

Sample coding for Adult Education Operations and Maintenance:

Definition:

Activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, buildings, and equipment in effective working condition and state of repair. This includes the activities of maintaining safety in buildings, on the grounds, and in the vicinity of schools.

Custodial

Fund	Program	Function	Object	Cost Center	Description
1500	6090	2610	1180	400	Regular salaries (include custodians)
1500	6090	2610	2080	400	Regular benefits, excluding retirement/tuition
1500	6090	2610	2380	400	Regular retirement
1500	6090	2610	2580	400	Regular tuition reimbursement
1500	6090	2610	1230	400	Substitutes
1500	6090	2610	2030	400	Substitutes benefits, excluding retirement/tuition
1500	6090	2610	2330	400	Substitute retirement
1500	6090	2610	2530	400	Substitute tuition
1500	6090	2610	3000	400	Purchased Professional/Technical Services
1500	6090	2610	4000	400	Purchased Property Services
1500	6090	2610	4300	400	Purchased Repair/Maintenance Services
1500	6090	2610	5000	400	Other Purchased Services
1500	6090	2610	6000	400	Other Supplies (not delineated in 6000 range below)
1500	6090	2610	6400	400	Manuals
1500	6090	2610	8000	400	Miscellaneous
1500	6090	2610	9000	400	Contingency

Other Operations/Maintenance Costs

Fund	Program	Function	Object	Cost Center	Description
1500	6090	2600	3000	400	Purchased Professional/Technical Services
1500	6090	2600	4000	400	Purchased Property Services (include utilities)
1500	6090	2600	4320	400	Technology Related Repairs/Maintenance
1500	6090	2600	4330	400	Software Related Repairs/Maintenance
1500	6090	2600	5000	400	Other Purchased Services (i.e. building insurance, phone)
1500	6090	2600	6000	400	Other Supplies (not delineated in 6000 range below)
1500	6090	2600	6200	400	Energy
1500	6090	2600	6240	400	Heating Fuel
1500	6090	2600	6400	400	Manuals
1500	6090	2600	6500	400	Technology supplies, ie software
1500	6090	2600	7000	400	Property (fixed asset)
1500	6090	2600	7001	400	Property (supply asset)
1500	6090	2600	7100	400	Land
1500	6090	2600	7200	400	Buildings
1500	6090	2600	7300	400	Equipment (fixed asset)
1500	6090	2600	7301	400	Equipment (supply asset)
1500	6090	2600	7340	400	Technology Related Hardware (fixed asset)
1500	6090	2600	7341	400	Technology Related Hardware (supply asset)
1500	6090	2600	7350	400	Technology Related Software (fixed asset)
1500	6090	2600	7351	400	Technology Related Software (supply asset)
1500	6090	2600	8000	400	Miscellaneous
1500	6090	2600	9000	400	Contingency