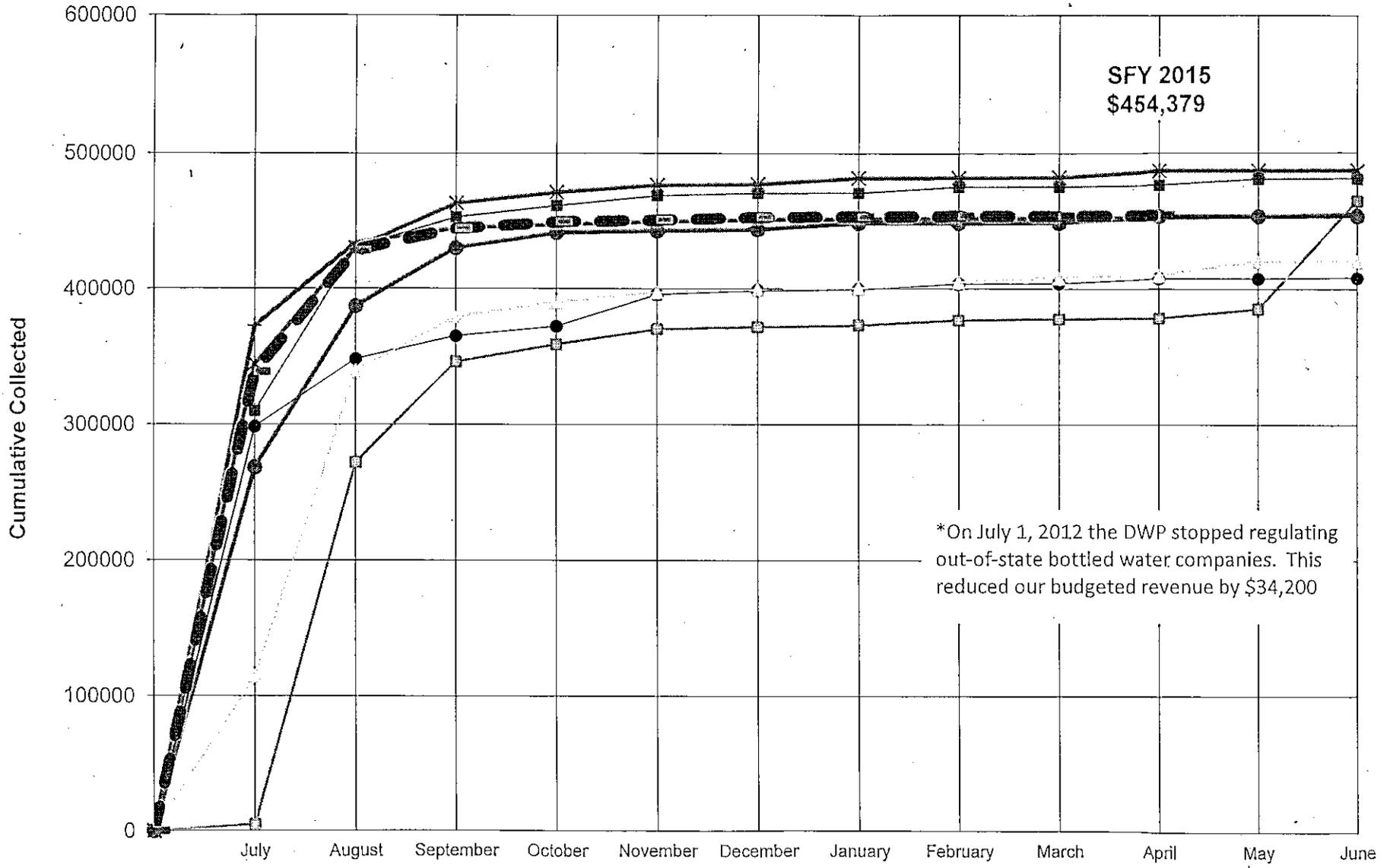
**Total # of
Systems:**
1,944

**Delinquent
Systems: 57
(2.9%)**

Adjustments:
\$1,011 (0.2%)

■ Monthly Payments
■ Cumulative Payments

AFM Monthly Summary



—■— SFY11 (Total Billed \$499,803)	—●— SFY10 (Total Billed \$421,677)
—○— SFY09	—○— SFY08
—*— SFY12 (Total Billed \$501,043)	—○— SFY13 (Total Billed \$465,265)
—□— SFY14 (Total Billed \$466,606)	—■— SFY15 (Total Billed 464,417)

Overdue AFM Fees

As of April 29, 2015

PWSID	NAME	Total Bill	Paid	Balance	Type
ME0095023	IRON TAILS SALOON	\$275.00	\$0.00	\$275.00	NC
ME0095663	BIRCH TREE MEADOWS MHP	\$261.25	\$0.00	\$261.25	C
ME0007023	DOLLYS RESTAURANT	\$253.00	\$0.00	\$253.00	NC
ME0009244	BEGIN TRAILER PARK	\$244.50	\$0.00	\$244.50	C
ME0093160	CARRABASSETT SPRING WATER COMPANY	\$225.00	\$0.00	\$225.00	NP
ME0094852	THE HIDEAWAY	\$273.80	(\$50.00)	\$223.80	NC
ME0008761	GIOVANNIS INC	\$207.50	\$0.00	\$207.50	NC
ME0002008	PUNKIN VALLEY RESTAURANT	\$205.25	\$0.00	\$205.25	NC
ME0027256	CARRIAGE HOUSE CAFE	\$242.25	(\$50.00)	\$192.25	NC
ME0022654	SLOW BELL CAFE	\$190.00	\$0.00	\$190.00	NC
ME0006287	KOKATOSI CAMPGROUND- BATHHOUSE	\$187.25	\$0.00	\$187.25	NC
ME0001649	SUNSET GRILLE	\$145.00	\$0.00	\$145.00	NC
ME0005844	POLAND COUNTRY VILLAGE MHP,INC	\$136.00	\$0.00	\$136.00	C
ME0006425	MAYNARDS IN MAINE	\$126.10	\$0.00	\$126.10	NC
ME0011403	SKIPS TAVERN	\$122.00	\$0.00	\$122.00	NC
ME0004249	WINDSOR DINER	\$119.80	\$0.00	\$119.80	NC
ME0013403	JONATHAN'S	\$114.35	\$0.00	\$114.35	NC
ME0095008	TRENTON LOBSTER POUND & REAL PIT BBQ	\$107.60	\$0.00	\$107.60	NC
ME0016927	BRAYS BREWING COMPANY INC	\$106.25	\$0.00	\$106.25	NC
ME0012469	BELGRADE LAKES SEAFOOD	\$104.50	\$0.00	\$104.50	NC
ME0008392	REUNION STATION RESTAURANT	\$102.20	\$0.00	\$102.20	NC
ME0021419	WINGS HILL INN	\$100.45	\$0.00	\$100.45	NC
ME0006389	GOOSE RIVER GOLF COURSE	\$100.00	\$0.00	\$100.00	NC
ME0094723	CHILDRENS VILLAGE CHILD CARE CENTER	\$100.00	\$0.00	\$100.00	NTNC
ME0003353	LAKE MOXIE CAMPS	\$100.00	\$0.00	\$100.00	NC
ME0095656	SOUTH SLOPE ESTATES MHP	\$100.00	\$0.00	\$100.00	C
ME0003060	GRANDEUR MOBILE HOME ESTATES	\$100.00	\$0.00	\$100.00	C
ME0092497	CIRCLE K 7123-CANAAN	\$100.00	\$0.00	\$100.00	NC
ME0000725	MAINE GOLF AND TENNIS ACADEMY	\$95.00	\$0.00	\$95.00	NC
ME0005849	HEMLOCKS CAMPING AREA	\$264.75	(\$176.50)	\$88.25	NC
ME0011753	DEMUROS TOP OF THE HILL REST	\$86.00	\$0.00	\$86.00	NC
ME0009972	HIDEAWAY DINER	\$72.50	\$0.00	\$72.50	NC
ME0012805	SPECTATORS SPORTS BAR	\$72.50	\$0.00	\$72.50	NC
ME0094902	SUNDAY RIVER GOLF CLUB	\$69.80	\$0.00	\$69.80	NC
ME0003545	ANTIGONIS PIZZA-TURNER	\$136.90	(\$68.45)	\$68.45	NC
ME0206287	KOKATOSI CAMPGROUND- GROUP AREA	\$53.60	\$0.00	\$53.60	NC
ME0094823	POPHAM BEACH CLUB	\$50.00	\$0.00	\$50.00	NC
ME0106287	KOKATOSI CAMPGROUND- KITCHEN	\$50.00	\$0.00	\$50.00	NC
ME0098557	GREAT POND- CAMPGROUND	\$50.00	\$0.00	\$50.00	NC
ME0098554	GREAT POND- REC HALL	\$50.00	\$0.00	\$50.00	NC
ME0003342	HOWARDS TRAILER PARK	\$50.00	\$0.00	\$50.00	C
ME0094921	THE OLD POST OFFICE CAFE	\$50.00	\$0.00	\$50.00	NC
ME0003424	FROST POND CAMPGROUND/CAMPS	\$50.00	\$0.00	\$50.00	NC
ME0003446	MATAGAMON WILDERNESS CAMPGRD	\$50.00	\$0.00	\$50.00	NC
ME0094857	PEGGYS BAR & GRILL	\$50.00	\$0.00	\$50.00	NC
ME0012331	TEE TIME TAVERN & GRILL	\$50.00	\$0.00	\$50.00	NC

Overdue AFM Fees

As of April 29, 2015

PWSID	NAME	Total Bill	Paid	Balance	Type
ME0092535	THE SILVER SPUR	\$50.00	\$0.00	\$50.00	NC
ME0092480	STEPPING STONES EARLY LEARNING-GREENE	\$50.00	\$0.00	\$50.00	NTNC
ME0092442	LEBANON CHILDRENS GARDEN	\$50.00	\$0.00	\$50.00	NTNC
ME0007968	LORING WOODS PARK	\$50.00	\$0.00	\$50.00	C
ME0092270	PLYMOUTH WATER DISTRICT	\$50.00	\$0.00	\$50.00	C
ME0091533	HUNTER HILL HOMEOWNERS ASSOC	\$50.00	\$0.00	\$50.00	NC
ME0017819	BEAR DEN	\$50.00	\$0.00	\$50.00	NC
ME0015799	BROOKLIN INN	\$117.50	(\$117.00)	\$0.50	NC
ME0007236	IRONBOUND	\$90.50	(\$90.00)	\$0.50	NC
ME0003001	TEDS FRIED CLAMS	\$225.50	(\$225.00)	\$0.50	NC
ME0016772	LORIS CAFE	\$90.50	(\$90.00)	\$0.50	NC
Total Overdue:				\$5,807.15	

**Maine Drinking Water Program
Alternative Funding Mechanism
Five Year Budget Projection**

Position / Expense Category	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimate	Estimate	Estimate	Estimate	Estimate
	SFY2006	SFY2007	SFY2008	SFY2009	SFY2010	SFY2011	SFY2013	SFY2014	SFY2015	SFY2016	SFY2017	SFY2018	SFY2019
Office Asst II - Dan T (50%)									15,945	15,945	15,945	15,945	15,945
Envir. Specialist III - Bill (50%)									23,792	23,792	23,792	23,792	23,792
Envir. Specialist III - Greg (50%)									25,168	25,168	25,168	25,168	25,168
Office Spec I - Vacant (50%)									19,159	19,159	19,159	19,159	19,159
Envir. Specialist III - Kate (50%)									24,747	24,747	24,747	24,747	24,747
Envir. Specialist III - Dawn (50%)									24,747	24,747	24,747	24,747	24,747
Envir. Specialist III - Haig (50%)									24,747	24,747	24,747	24,747	24,747
Envir. Specialist III - Jason (50%)									24,747	24,747	24,747	24,747	24,747
Envir. Specialist IV - Robin (50%)									26,617	27,682	27,682	27,682	27,682
Asst Envir. Engineer - Larry (50%)									28,799	28,799	28,799	28,799	28,799
Total Salaries	184,015	180,062	203,693	223,255	214,972	191,051	222,153	197,448	238,469	239,534	239,534	239,534	239,534
Fringe Benefits	106,748	102,741	125,876	137,112	122,176	152,031	112,644	116,962	119,302	121,688	124,122	126,604	131,719
Travel	16,420	3,465	2,997	4,451	3,426	5,190	5,839	1,753	3,981	3,858	3,197	3,679	3,484
Training	1,200	692	-	-	-	-	-	-	-	-	-	-	-
Office Equipment/Computers	6,044	-	-	-	-	-	-	-	-	-	-	-	-
Office Space (Rent, Utilities, MIS)	12,591	39,129	19,822	31,932	27,127	28,435	34,369	36,829	37,565	38,317	39,083	39,865	41,475
Supplies	3,498	1,047	2,022	158	992	523	3,915	3,769	3,330	3,668	3,586	3,528	3,569
Information Technology	40	12,935	22,186	30,285	12,322	14,542	24,987	43,761	40,448	41,257	42,082	42,924	44,658
Contracts			17,906	3,947	85	2,812	2,670	6,573					
Indirect Cost	2,350	3,282	2,636	36,595	55,329	59,975	51,888	66,829	61,000	61,610	62,226	62,848	64,112
Total Expenses	332,907	343,352	397,139	467,735	436,429	464,359	468,466	473,914	504,096	509,931	513,830	518,981	528,661
									\$376,483	SFY2015 actual expenses through 4/29/2015			
Other Sources	Transfer from PWSS grant		43,148			(710.68)							
AFM Fees Billed/Collected	289,694	306,236	389,513	419,242	409,468	481,429	454,125	454,844	451,843	451,843	451,843	451,843	451,843
Total Revenues	289,694	306,236	432,661	419,242	409,468	480,718	464,126	464,844	451,843	451,843	451,843	451,843	451,843
									\$454,082	SFY2015 actual revenues through 4/29/2015			
Annual Surplus / (Deficit)	159,951	116,737	79,622	113,628	65,135	38,173	256,558	252,216	233,146	180,893	122,805	60,819	
AFM Carryover	(43,213)	(37,116)	35,622	(48,493)	(26,862)	26,359	(4,341)	(19,070)	(52,253)	(68,088)	(61,987)	(67,138)	(76,708)
	116,737	79,622	113,628	65,135	38,173	64,533	252,216	233,146	180,893	122,805	60,819	(6,320)	(76,708)
AFM Fee History													
Per Capita Rate	0.30	0.30	0.40	0.40	0.40	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45
Minimum Fee	35.00	35.00	45.00	45.00	45.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Maximum Fee	30,000	30,000	30,000	30,000	30,000								
Minimum Population	100	100	100	100	100	100	100	100	100	100	100	100	100
Bottled Water Fee	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)	(see below)
Estimated Revenue by Type													
Community		184,087	242,648	244,148	244,148	303,382	303,382	304,179	304,179	304,179	304,179	304,179	304,179
Non-Transient, Non-community		25,667	32,833	33,172	33,172	35,772	35,772	34,670	34,670	34,670	34,670	34,670	34,670
Transient, Non-community		71,043	91,158	91,869	91,869	98,725	98,725	98,984	98,984	98,984	98,984	98,984	98,984
Bottled Water				46,765	46,765	52,560	21,377	14,010	14,010	14,010	14,010	14,010	14,010
Small (up to 250,000 gallons)		750	1,040	1,100	1,100	1,100	1,100	750	750	750	750	750	750
Medium (250,000 to 20 million)		1,050	2,400	2,350	2,350	2,350	2,350	900	900	900	900	900	900
Large (over 20 million gallons)		8,000	7,800	15,665	15,665	17,597	17,597	12,000	12,000	12,000	12,000	12,000	12,000
Out-of-State		20,200	27,300	27,320	27,320	31,183							
Water vendors (Min. \$50 Max. \$150)		510	420	330	330	330	330	360	360	360	360	360	360
Total Estimated Revenue (AFM Fees Billed)	309,631	309,307	405,599	415,954	415,954	490,439	459,256	451,843	451,843	451,843	451,843	451,843	451,843

AFM Budget with PWSS Surplus

Position / Expense Category	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
	SFY2013	SFY2014	SFY2015	SFY2016	SFY2017	SFY2018	SFY2019	SFY2019
Office Asst II - Dan T (50%)			15,945	15,945	15,945	15,945	15,945	15,945
Envir. Specialist III - Bill (50%)			23,792	23,792	23,792	23,792	23,792	23,792
Envir. Specialist III - Greg (50%)			25,168	25,168	25,168	25,168	25,168	25,168
Office Spec I - Vacant (50%)			19,159	19,159	19,159	19,159	19,159	19,159
Envir. Specialist III - Kate (50%)			24,747	24,747	24,747	24,747	24,747	24,747
Envir. Specialist III - Dawn (50%)			24,747	24,747	24,747	24,747	24,747	24,747
Envir. Specialist III - Haig (50%)			24,747	24,747	24,747	24,747	24,747	24,747
Envir. Specialist III - Jason (50%)			24,747	24,747	24,747	24,747	24,747	24,747
Envir. Specialist IV - Robin (50%)			26,617	27,682	27,682	27,682	27,682	27,682
Asst Envir. Engineer - Larry (50%)			28,799	28,799	28,799	28,799	28,799	28,799
Total Salaries	222,153	197,448	238,469	239,534	239,534	239,534	239,534	239,534
Fringe Benefits	112,644	116,962	119,302	121,688	124,122	126,604	129,136	131,719
Travel	5,839	1,753	3,981	3,858	3,197	3,679	3,578	3,484
Training		-	-	-	-	-	-	-
Office Equipment/Computers		-	-	-	-	-	-	-
Office Space (Rent, Utilities, MIS)	34,369	36,829	37,565	38,317	39,083	39,865	40,662	41,475
Supplies	3,915	3,759	3,330	3,668	3,586	3,528	3,594	3,569
Information Technology	24,987	43,761	40,448	41,257	42,082	42,924	43,782	44,658
Contracts	2,670	6,573						
Indirect Cost	51,888	66,829	61,000	61,610	62,226	62,848	63,477	64,112
Total Expenses	458,466	473,914	504,096	509,931	513,830	518,981	523,763	528,551
			\$376,483	SFY2015 actual expenses through 4/29/2015				
			\$451,779	Estimated expenses extrapolated over 12 months				
			(\$108,848)	Estimated Expense reduction due to surplus in PWSS account				
			\$342,931	Estimated Expenses year end				
Other Sources								
AFM Fees Billed/Collected	454,125	454,844	451,843	451,843	451,843	451,843	451,843	451,843
Total Revenues	454,125	454,844	451,843	451,843	451,843	451,843	451,843	451,843
			\$454,082	SFY2015 actual revenues through 4/29/2015				
	256,558	252,216	233,146	344,297	286,209	224,223		
Annual Surplus / (Deficit)	(4,341)	(19,070)	111,151	(58,088)	(61,987)	(67,138)	(71,920)	(76,708)
AFM Carryover	252,216	233,146	344,297	286,209	224,223	157,084	(71,920)	(76,708)

Fee Increase Alternatives

\$50 base, 45 cent per capita

Type	Total Fee
C	\$306,167.75
NC	\$97,126.95
NTNC	\$35,295.75
NP	\$20,220.00
Total	\$458,810.45

No Change

\$50 base, 50 cent per capita

Type	Total Fee	Increase	
C	\$338,097.50	\$31,929.75	5 cent Per Capita Increase
NC	\$101,635.50	\$4,508.55	
NTNC	\$37,117.50	\$1,821.75	
NP	\$20,220.00		
Total	\$497,070.50	\$38,260.05	
A 5 cents per capita increase results in a total AFM fee increase of \$38,260.05			

\$55 base, 45 cent per capita

Type	Total Fee	Increase	
C	\$308,052.75	\$1,885.00	\$5 Base Fee Increase
NC	\$98,981.95	\$1,855.00	
NTNC	\$40,920.75	\$5,625.00	
NP	\$20,220.00		
Total	\$468,175.45	\$9,365.00	
A \$5 base fee increase results in a total AFM fee increase of \$9,365			