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GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
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AUGUSTA, MAINE
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ANNE H. JORDAN
COMMISSIONER

JAY BRADSHAW
DIRECTOR

EMD Committee Meeting
October 15, 2009 9:30 a.m.
De Champlain Conference Room, Augusta
Meeting Summary (No Quorum)

Members: Kathy Blagdon, Brian Gregoire

Guests: Laura Downing, Peter Daigle, Bill Bonney, Tom Selby, Wendy Morrison

Staff: Drexell White

1. Call To Order – The informal discussion began at 9:42 a.m.

The meeting could not be held due to a lack of a quorum. Attendees discussed agenda items, as described in this summary.

Stephanie Gibbs, Jim Ryan and Steve Bunker sent regrets that they would not be attending the meeting.

- A. Additions/Deletions to the Agenda - None
- B. Review/Accept June 18, 2009 minutes

Minutes could not be accepted due to lack of quorum.

2. Staff Reports

- A. Maine EMS Update

Drexell reported:

- The new rules took effect October 1, 2009, without any problems noted
- The latest budget shortfall will require the Maine Department of Public Safety to cut approximately 1.2 million dollars in this and next fiscal year (FY 10 & FY 11). No news yet on how the cuts will affect Maine EMS, although the Education Coordinator vacancy caused by Jan Brinkman's resignation remains frozen by the Governor's office.
- Representatives from Kimball Associates will be meeting with 9-1-1 Council members following the October 20, 2009 9-1-1 Council meeting to receive input for the PSAP efficiency and consolidation project. Kimball associates will also be at the November 21, 2009 Medical Direction and Practices Board (MDPB) meeting at Maine EMS. The MDPB is the medical oversight body for the Maine EMS system.

B. ESCB Report – Steve Bunker

Drexell reported on behalf of Steve Bunker, who was unable to attend:

- The recent email about the November 2009 Pro QA and AQUA classes in Bangor was distributed.
- The annual Samoset EMS conference will take place November 12 – 15, 2009, with several EMD specific programs as well as other programs that can be used to fulfill EMD continuing education requirements.
- Steve Bunker is asking for submissions for the Emergency Medical Dispatcher award given by the Mid Coast EMS Council at the annual Samoset Conference. The award recognizes extraordinary actions of an EMD in the performance of his or her duties.

3. Old Business

A. Committee Composition

Although action could not be taken at the meeting due to lack of a quorum, those committee members and guests in attendance reviewed the composition and discussed options for a revised committee configuration. The proposed configuration will be circulated to committee members for possible inclusion in the yearly report to the Board at its November 2009 meeting.

The need to revise committee composition comes from the current composition that includes representation of Centers that used the PowerPhone and NECI protocols.

After arriving at the proposed configuration, consensus was to insert current committee members who were affected by the reconfiguration into reconfigured slots, if possible. The current configuration is:

Bill Holmes	PSAP Manager: (Cumberland County RCC)
Stephanie Gibbs	PSAP Rep: MPD user (Knox County 911)
Peter Bragdon	NECI user (Androscoggin County Sheriff's)
Kathy Blagdon	PowerPhone user (Lincoln County 911)
Brian Gregoire	Line EMD (Brunswick Police)
Vacant	Non-PSAP Provider of Medical Dispatch
Chuck McMahan	EMS Agency Manager (Capital Ambulance)
Jim Ryan	Maine EMS Board Representative (Penobscot County RCC)
Vacant	EMS Physician

The new configuration proposed is (revised positions in bold):

Bill Holmes	PSAP Manager: (Cumberland County RCC)
Stephanie Gibbs	ED-Q Involved in Case Review (Knox RCC)
Peter Bragdon	At-Large Androscoggin S.O)
Kathy Blagdon	EMD Director (Lincoln County 9-1-1)
Brian Gregoire	Line EMD - PSAP (Brunswick Police)
New	Line EMD – Non-PSAP
Vacant	Non-PSAP Provider of Medical Dispatch
Chuck McMahan	EMS Agency Manager (Capital Ambulance)
	EMS Field Provider
Jim Ryan	Maine EMS Board Representative (Penobscot County RCC)

Given that the EMS physician slot has been vacant for two years and in that medical oversight for EMD is provided by the State EMS Medical Director, the group proposed eliminating the position on the committee.

B. Quality Assurance

1. EMD-Q Meeting Following EMD Committee Meeting – 12:30 p.m. - Information
2. Priority Dispatch Minimums

Drexell reported that he needs to discuss QA minimums with Dr. Diaz.

C. EMD Committee Report and Work Plan

Drexell will work with Stephanie Gibbs on the annual report to the Board and the 2009 work plan

D. Pandemic Protocol

Drexell reported that a contact has been identified at Maine CDC concerning Protocol 36 and its implementation.

4. New Business

A. Committee Vacancy – Non-PSAP Provider of Emergency Medical Services

The resignation of Mike Benecke from the committee, due to Mike's acceptance of a new police position outside of dispatch, will require advertising the vacant position to interested parties.

5. Next Meeting

The next meeting is scheduled for Thursday, November 19, 2009 at Maine EMS in Augusta.

6. Adjournment – The meeting ended at 11:25 a.m.

Respectfully submitted,

Drexell White