

# CDS EXPERIENCE RUBRIC

## Case Manager 3-5 (Level 1)

Name: \_\_\_\_\_

CDS Site: \_\_\_\_\_

<p style="text-align: center;"><b>A.</b> Years of Experience Working in the Field</p>	<p style="text-align: center;"><b>B.</b> College Level Course work in Early Childhood and/or Special Education</p>	<p style="text-align: center;"><b>C.</b> Professional Development Activities related to Early Childhood and/or Special Education</p>	<p style="text-align: center;"><b>D.</b> <i>Service to CDS and Presentations</i></p>	<p style="text-align: center;"><b>E.</b> Awards, Recognition and Scholarship in the field of Early Childhood and/or Special Education</p>
<p><b>1. Experience in the CDS system or in other early childhood (B-8) environments working with children with disabilities, such as:</b></p> <ul style="list-style-type: none"> <li>• Head start</li> <li>• Child care</li> <li>• Pre-K classrooms</li> <li>• K-3 classrooms</li> <li>• CCI</li> </ul> <p><b><u>10 points</u></b></p> <p><b>2. Working as a:</b></p> <ul style="list-style-type: none"> <li>• Teacher</li> <li>• Therapist</li> <li>• 1:1 aide</li> <li>• Instructor</li> <li>• Consultant</li> </ul> <p><b><u>5 points</u></b></p>	<p><b>1. Courses must be content specific in area of Early Childhood and/or Special Education:</b></p> <ol style="list-style-type: none"> <li>a. cognitive development</li> <li>b. physical development</li> <li>c. communication development</li> <li>d. social or emotional development</li> <li>e. adaptive development</li> </ol> <p>2. Courses may have an EDU, SPED, EDUC, ERL, ECH, NE, CHF, EDUK , Psy as <b>outlined in DOE’s Certification Requirements for a 081 or 282 certification</b></p> <p>Examples: -Teaching Early Childhood Special Education -Language Development and Early Literacy -Liberal Arts English</p>	<p><b>Must be content specific to Early Childhood and/or Special Education:</b></p> <ol style="list-style-type: none"> <li>Attendance at FAPE training sessions - <b><u>2 points per session max</u></b></li> <li>Curriculum-specific training, internships- content specific writing IEPs - <b>2 points</b></li> <li>Attendance at regional, state or national conferences specific to early childhood and/or special education – <b><u>2 points</u></b></li> <li>Participation in local or state content area workshops sponsored by (MADSEC, Maine Support Network, Maine Parent Federation , Autism Society, DHHS) specific to early childhood and/or special education - <b>2 points</b></li> </ol>	<p><b>Must be content specific to Early Childhood and/or Special Education:</b></p> <ol style="list-style-type: none"> <li>Mentor teacher</li> <li>Serve on a local, state, or national committee</li> </ol> <p>Examples: - MADSEC - Maine Support Network - Maine Parent Federation - Advocacy Groups</p> <ol style="list-style-type: none"> <li>Officer in a regional, state or national professional educational organization</li> <li>Presentations at a local or state level addressing early childhood and/or special educational issues</li> <li>Conference workshop presenter (local or regional)</li> <li>Participant in state or national level stakeholders group</li> </ol>	<p><b>Must be content specific to Early Childhood and/or Special Education:</b></p> <ol style="list-style-type: none"> <li>Professional awards: Local, regional or state professional association</li> <li>Juried publication in regional, state or national journal</li> </ol>

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	<ul style="list-style-type: none"> <li>-Liberal Arts Science</li> <li>-Liberal Arts Social Studies</li> <li>- Liberal Arts Mathematics</li> <li>- Children’s Literature</li> <li>-Numeracy for Young Children</li> <li>- Science for Young Children</li> <li>- Child Development and Developmental Psychology</li> <li>- Infant and Toddler Development</li> <li>- Course work in Creative Arts Family Students/Observation of Young Child/Assessment of the Young Child/Social Studies for Young Child/Advanced Child Development/Early Learning Environments and Additional Early Literacy</li> <li>-Course work in Speech Disorders and/or Speech Communication</li> <li>- Teaching Exceptional Children in Regular Classroom</li> </ul>	<ul style="list-style-type: none"> <li>5. Work with mentor/support team (mentee) - <b>3 points</b></li> <li>6. Local grant writer, recipient or reviewer - <b>2 points</b></li> <li>7. Membership in regional, state or national professional (early childhood and/or special education organizations) - <b>1 point per organization membership</b></li> </ul>	<ul style="list-style-type: none"> <li>7. Local, regional, state CDS improvement committee</li> <li>8. State or national grant writer, recipient or reviewer</li> <li>9. Community service in the area of early childhood and/or special education</li> <li>10. Service on councils, governance bodies, State Commissions/committees</li> </ul>	

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	3. Courses must be specific to content and may include content methods courses.  4. Courses can be from an accredited 2-year and/or 4-year college or university  5. Courses in Direct Steps  6. Student teaching in Early Childhood, Elementary or Special Education- <b><u>5 points*</u></b>  7. Completion of Praxis II - <b><u>5 points</u></b>  8. National Teacher Exam in the content area – <b><u>10 points*</u></b>			
<b>5 or 10 points per year Maximum 25-50 points</b>	<b>1 point per credit hour, unless otherwise noted</b>	<b>1, 2, or 3 points per documented activity</b>	<b>5 points per documented service</b>	<b>10 points per activity</b>
# Years:	# Sem. Cr. Hrs.:	# Activities	# Services	# Awards
Total Points**	Total Points**	Total Points**	Total Points**	Total Points**

**\*Attach supporting documentation. \*\*Target is 100 points from at least three columns as evidence for meeting “Experience Qualified” status**

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Name: \_\_\_\_\_

CDS Site: \_\_\_\_\_

**Grand Total:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_