

**Maine Department of Education**  
**2007/2008 Talent Pool Recommendation Form**

We invite you to recommend distinguished classroom teachers and/or principals who have demonstrated all of the following:

- Exceptional education talent as evidenced by effective instructional practices and student learning results in the classroom and school;
- Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession;
- Strong long-range potential for professional and policy leadership; and
- Engaging and inspiring presence that motivates and impacts students, colleagues and the community.

Please complete a separate form for each educator; include a one-page letter explaining how this person meets the criteria outlined above and a resume for each recommendation.

**Incomplete forms will be eliminated from this process.**

Recommended Educator: \_\_\_\_\_  
Name

Classroom Teacher \_\_\_\_\_ Principal \_\_\_\_\_ Other (specify): \_\_\_\_\_

For teachers, grade(s) **currently** teaching: \_\_\_\_\_ For principals, grade levels in building: \_\_\_\_\_

\_\_\_\_ Reading/English/Language Arts      \_\_\_\_ Science/Technology      \_\_\_\_ Mathematics  
\_\_\_\_ Social Studies      \_\_\_\_ Visual/Performing Arts      \_\_\_\_ Health/Physical Education  
\_\_\_\_ Other (please specify): \_\_\_\_\_

Total years in education: \_\_\_\_\_ If a principal, number of years as an administrator: \_\_\_\_\_

Will this person be at the same school site next year? \_\_\_\_\_

School Administrative Unit: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_  
Street City State Zip

School Phone: (\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_ School Fax: (\_\_\_\_) \_\_\_\_\_

Educator's Supervisor: \_\_\_\_\_  
Name Title

Supervisor's Phone: (\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_ Supervisor's Fax: (\_\_\_\_) \_\_\_\_\_

Supervisor's Email: \_\_\_\_\_

**RATE** educator from 1-10 (10 being highest) on the following four criteria and provide a paragraph to explain your rating. Be detailed and thorough, with examples whenever possible.

1. \_\_\_\_\_ Exceptional educational talent as evidenced by effective instructional practices and student learning results in the classroom and school.

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2. \_\_\_\_\_ Exemplary educational accomplishments beyond the classroom that provide models of excellence for the profession. Include committees, mentoring, awards, publications, presentations.

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3. \_\_\_\_\_ Strong long-range potential for professional and policy leadership, i.e., predict the educator's potential to remain in education for at least 15 more years and demonstrate leadership in the profession.

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4. \_\_\_\_\_ Engaging and inspiring presence that motivates and impacts students, colleagues and the community. Do students perform at higher levels due to the educator, pursue certain careers, credit their success to the educator, etc.?

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Cite evidence of student achievement gains as a result of the educator's practices:

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Cite awards the educator has received:

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Other comments:

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Education Schools Attended	Degrees	Graduation Years
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Please list the names and phone numbers of three references other than you for the educator. We will call and interview them. They should know the educator currently and very well.

Name	Title	( ) Phone (W)	( ) Phone (H)	Email
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Name	Title	( ) Phone (W)	( ) Phone (H)	Email
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Name	Title	( ) Phone (W)	( ) Phone (H)	Email
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YOUR Name	Title	( ) Phone (W)	( ) Phone (H)	Email
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**Return completed letter(s) and form(s) to:**

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Maine Department of Education  
23 State House Station  
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**By: May 2, 2008**  
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