



JOHN ELLAS BALDACCI
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE
04333



ANNE H. JORDAN
COMMISSIONER

JAY BRADSHAW
DIRECTOR

EMD Committee Meeting
June 26, 2008 9:30 a.m.
Teleconference, and at Maine EMS, Augusta
Minutes

Members Present (via teleconference): Stephanie Gibbs – Chair, Peter Bragdon, Linda Dunno, Brian Gregoire, Fran Hudson, Kathy Blagdon, Jim Ryan, Linda Dunno

Staff: Drexell White, Steve Bunker (at Maine EMS),

Guests: Laura Downing (via teleconference), Davene Luce (at Maine EMS)

1. Call To Order - The meeting was called to order at 9:37 a.m.

A. Additions/Deletions to the Agenda - None

B. Review/Accept May 15, 2008 minutes

The committee reviewed the May 15, 2008, minutes.

Motion: To accept the May 15, 2008 meeting minutes (Dunno; second by Ryan – motion carries – unanimous)

2. Old Business

A. Staff Report

Drexell White reported that he is working on the renewal license forms and has sent a “Beta” version to Jim Ryan to use for dispatchers that he is re-licensing this summer. One section that will be added is the employment verification section for both new and renewal employees (Emergency Medical Dispatchers must be affiliated with a licensed EMD center in order to receive a new or renewal license).

Site visits continue with approximately 13 site visits left to do in the Mid-Coast and Southern Maine area.

B. ESCB Report – Steve Bunker

Steve Bunker reported that PowerPhone and Priority Dispatch classes were completed at the Maine Criminal Justice Academy meeting, taking care of current needs. Steve indicated that he is ready to work on transition training once the (single) EMD protocol and training program are selected.

The Emergency Service Communications Bureau has received notice to review rules for possible rules changes. Steve indicated that he will be looking for areas where ESCB and Maine EMS rules could complement one another.

C. RFP Update

The Emergency Medical Dispatch Request for Proposal (RFP) was released June 8, 2008 and will close on July 9, 2008 at 2:00 p.m. Anyone wishing a copy of the RFP can contact Jennifer Paul at the Public Utilities Commission.

D. Continuing Education Categories and Requirements - Update

The Committee reviewed the written summary and proposed CEH categories and requirements that were created as a result of the May 2008 workshop on EMD continuing education requirements. The summary reflects the committee's recommendation that CEH categories be expanded and that continuing education hour administration be EMD Center-based.

Motion: To approve and forward the EMD Committee's recommendation concerning EMD continuing education content and requirements, and continuing education hour categories and requirements to the Maine EMS Board for its consideration (Ryan; Gibbs).

Discussion ensued about current CEH requirements and concerns about the approval process for continuing education and the assessment fees levied by regional offices for CEH approval.

Motion: That the EMD Committee write to the Emergency Services Communications Bureau (ESCB) and request a response concerning availability of ESCB funding for regional EMS assessments charged to EMD Centers for CEH approval (Dunno; Hudson) - Withdrawn

Discussion continued about the assessment fees that regions seek from EMD Centers to provide support to the Centers. It was noted that CEH approval is only a part of the services that are covered by regional assessments and that there is no one set fee statewide. Consensus was that regional assessment fees and regional services such as QA and medical control is a larger issue that should be discussed and that the discussion be scheduled on next month's agenda.

Linda Dunno and Fran Hudson rescinded their motion and second, respectively.

3. New Business

Jim Ryan reported that he has upcoming EMD CEH in Bangor. He will send out a notice of date and time.

4. Next Meeting

The next meeting is scheduled for Thursday, July 17, 2008 at Maine EMS in Augusta.

5. Adjournment – The meeting was adjourned at 10:57 a.m.

Respectfully submitted,

Drexell White