



JOHN ELIAS BALDACCI  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333



MICHAEL P. CANTARA  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

EMD Advisory Committee Meeting  
September 14, 2006  
De Champlain Conference Room, Augusta

Minutes

Members Present: Stephanie Gibbs, Peter Bragdon, Brian Gregoire, Kathy Blagdon  
Staff: Drexell White

1. Call To Order

The meeting was called to order at 1:07 p.m.

Additions/Deletions – Question Concerning EMD Dispatchers (White)

The minutes of the August 17, 2006 meeting were reviewed.

***Motion: To accept the August 17, 2006 meeting minutes (Gibbs; second by Blagdon - carries 4-0-0)***

2. Old Business

A. EMS Board Action

Drexell reported that the draft Quality Assurance plan and Functional Position Description had been approved by the Board at its September meeting, subject to review by the Attorney General's office.

He also reported that the Board determined that due to the background checks performed by PSAPs on its dispatchers and in that the nature of dispatch work does not involve the same type of contact as that required of EMS providers, no State Bureau of Identification check will be required as part of the dispatcher certification process.

B. Maine EMD Application Process

The EMD service and individual certification applications were distributed to committee members. The plan is to distribute the applications via email and to post them on the Maine EMS website.

C. ESCB Training Needs Assessment

Peter reported that he is working with the ESCB and NECI to facilitate printing of the new NECI/Maine protocol (i.e., card set) and updating the NECI materials to meet Maine EMS requirements.

The approach proposed to update current NECI instructors and dispatchers is to hold an instructor update to bring current NECI instructors up to speed on the NECI/Maine protocols and to also update all current NECI dispatchers. NECI has agreed to award new certificates to those completing the update, which will help ensure that all NECI dispatchers who receive Maine certification have had the NECI/Maine updates. *Consensus* of the committee was to endorse the proposed update model.

Concerning CPR certification, staff clarified that the American Heart Association (AHA)-Healthcare provider, American Red Cross (ARC)- Professional Rescuer and American Safety & Health Institute (ASHI)-Healthcare Provider courses are the CPR courses approved by Maine EMS to meet the CPR requirements for Emergency Medical Dispatcher certification.

#### D. EMD Director Resource Manual & Orientation-Update

The EMD Director Resource Manual was distributed to all PSAP managers who attended the August 22, 2006 orientation at the Maine Criminal Justice Academy in Vassalboro. Those managers who have not yet received a copy of the manual may contact Maine EMS to obtain one.

#### E. Maine NECI Protocol – Update

Peter Bragdon and Drexell White are finalizing changes to the NECI/Maine Card set. The goal is to have updated course materials and card sets available prior the NECI/Maine updates beginning in October 2006.

#### F. Aspirin Instructions – Dr. Diaz

#### G. Diabetic instructions in conditionally-approved protocols

Drexell reported that he is working with Dr. Diaz concerning the aspirin and diabetic protocols, but that since the Maine EMS Medical Direction and Practices Board (MDPB) does not meet in September, any changes would be approved by Dr. Diaz. This will allow completion of the protocol prior to the October NECI/Maine updates.

#### H. Additions/Deletions to the Agenda - Question Concerning EMD Dispatchers.

At the August meeting, Stephanie asked about new hires, who have not yet completed EMD training and to what extent the person may be used in handling medical 9-1-1 calls.

Staff's opinion - after researching the EMD statute – is that as soon as a call is identified as a medical call, a certified Emergency Medical Dispatcher must handle it.

### 3. New Business

#### A. Committee Composition/Status

Drexell asked the committee members to think about the EMD advisory committee becoming a recognized committee of the Maine EMS Board. He felt that it makes sense that the committee be so recognized as the group that advises the Board on EMD matters. It would also serve to the Board identifies EMD as an integral part of the Maine EMS system.

He also asked members that if there is any person interested in becoming the chair of the committee, to please contact him.

### 4. Next Meeting

The next meeting will be held on Thursday October 19, 2006 at 9:30 a.m. at the Maine Criminal Justice Academy in Vassalboro.

### 5. Adjournment – The meeting was adjourned at 2:43 p.m.

Respectfully submitted,  
Drexell White