



STATE OF MAINE
 DEPARTMENT OF PUBLIC SAFETY
 MAINE EMERGENCY MEDICAL SERVICES
 152 STATE HOUSE STATION
 AUGUSTA, MAINE
 04333



JOHN ELLAS BALDACCI
 GOVERNOR

ANNE H. JORDAN
 COMMISSIONER

EMD Committee Meeting
 Thursday December 16, 2010, 9:30 a.m.
 De Champlain Conference Room, Augusta, ME
 Minutes

JAY BRADSHAW
 DIRECTOR

- Members: Stephanie Gibbs - Chair, Peter Daigle, Kathy Blagdon, Bill Bonney, Tracy Weed, Bill Holmes, Brian Gregoire
- Guests: Laura Downing, Tom Selby, Brodie Hinckley, Tom Cavanaugh
- Staff: Drexell White

1. Call to Order – The meeting was called to order at 9:32 a.m.
 - A. Introductions – None required
 - B. Additions/Deletions to the Agenda - None
 - C. Review/Accept September 16, 2010 meeting minutes

The committee reviewed the minutes of the September 16, 2010, meeting.

Motion: To accept the minutes of the September 16, 2010 meeting as read (Bonney; second by Daigle – motion carries)

2. Staff Reports
 - A. Maine EMS Update

Drexell White reported that:

- Regional Quality Assurance meetings continue to be well received by participants. Attendees appreciate being able to share questions and concerns with their peers.
- Maine EMS is creating a list serve for EMDs as an electronic forum and resource.
- There had been questions from some EMS services about using pre-tones to alert EMS prior to dispatching a call. EMS indicated that using “pre-tones” would facilitate rural responders by giving them extra time to get ready and get to the station, while other information was being gathered. In general, committee members indicated that they did not use pre-tones in their dispatch centers.
- He is working on a licensing information sheet for dispatchers renewing their EMD licenses. The information will be posted on the Maine EMS web site, when completed.
- He has completed all 2010 site visits to the thirty-five licensed EMD Centers
- He is exploring the creation of a survey that would ask how responsive that he and Maine EMS has been to licensees’ needs and what licensees expect in the future

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With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

B. ESCB Update

Steve Bunker was unable to attend. Staff reported that Steve has several EMD –related programs coming up in 2011, which may be found on the Emergency Services Communications Bureau’s web site:

3. Old Business

A. Quality Assurance – Update

Compliance to reporting requirements continues to improve. A couple of Centers have been unable to report due to recording system issues

B. EMS Provider and Public Awareness Programs- Update

1. Health Care Facilities Brochure – Review and Recommendations

The final version of the brochure was reviewed. Drexell indicated that he would post it on the web in its final version.

C. EMD QA Compliance – Recommendations

The Committee continued its discussion about minimum reporting and quality assurance requirements, and timelines for bringing all EMD Centers into compliance. Setting specific bench marks must account for Center budgetary cycles.

Staff will prepare a draft document for distribution to the Committee.

4. New Business

A. Medical Alarm Companies

Stephanie Gibbs stated that a medical alarm company that calls into their PSAP has begun providing EMD and relays determinant codes to the Center dispatchers. On Star is also providing EMD as part of its customer service. The question arose as to how Maine Centers should handle the information and whether determinant codes obtained from the medical alarm companies should be used by EMD Centers in dispatching a call.

Concerns were raised about the level of quality assurance in the medical alarm companies using EMD protocols.

Since no EMS (excepting the Portland Pilot Project) uses determinant codes, the issue, while of concern, does not affect EMS response. Prior to prioritized response starting in Maine, Maine EMS will need to provide guidance to Centers regarding fourth- party EMD.

5. Next Meeting - Set Agenda, Date and Time

Due to scheduling issues, it was decided that the next meeting will be scheduled for Thursday February 10, 2011 at 9:30 a.m. at Maine EMS in Augusta.

6. Adjournment - The meeting adjourned at 11:26 a.m.

Respectfully submitted,

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