|  |  |  |  |
| --- | --- | --- | --- |
| **Type of Reporting** | **Description** | | **Due Date** |
| **Staff Reporting** |  | |  |
| * [NEO Staff](https://neo.maine.gov/doe/neo/staff) | Current Year Staff Information - Certification | | **October 30** |
| Staff Information System | * All staff including CTE, but ***especially*** those that impact the calculation of EPS Subsidy | |  |
| **Student Enrollment Reports as of October 1st** | | |  |
| * [Synergy Student Data](https://me-mdoe.edupoint.com/Login.aspx) | EPS October 1st Enrollment/Special Education (EF-S-05) including: | | **Uploaded by October 15** |
|  | * *Attending Students* | * *Resident/Subsidizable Students* |
| * [NEO Student Reports](https://neo.maine.gov/DOE/NEO/studentdata) | * *Economic Disadvantaged Status* | * *English Learner Status* | **Certified**  **October 16-30** |
|  | * *Equivalent Instruction (Home School)* | * *Special Education Status* |
|  | * *Superintendent Agreements* | * *CTE Enrollment* |  |
| * [EFM-39A](https://neo.maine.gov/DOE/NEO/studentdata) | Adult Education report for 16 to 20 Year old’s – January thru June | | **July 15** |
| * [EFM-39B](https://neo.maine.gov/DOE/NEO/studentdata) | Adult Education report for 16 to 20 Year old’s – July thru December | | **December 15** |
| **Financial Reporting** | | |  |
| * [Prior Year Actuals](https://neo.maine.gov/DOE/NEO/Dashboard/Home/Index/) | Prior Year – Year End Q4 Actual Expenditures, Revenues, Balance Sheet | | **August 30** |
| * [Current Year Budgets](https://neo.maine.gov/DOE/NEO/Dashboard/Home/Index/) | Current Year – Revenues and Expenditures | | **August 15** |
| * [EF-M-46/EF-M-46V](https://neo.maine.gov/DOE/NEO/Dashboard/Home/Index/) | Current Year Budget & Reporting of Appropriations for RSU/SAD/CSD/CTE | | **August 15** |
| * [EF-S-07](https://neo.maine.gov/DOE/NEO/Dashboard/Home/Index/) | Prior Year Special Education Tuition & Board Report | | **October 15** |
| * [EF-S-214](https://neo.maine.gov/DOE/NEO/Dashboard/Home/Index/) | Current High Cost Out-of-District Placement Adjustment Report | | **April 15** |
| * [EF-M-43](https://neo.maine.gov/doe/neo/transportation) | Prior Year Transportation Costs for Out-of-District Special Education, Homeless, CTE | | **October 15** |
| * [Annual Audit](https://neo.maine.gov/DOE/NEO/Dashboard/Home/Index/) | Prior Year Annual Audit Report | | **December 31** |
| **Other Reports** |  | |  |
| * [MaineCare Seed](https://www.maine.gov/doe/funding/reports/mainecareseed) | Quarterly MaineCare Seed Recovery Report Verification for Public & Private Placements | | **July 15**  **October 15**  **January 15**  **April 15** |