

# "SAMPLE INVOICE"

Date: , 2009

To: Selectmen, Town of

From: ABCD ATV Club

Subject: Maintenance of municipal ATV trails  
(May 2009 thru August 31, 2009)  
(See attached worksheets)

Excavator	50 hours	\$ 3,250.00
Bushhog	40 hours	\$ 1,600.00
Labor	160 hours	\$ 1,280.00
Materials		<u>\$ 722.00</u>
<b>TOTAL.....</b>		<b>\$ 6,852.00</b>

Paid by Check #2373  
#2374  
#2375

Paid by Check/Warrant # 6

Dated:

Dated:

\_\_\_\_\_  
Signature  
Project Director  
ABCD ATV Club

\_\_\_\_\_  
Signature  
Chairman of Board of Selectmen  
Town of ABCD