



State Intermediate Educational Unit
146 State House Station, Augusta, ME 04333
Telephone (207) 624-6660
Fax (207) 624-6661
www.maine.gov/education/speced/cds

May 29, 2009

Dear Audiologists serving Maine's children,

We recognize and are most appreciative of the wonderful work you are doing the children of Maine and their families. We had the opportunity to meet with Jim Dean and Betsy Glencross to discuss how the referral process between you and Child Development Services has been functioning. It was very clear in that meeting that you would like to have one place to call to make referrals on these children.

We have developed an internal process that will allow you to do just this. All Audiological referrals mandated by regulation [**Maine Revised Statute Title 22, Chapter 1686: NEWBORN HEARING PROGRAM Sections 8821, 8822, 8823, 8824, 8825**] will be taken at the CDS State IEU. *The number for you to call is 624-6660.* The information needed will be taken over the phone. Please do not leave the information in a voice mail message. Along with the referral we are asking that you fax (# 624-6661) the necessary report information to our office at the time of the referral. We will ensure that the appropriate CDS Site receives the information provided and request that they contact the caregiver within 24 hours of our contact to them.

The primary person that will be taking your referrals will be Sue Kendall. If you have any questions please do not hesitate to contact Debra Hannigan, CDS State Director at Debra.Hannigan@maine.gov or Janna Gregory, B-5 Intervention, Programming and Staff Development Consultant at Janna.Gregory@maine.gov.

Sincerely,

Debra Hannigan
Child Development Services State Director

Cc: David Stockford, DOE
Toni Wall, DHHS
Betsy Glencross, MNBH
CDS Site Advisory Board Chairs
CDS Site Directors

Attached: Copy of CDS internal referral form
Administrative Letter Number