

Maine EMS Education Committee Minutes  
 March 12, 2008

**Present:** Rick Petrie, Brian Langerman, Carol Pillsbury, Paul Salway, Liz Delano, Patrick Underwood, Eric Wellman, Daryl Boucher, Tiffany Stebbins, Jay Bradshaw, Butch Russell, Jan Brinkman

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Meeting called to order at 0930 by Rick Petrie	Introductions	n/a
2. Acceptance of Minutes	<b>Motion to accept minutes from last meeting (11/14/07) (Boucher, Wellman)- approved</b>	n/a
3. Unfinished Business (Accreditation)	<p>Daryl Boucher presented the draft of the Accreditation for EMS/Standards and Guidelines for Maine EMS. The purpose of accreditation is to provide guidelines and standardization for programs/institutions that provide ongoing education programs. With review by the Education Committee, this draft document/program would go to OPS team for review. The guidelines would define the process for course approval (this does not replace license approval). Since this would involve a Rules change, we need to think about the timeline for implementation.</p> <p>Jay suggested that approval of programs goes to the Board of EMS.</p> <p><b>Motion: Board of EMS gives approval for programs after successful completion of program approval process/paperwork.</b></p>	<p><b>Project goal:</b> To review updated program with OPS team at next meeting for hopeful approval and then submit to the Board.</p> <p><b>Action:</b> Daryl will work on rewrite/edits and forward to Ed. Comm. members for review before next meeting.</p>

	<p><b>(Wellman, Langerman)</b> – unanimous</p> <p>We have been using the term “accreditation” for this program, however Daryl informs us that this term does not meet CaHEP or National Registry specks/rules at this time and Jay suggested we term it the Training Standard Module (TSM) so to lessen any confusion.</p> <p>There was discussion on what levels of programs this document would cover (obviously Paramedic courses since they must be through an accredited program/institution by year 2010. The subcommittee recommends that all ALS programs must be approved or affiliated with an approved program.</p> <p><b>Motion: All programs leading to licensure in the state of Maine will be approved by Maine EMS Board.</b> <b>(Stebbins, Pillsbury)</b> – unanimous, although cautiously and with clarification of accreditation/National Registry standards.</p> <p><b>Motion: National Accreditation entities meet State approval.</b> <b>(Delano, Stebbins)</b> – unanimous</p> <p>Suggestion that Director/Coordinator be separated and Instructor/Coordinator be</p>	<p><b>Action:</b> Daryl will use new term of Training Standard Module for this document.</p>
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	<p>separated because the program Director may not be the Coordinator, and the Instructor may not be the Coordinator (and vice versa).</p> <p>Qualifications of Director - ? leave up to approving agency (administrative position defined by the agency)                  Qualifications of Coordinator – state licensed Coordinator                  Qualifications of Instructor – state licensed Instructor                  Discussion of Instructor – does it make sense to allow non-MEMS licensed Instructor to teach components of EMS classes ? (i.e. pharmacist teach a pharmacology class) – subject matter expert as long as Lead Instructor is state licensed?</p> <p>It was suggested to have OPS team members join Ed. Comm. at next meeting to review Course Approval process.</p>	<p><b>Project goal:</b> This issue on separating or having levels of I/C’s has been briefly discussed in the past. Committee feels this issue needs to be readdressed.</p> <p><b>Action:</b> This topic will be added to the agenda for the May meeting.</p>
<p>5. Unfinished Business (Protocols)</p>	<p>The latest edit/review of the protocols has gone to the printers for a proof that will hopefully be done within the week. The goal is that this will be the last proof and that we can do a quick turn-around with J.S. McCarthy printing to have the final edition by next week. The intent is to have the new protocol books finished by the</p>	<p><b>Project Goal:</b> To have final edition to the printer’s by the week of March 24<sup>th</sup>.  <b>Action:</b>                  Jan and Dawn to do one more read-through for any additional editing.</p>

	first week in April with distribution to the Regions by the second week of April.	
6. New Business (Glucometer training)	<p>Brian Chamberlin has finished the Glucometer Usage Training program. Rick presented the program in Brian’s absence. The powerpoint looks good, however Liz mentioned there is no lesson plan with the slides. One slide reviewed will be updated by Brian regarding cleansing of the finger with alcohol versus non-alcohol based cleanser.</p> <p>Reminder that CLIA waiver is not MEMS mandate, but a federal/CLIA mandate.</p> <p><b>Motion: To approve glucometer usage training.</b>  <b>(Pillsbury, Langerman) - unanimous</b></p>	<p><b>Project goal:</b> With Regional Office approval, MEMS I/C’s may start teaching/coordinating this program once lesson plan has been completed.</p> <p><b>Action:</b> Tiffany has volunteered to work with Brian to complete lesson plan. Brian will forward to Jan upon completion. Jan will have these program documents made available on MEMS website.</p>
7. New Business (CPAP training)	<p>The CPAP program has been a pilot program for over 3 years in Maine. Mentioned that MDPC has approved program for noninvasive CPAP. The training outline stills references this as a pilot program. Dan will rewrite the outline to remove any reference to pilot program.</p> <p>Question raised on whether there is a list of approved CPAP devices?</p> <p><b>Motion: To approve CPAP program with update of removing the word “pilot” from training outline).</b>  <b>(Wellman, Delano) – unanimous</b></p>	<p><b>Project goal:</b> With Regional Office approval, MEMS I/C’s may continue teaching/coordinating this program.</p> <p><b>Action:</b> Remind Regional Offices and I/C’s that paperwork used as hand-outs for this program should no longer say “pilot project” on it.</p>

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	<p>Following the glucometer and CPAP training presentations, there was discussion on who can teach these classes. Because it involves a change in the scope of practice, does it need an I/C to teach class? Since EZ-IO requires an I/C, should these classes also or can a subject matter expert teach the classes?          How will all Instructors be informed that these new additions (in scope of practice) to protocol need to be added to their classes? Is it up to Regional Office or State Office to assure they have all these updates?</p> <p><b>Motion: Instructors of these classes must be MEMS I/C (appropriate level) approved by the Regional Office or, if not MEMS I/C, must be subject matter expert with strong EMS protocol content knowledge.</b>  <b>(Langerman, Salway) - unanimous</b></p>	
8. Other	Liz mentioned that on MEMS website that the standardized CEH's were not correct for the PIFT program. Requested they be updated.	<b>Action:</b> Jan will update this CEH file.
9. Next Meeting	Meeting adjourned at 1220 hours. Next meeting: Wednesday, April 9, 2008 at 0930 at Maine EMS, DPS Building, Augusta.	n/a