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| **Interagency Coordinating Council (ICC) Meeting:** 11/15/21 from 11:00am-12:00pm |
|   | **Attendance:** | ICC Members: | Guests: |
|  | **Key:**\* = Notetaker  = Absent **Next Meeting(s):** 12/13/21 @ 11:00am | Erin Frazier, Director of Special Services, DOE Roberta Lucas, CDS State Director/619 Coordinator, DOEJamie Michaud, Parent and Part C Coordinator, CDS\*Cheryl Hillicoss, Early Intervention Program Manager, CDS YorkDeborah Rooks-Ellis, Associate Professor, University of Maine/ICC ChairCheryl Mercier, Special Education Director, RSU 18Nena Cunningham, Head Start State Collaboration Director, DOECarrie Woodcock, Parent and Executive Director, Maine Parent FederationCrystal Arbour, Child Care Services Program Manager, DHHSDee Madore, Registered Dietician, Contracted ProviderAmy Spencer, Speech/Language Pathologist, MECDHHKari Jenkins, Parent and Service Coordinator, CDS ReachKristi Abraham, ParentMeg Sigovich, Teacher of Children with Disabilities, CDS ReachCarly Lowell, Disabilities/Mental Health Manager, SKCDCJamie Bartlett, Children’s Behavioral Health, DHHSTrista Collins, Office of MaineCare Services, DHHSAmelia Lyons, Migrant Education & Homeless Education, DOELeigh Ann Fish, Assistant Professor of Early Childhood Education, UMFSue Salisbury, District #35 Representative, House of RepresentativesJessica Creedon, Parent/Foster ParentDenise Merrill, Regional Associate Director, DHHSGretel Crockett, Child Welfare Program Manager, DHHSJill Hamm, Service Coordinator, CDS Two RiversSara Butler, Speech/Language Pathologist, CDS Two RiversJessika Frye, Parent and Service Coordinator, CDS Two RiversKelly Christopher, ParentTravis Bryant, Executive Director, AFFM and the Kinship ProgramHibo Omer, Program Director, New Mainers Public Health InitiativeBrenda Drummond, Director, Division for the Blind and Visually ImpairedNatalie Austin, Director of EI & Family Engagement, MECDHHJamie McLeod, ParentNatasha Cannon, ParentAbigail Roy, Parent | Ariana Whiting, Data Manager, CDS |
| **Minutes****Allotted**  | **Topic**  | **Discussion/ Agreements** |  **Action Items** | **Reference Materials** |
| 15 | Introductions & Announcements (Deborah Rooks-Ellis) | New ICC members were asked to introduce themselves. Welcome to the new parents who have joined the council: Jaime and Abigail! |  |  |
| 15-30 | Overview of Part C Indicators for FFY20-FFY25 Target Setting & Update on the Target Setting Process (Jamie Michaud & Ariana Whiting) | Jamie Michaud gave a presentation on the Part C indicators that CDS is required to set new targets for in the Annual Performance Report that must be submitted to the Office of special Education Programs (OSEP) by 2/1/22. Ariana Whiting shared the results from the survey conducted during/after the last ICC meeting, described the next steps for the target setting process, and provided examples of the data that will be analyzed and included in the target setting survey that will be distributed to stakeholders by 12/1/21.  | Jamie Michaud will attach the PowerPoint presentation when emailing the notes from today’s meeting to ICC members.  |  |
| 15 | Target Setting: How to Seek Input from a Diverse Group of Stakeholders (Deborah Rooks-Ellis) | *What parent advocacy groups (or any other groups that work with infants/toddlers with developmental delays and disabilities and their families) can CDS contact to help distribute the target setting survey to a diverse group of stakeholders?** MaineHealth Care at Home
* Maine Parent Federation
* Autism Society of Maine
* Adoptive and Foster Families of Maine
* GEAR Parent Network
* OCFS List Serv
* FASD Maine (Connie Mazelsky: cmazelsky@gmail.com)
* Maine AEYC
* FCCAM
* Maine Families
* Pine Tree Society
* Edmund Ervin Center
* MAIER List Serv
* Maine Down Syndrome Network
* NAMI Maine
* Maine Hands & Voices
* Pine Tree Camps & Camp Sunshine
* Infant/toddler childcare facilities
* New Mainers
* Population & Health Equity in Maine
* MAIN (Portland)
* Families currently enrolled in Part C
* Case Management Agencies (i.e., Woodfords, Spurwink, etc.)
* The Children’s Center
* Kids Free to Grow
* Waban (Southern Maine Parent Awareness)
* Maine Immigrant Rights Coalition (Mufalo Chitambala, Executive Director)
 | Email Jamie Michaud at Jamie.L.Michaud@maine.gov with any additional suggestions for parent advocacy groups/ organizations that may be able to assist with target setting survey distribution.  |  |
| <5 | Plan for Next ICC Meeting (Jamie Michaud) | Ariana Whiting will join the next ICC meeting in December to present the historical data for each of the 6 Part C indicators that require new targets, review the new targets being proposed for FFY20-FFY25, and discuss strategies and initiatives to help Maine meet the new set of targets. She will also share the preliminary results of the target setting survey and, if needed, seek input on ways to elicit responses from underrepresented populations. During the next meeting, we will also spend some time identifying what topics or information ICC members would like to cover in future meetings to help support the implementation of Maine’s early intervention program. | Come prepared to share topics of interest for the upcoming ICC meetings in 2022! |  |