

MAINE EMS EDUCATION COMMITTEE MINUTES

Date: Wednesday, September 13, 2006
Member Present: D. Batsie (Chairman), S. Smith (MEMS Staff), C. Pilsbury (MEMS Board Liaison), R. Overlock, L. Delano, B. Zito, D. Russell, J. Wellman, B. Chamberlin, D. Palladino, S. Latulippe
Absent: D. Boucher, P. Farrington, R. Chase, R. Petrie, S. Diaz, M. Barter, D. Cornelio, B. Davis, D. Robishaw, S. Stewart-Dore,
Guests: John Bastin PA, Central Maine Regional Resource
Timekeeper/Scribe: D. Batsie

Meeting Opened at: 1300

1) Introductions

- a) Introductions all around
- b) Introduction of Scott Smith, MEMS Education Coordinator

2) Review of 8/06 Minutes

- a) 8/06 minutes adjusted per L. Delano
- b) **MOTION: TO ACCEPT THE UPDATED OCTOBER MINUTES. PALLADINO/RUSSELL-PASSED**

3) Staff Update (Smith)

- i) MEMS Board meeting moved to 10/11 0900
(1) **Note:** *Oct EDCOM meeting adjusted as a result to 1300.*
- ii) MEMS will begin to advertise for a Licensing Agent subsequent to Drexell White's lateral transfer.
- iii) MEMS has added part time investigator to aid investigations committee.
- iv) **NO RELATED MOTIONS**
- v) **NO ACTION NECESSARY**

4) New Business

- a) **Mark I/NAAK Kit Training** (John Bastin)
 - i) MDPB has approved use of Mark I kits for "force protection" of MEMS providers.
 - ii) This project will include the deliver of Mark I kits to every ambulance service in the state.
 - iii) EDCOM was provided a power point presentation to review prior to the meeting
 - iv) J. Bastin's vision for training is a mandatory class for all providers (BLS and ALS).
 - (1) Train the trainer classes would be made available by Bastin

- (2) IC or Regional Medical Director appointee instructors
- (3) 3-4 hours in length
- v) Training piece discussed
 - (1) No lesson plan distributed.
 - (a) **ACTION: Batsie will follow up and distribute**
 - (2) Group agreed that consistency in roll out of new trainings is important.
 - (a) There should be a standard format to follow (airway model)
 - (3) Concern that training did not include respiratory protection aspects
 - (a) Will we need a second training class if respiratory protection is added?
- vi) **NO RELATED MOTIONS**
- vii) **ACTION: Topic tabled until next month. Bastin will address respiratory concerns and committee will review further.**

5) Old Business

a) Meeting Time

- i) Batsie noted recent concerns regarding agreed upon 1300 start time for EDCOM meeting.
 - (1) Discussion ensued
 - (2) Batsie conducted up/down vote on start time
 - (a) 7 in favor of 0930 start, none opposed.
 - (3) **ACTION: Future meetings will take place at 0930.**
 - (a) **Note: Due to 10/11 MEMS Board meeting, the 10/11 EDCOM meeting will be scheduled for 1300.**

b) PIFT Update

- (1) Batsie updated group on outcomes of 2 beta PIFT courses
 - (a) Outcomes generally positive
 - (b) Time roughly 8-12 hours
 - (i) Time depends greatly on how much “specific service material” will be covered.
 - (c) Lesson plan being developed and adjusted.
 - (d) Pharmacology piece being streamlined by Palladino and Azarra.
 - (e) Chamberlin discussed adding drug math section
 - (f) Smith discussed a central line section
 - (i) Batsie concerned about keeping time frames
 - (ii) Can we add this to a pre-course packet
 - 1. **ACTION: Smith and Chamberlin will review options**
 - (g) Changes will be updated at Oct meeting
- (2) Hospital interface discussed
 - (a) We must keep hospitals updated
 - (b) ENA/ACEP letter suggested
 - (c) Hospitals should be invited/participate in training
- (3) Smith suggested IC instructor packet
 - (a) Group concurred
 - (b) **ACTION: Smith will report back in Oct.**

- (4) Group discussed student tracking
 - (a) Much concern regarding who will issue certificates and who will track attendance
 - (b) **MOTION (Palladino/Overlock): “MEMS Education Coordinator will collect and track rosters and then issue completion certificate. A copy of a roster will suffice as completion documentation if such documentation is required prior to receiving certificate. Certificates will be submitted back to instructors for distribution. Motion passed unopposed.**
- (5) Standardized roster and instructor material will be developed
 - (a) Tool kit
 - (b) Resource list update
 - (c) **ACTION: Smith and Batsie will coordinate and report back in Oct.**

c) Adult IO Training Update

- (1) No significant update.
 - (a) Services training on individual basis
 - (b) Batsie reminded group that MEMS IC who has taken the course (or Med. Dir. appointee) must be present in training
- (2) Training Power Point to be distributed
- ii) **NO RELATED MOTIONS**

d) Accreditation

- i) Batsie noted the need to take the accreditation discussion to a retreat format.
- ii) **ACTION: Accreditation meeting scheduled for Tuesday 10/31 0900**
- iii) **NO RELATED MOTIONS**

Meeting adjourned 1600 *Next Meeting 10/11 1300*