

Maine EMS Data Committee Minutes  
December 17, 2009

**Date:** Thursday December 17, 2009

**Committee Members:** Chris Connor, Joe Kellner, David Robie, & Mike Senecal

**Maine EMS Staff:** Jon Powers

**Guest:** Wade Browne

**Facilitator:** Jon Powers

**Meeting opened at:** 1:00 pm

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Approval of the Minutes	Approved the minutes of November 19 <sup>th</sup>	Approved
2. MEMSRR Update	Jon provided an update of the current status of the MEMSRR and future updates.	
3. Validation Scoring Update	<p>Jon provided the committee with a status report on the validity rules. Due to the complexity of some of the rules and a number of problems encountered while trying to create the new rules this has been a slow process. Many of them remain incomplete with hopes that this will be done by next meeting.</p> <p>David started a discussion on the validation rule requiring Date/Time Dispatch Notified. Due to his service and a number of other services not having this time available it was argued that it should not be required and left as voluntary and up to the service. The committee chose to remove the rule.</p>	<p>Jon will continue to work on the validation rules.</p> <p>Date/Time dispatch notified was removed during the meeting.</p>
4. Survey Discussion	<p>Jon suggested to the committee that a survey be created and put out to the providers to see what the providers liked and disliked about MEMSRR and to get a broader base of suggestion for how we could improve it. This tool would be very helpful in guiding the committee over the next couple months in redesigning the run report.</p> <p>The committee felt this input would be useful and important. A discussion on elements for the survey to be collected was held.</p> <p>David also suggested we consider a traveling town meeting to get input.</p>	<p>Jon will create a draft survey and e-mail it to the committee members for input. The survey link will then be posted on the MEMSRR and services notified by email.</p>

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5. Primary Impression List	Discussion held on the values in the Impression Lists on the Narrative page of the MEMSRR. It is felt that these lists are inadequate and confusing. The committee should review it and comeback with suggestions at the next meeting.	Conversation was held via e-mail. Jon will provide a draft of the list for the next meeting.
6. Destination List	Discussion held on the number of facilities in the destination list and the time and effort spent on adding the facilities to the list by staff.  Suggestions for changing this were made. David suggested that the state list be reduced to the state only facilities and others that need to be added be entered at the service level.	Jon will take the suggestions to ImageTrend for consideration and development.
8. Next meeting	The next meeting will be held Thursday January 21, 2010 from 1:00 pm - 3:00 pm @ Dept of Public Safety in the Champlain Conference Room. Webinar and Conference call access will be available.	
9. Adjournment	Meeting adjourned at 1545 pm	