

**Attachment E**  
**Enhanced Articulation Agreement Template**



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## ENHANCED ARTICULATION AGREEMENT

*For the coordination of curricula between Maine's Career and Technical Education  
Centers/Regions and the Maine Community College System*

### Enhanced Articulation defined

Enhanced Articulation is an articulation that is a systematically planned process linking a secondary career and technical education school program to a postsecondary career and technical education system program. Unlike the Articulation Agreement which can be institution to institution, the Maine Enhanced Articulation Agreement is from secondary career and technical education school to postsecondary career and technical education system. The postsecondary articulation will cross all Community Colleges which offer the like career and technical education program. The secondary programs will have to meet the requirements of the Community Colleges system wide articulation to qualify. Maine Enhanced Articulation Agreements between secondary career and technical programs and postsecondary institutions must allow students to earn a minimum of 3 college credits. By July 1, 2009, one Maine Enhanced Articulation Agreement must be in place. All secondary and postsecondary eligible recipients that offer the program chosen for enhanced articulation must participate.

### Program Objectives

- To encourage career and technical education students to pursue a postsecondary education.
- To reduce repetition of mastered competencies between secondary career and technical education and Community College.
- To provide a smooth transition from secondary career and technical education to Community College education.
- To reduce student and State costs.
- Allow secondary career and technical education students in any part of the State of Maine to smoothly transition to postsecondary education within the State Community College system.

### Role of the Institutions

The secondary career and technical education schools and Community College campuses are jointly responsible for developing and executing Maine Enhanced Articulation Agreements. Secondary and postsecondary faculty should partner to identify competencies a student will need to successfully transition into the professional/technical program(s) being articulated. As the needs of students and the demands of business and industry change, it is reasonable to reevaluate and update agreements on an annual basis to reflect those changes in the curriculum.

Secondary and college faculties will agree upon competencies to be examined for the courses to be articulated. They will jointly develop a Maine Enhanced Articulation Agreement listing the student requirements needed to achieve the articulated credits.

The career and technical education centers/regions and Community Colleges will develop methods of publicizing the Maine Enhanced Articulation Agreements to encourage students to take advantage of seamless transitions and advanced placement opportunities. To benefit from enhanced articulation, all community college admissions requirements must be met by the student.

The State requires that a contact/position be identified by the individual postsecondary Community Colleges and the individual secondary CTE schools to be responsible for the facilitation, record keeping, and reporting on Articulation, Maine Enhanced Articulation and Program of Study Agreements.

### Types of Maine Enhanced Articulation Agreements

#### **Dual Credit**

Dual credit exists when a student is enrolled in a secondary CTE program, as well as the corresponding Community College course at the same time. Students enrolled in dual credit courses earn college and high school credit by successfully completing these courses. The program is operated jointly by the career and technical center and Community College and students receive credit at both institutions upon successful completion of dual credit courses. Final grades for dual credit courses are reflected on both the student's high school transcript and on the Community College's permanent record.

#### **Escrow Credit**

Escrow credits become available when the student completes the secondary CTE program and then requests the Community College credit, once they are matriculated and have completed the Community College requirements to complete the articulation. Matriculated students are awarded college credit for the articulated course(s) following successful completion of a college's identified number of credit hours taken at the college. The escrow credit program is governed by a formal, written agreement that identifies courses or sequence of courses at a career and technical center which successful completion assures the Community College that the student has the necessary background, instruction and preparation to enable the student to progress to the next level of instruction at the Community College. These escrow credits are applied to a degree, but do not carry quality points. They are listed on a transcript as "P" for passed.

### Time Consideration

A student has up to three years to take advantage of the postsecondary credits made available under a Maine Enhanced Articulation Agreement.

# Enhanced Articulation Agreement

1. Secondary institution name:
2. Postsecondary institution name:
3. Secondary course of study:
4. Postsecondary course of study:
5. Secondary course(s) to be used for articulation:
6. Postsecondary course(s) to be waived because of articulation:
7. Type of articulation:  
(please check)
  - Dual Credit
  - Escrow Credit
  - Student choice of Dual Credit or Escrow Credit
8. What are the minimum and maximum number of credits a student may articulate from the postsecondary institution?
9. How will the student demonstrate meeting the competencies?
10. How will the secondary instructor document the student as meeting the competencies?
11. What are the education, training, and/or experience requirements for the secondary instructor?
12. What college entrance requirements must be met by the student?

We, the undersigned administrators, agree to enter into this Maine Enhanced Articulation Agreement to provide students a seamless transition from high school instruction to Community College instruction.

We do hereby mutually agree to abide by all of the terms specified within the Maine Enhanced Articulation Agreement.

Secondary School Name

Community College Name

\_\_\_\_\_  
Director Signature/Date

\_\_\_\_\_  
College President Signature/Date

\_\_\_\_\_  
Secondary Instructor/Date

\_\_\_\_\_  
Campus President/Date

\_\_\_\_\_  
Academic Dean/Date

\_\_\_\_\_  
Department Chair/Date

\_\_\_\_\_  
Postsecondary Instructor/Date