



JOHN ELIAS BALDACCI  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333



ANNE H. JORDAN  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

EMD Committee Meeting  
May 21, 2009 9:30 a.m.  
Minutes

Members: Stephanie Gibbs Chair, Peter Bragdon, Jim Ryan, Bill Holmes, Mike Benecke, Brian Gregoire, Kathy Blagdon

Guests: Laura Downing, Tom Selby, Randi Lemieux, RJ Legere, Rodney Gibbs, Linwood Lothrop

Staff: Drexell White, Steve Bunker

1. Call To Order - The meeting was called to order at 9:35 a.m.

- A. Additions/Deletions to the Agenda
- B. Review/Accept March 12, 2009 minutes

The committee reviewed the March 12, 2009 minutes. Kathy Blagdon noted that she was in attendance at the March 12<sup>th</sup> meeting.

***Motion: To accept the March 12, 2009 meeting minutes as amended to include that Kathy Blagdon attended said meeting (Ryan; second by Gregoire motion carries – unanimous)***

2. Staff Reports

- A. Maine EMS Update

Drexell White reported:

- The proposed Rules will be considered by the Maine EMS Board at its June meeting
- Ed Q programs have started; classes will be conducted in Kennebunk, Bangor, Westbrook and Vassalboro
- Plans are underway to implement Pro QA in Portland, Westbrook and Cumberland County RCC.

- 

- B. ESCB Report – Steve Bunker

Steve Bunker reported:

- The latest advanced EMD certification program has finished with another one scheduled in June (and even more requests for training being received)

- Half day EMD refresher training programs are under way at the Maine Criminal Justice Academy (MCJA) in Vassalboro today, with sixteen students in the morning class and eight in the afternoon session.
- ED-Q classes are being held in May and June in Kennebunk, Bangor, Westbrook and Vassalboro.
- An Emergency Telecommunicator course train-the-trainer course will be held at the MCJA on June 2, 3 and 4, 2009. The course will establish a Maine-based cadre of instructors for the (forty-hour) basic Emergency Telecommunicator Course (ETC). He stated that the first ETC will be held at the Academy in mid to late August 2009.
- The second EMD Advancement Series CD has been sent to PSAPs from Priority Dispatch.
- The Utilities and Energy Committee has charged the Emergency Services Communications Bureau with a study of PSAPs include the cost effectiveness of 9-1-1 delivery in Maine. The report is due back to the Legislative Committee in February 2010.
- Bob Gasper of the ESCB continues to work on re-routing wireless calls to PSAPs

Drexell asked the committee about call transfer protocols, as an issue had arisen involving the transfer of calls between two EMD centers and the different expectations of the sending and receiving dispatchers regarding information relayed and the EMD process.

Steve Bunker indicated that call transfer issues was one of the main complaints he hears from field providers. Several committee members shared their center's process for call transfer.

***Motion: To request that the Emergency Services Communications Board develop a statewide policy for call transfer between dispatch centers (Bragdon; Gibbs – motion carries – unanimous)***

### 3. Old Business

- A. Maine EMS Rules Changes – Covered in 2.A. above.
- B. CAD Interfaces

Drexell reported that Maine EMS' position on CAD interface with Pro QA is that although having the CAD interface software installed as part of the Pro QA implementation process is desirable, the cost of the CAD interfaces may be cost prohibitive to many EMD Centers; Pro QA installation should proceed at PSAPs with a goal that funding be sought for interface installation. He indicated that the Pro QA software does have a "cut and paste" feature for backfilling information to CAD.

### 4. New Business

- A. Emergency Medical Dispatch Priority Reference System (EMDPRS) – Draft Document for Committee Review.

The committee reviewed the Emergency Medical Dispatch Priority Dispatch System (EMDPRS) document prepared by staff. The document compiles the original protocol, training and quality assurance criteria approved by the Maine EMS Board and incorporates new information to make the EMDPRS consistent with the upcoming Maine EMS Rules changes.

Jim Ryan expressed concern about the QA manager certification requirement; while he understands the rationale, ongoing certification requires yet another certification to be tracked by the EMD center.

Once reviewed by the committee, the EMDPRS will be presented to the Maine EMS Board and the Emergency Services Communications Board.

***Motion: To recommend approval of the EMDPRS document - as reviewed - to the Maine EMS Board (Bragdon; Holmes – motion carries – unanimous)***

5. Next Meeting

The next meeting is scheduled for Thursday, September 17, 2009 at Maine EMS in Augusta.

6. Adjournment – The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Drexell White