



# WoodsWISE



*Incentives to Stewardship Enhancement*

## Woodland Resource Action Plan -- Landowner/Forester Affidavit (in lieu of Proof of Payment)

**Landowner:** I, \_\_\_\_\_, have received a completed Woodland Resource Action Plan as follows (*check one*):

- FMP-5a      Development of a Woodland Resource Action Plan (10-50 wooded acres)
- FMP-5b      Development of a Woodland Resource Action Plan (51+ wooded acres)

The plan was prepared by \_\_\_\_\_ (*Stewardship Forester*)  
on \_\_\_\_\_ (*date*) for \_\_\_\_\_ wooded acres in the town of \_\_\_\_\_.

I have paid a total of \$\_\_\_\_\_ for the development of my Woodland Resource Action Plan with the understanding that I will be eligible to receive cost-share reimbursement from the state once my claim for payment is approved and processed. **I will retain proof of payment in my records for the life of the Plan (minimum 10 years)** Check #(s) \_\_\_\_\_ (*required*).

Landowner signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**Forester:** I, \_\_\_\_\_, (Licensed Forester # \_\_\_\_\_) certify that I have been paid in full for services rendered in the development and completion of the landowner's Woodland Resource Action Plan (as noted above) in the amount of \$\_\_\_\_\_.

Stewardship Forester signature \_\_\_\_\_ Date \_\_\_\_\_

Proof of payment for cost share reimbursement for all types of Forest Management Plans under Maine Forest Service programs consists of:

- a copy of the **cancelled check (both sides)**, or
- a **similar written record generated by the bank that clearly shows that funds in a given amount have been transferred from the landowner to the forester.**

***This Affidavit may be submitted in lieu of the above documents if they are not readily obtainable. Check number(s) are required information. If this Affidavit is submitted in lieu of proof of payment, landowner must be able to show actual proof of payment upon request from the Maine Forest Service.***

If payment is made in a form other than a check, a **notarized statement** signed by the forester asserting that payment has been received, and identifying the type and dollar value of payment, may substitute as proof of payment.

In all cases, MFS reserves the right to request additional documentation.