



**2014 CAMPAIGN FINANCE REPORT
 FOR MAINE CLEAN ELECTION ACT LEGISLATIVE CANDIDATES**

Please complete ALL entries.

NAME OF CANDIDATE			<input type="checkbox"/> CHECK IF CHANGED FROM PREVIOUS REPORT
STREET			
CITY AND ZIP CODE		TELEPHONE NUMBER	
E-MAIL			
OFFICE SOUGHT		DISTRICT NUMBER	

NAME OF TREASURER			<input type="checkbox"/> CHECK IF CHANGED FROM PREVIOUS REPORT
MAILING ADDRESS STREET			
CITY AND ZIP CODE		TELEPHONE NUMBER	
E-MAIL			

<u>Type of Report</u>	<u>Due Date</u>	<u>Dates of Report Period</u>
<input type="checkbox"/> 11-Day Pre-Primary	May 30, 2014	End of Seed Money Report – May 27, 2014
<input type="checkbox"/> 42-Day Post-Primary	July 22, 2014	May 28 – July 15, 2014
<input type="checkbox"/> 42-Day Pre-General	September 23, 2014	July 16 – September 16, 2014
<input type="checkbox"/> 11-Day Pre-General	October 24, 2014	September 17 – October 21, 2014
<input type="checkbox"/> 42-Day Post-General	December 16, 2014	October 22 – December 9, 2014
<input type="checkbox"/> Amendment to: _____		
<input type="checkbox"/> Check if campaign had no activity for the report period (no other pages are required).		
<input type="checkbox"/> Other (specify): _____		

I CERTIFY THAT I HAVE EXAMINED THIS REPORT AND TO THE BEST OF MY KNOWLEDGE IT IS TRUE, CORRECT, AND COMPLETE.

Candidate's or Treasurer's Signature Date

UNSWORN FALSIFICATION IS A CLASS D CRIME (17-A M.R.S.A. § 453).

CANDIDATE'S FULL NAME

**SCHEDULE A
MAINE CLEAN ELECTION ACT PAYMENTS**

- Enter the initial payments received during the report period. This information is found in the payment letter(s) that the Commission sent you. Report only the payments (and adjustments) that occurred in the report period.
- List primary election and general election payments separately.
- Contact the Commission at 207-287-4179 if you need assistance.

DATE	PRIMARY ELECTION PAYMENTS	AMOUNT
	INITIAL PAYMENT FOR THE PRIMARY ELECTION	

Adjustments

DATE	GENERAL ELECTION PAYMENTS	AMOUNT
	INITIAL PAYMENT FOR THE GENERAL ELECTION	

Adjustments

	TOTAL MCEA PAYMENTS ⇒ <i>(Enter on Schedule F, line 1)</i>	

**SCHEDULE B
EXPENDITURES**

- Enter the date, payee, expenditure type, and amount for each expenditure made during the report period.
- Enter a description of the goods and services purchased in the remarks section.
- Expenditures made with a candidate's or an authorized individual's personal funds must be reimbursed within the same report period as the expenditure. Enter the vendor as the payee and the purchase date. Report the name of the individual who made the payment in the remarks section.
- Only enter expenditures that have actually been paid. Enter unpaid debts and obligations on Schedule D.
- If you use campaign funds to pay or reimburse an immediate family member or household member for goods or services they provided or purchased for the campaign, you must list the family or household relationship in the remarks section. The use of MCEA funds to pay family and household members must meet certain requirements to be allowable, please contact the Commission staff before making payments to family and household members for goods and services.

EXPENDITURE TYPES			
CNS	Campaign consultants	POL	Polling and survey research
CON	Contribution to other candidate, party, committee	POS	Postage for U.S. Mail and mail box fees
EQP	Equipment (office machines, furniture, cell phones, etc.)	PRO	Other professional services
FND	Fundraising events	PRT	Print media ads only (newspapers, magazines, etc.)
FOD	Food for campaign events, volunteers	RAD	Radio ads, production costs
LIT	Print and graphics (flyers, signs, palmcards, t-shirts, etc.)	SAL	Campaign workers' salaries and personnel costs
MHS	Mail house (all services purchased)	TRV	Travel (fuel, mileage, lodging, etc.)
OFF	Office rent, utilities, phone and internet services, supplies	TVN	TV or cable ads, production costs
OTH	Other (bank fees, entrance fees, small tools, wood, etc.)	WEB	Website design, registration, hosting, maintenance, etc.
PHO	Phone banks, automated telephone calls		

DATE EXPENDITURE MADE	NAME OF EACH PAYEE	TYPE (use code from above)	REMARK (REQUIRED)	AMOUNT

Total expenditures (this page only) ⇒
(combined totals from all Schedule B pages must be listed on Schedule F, line 5)

**SCHEDULE D
UNPAID DEBTS AND OBLIGATIONS**

- List any debts or obligations that are unpaid at the close of this period (even if included in earlier reports).
- You have incurred a debt or obligation if you have placed an order for a good or service without making a payment; made a promise or agreement to pay for a good or service; signed a contract for a good or service; or received delivery of a good or service for which you have not paid.
- If the campaign has not received a bill for goods or services, contact the vendor to obtain the amount owed. If it is impossible to verify the amount of the debt, enter an estimated amount and indicate that the amount is estimated in the purpose section.
- Report actual payments to vendors on Schedule B.

DATE OF OBLIGATION	CREDITOR'S NAME AND ADDRESS	PURPOSE	AMOUNT
Total unpaid debts and obligations (this page only) ⇒ <i>(combined totals from all Schedule D pages must be listed on Schedule F, line 6)</i>			

**SCHEDULE E
CAMPAIGN EQUIPMENT/PROPERTY**

PART 1 - CAMPAIGN PROPERTY PURCHASED WITH MCEA FUNDS

- List campaign equipment or property purchased during this reporting period that may be converted to the candidate's personal use, such as computer, telephone/fax, photocopier, etc.
- Do not list signs, stationary, campaign literature, and other goods which have value only to the campaign.

DATE PURCHASED	DESCRIPTION OF EQUIPMENT OR PROPERTY	PURCHASED PRICE OR ESTIMATED VALUE WHEN ACQUIRED

PART 2 - SALES OF CAMPAIGN PROPERTY THIS PERIOD

- List all campaign equipment or property that was sold during this reporting period.
- If you sold equipment or property purchased with seed money, do not list the sale below. Please contact the

DATE OF SALE	NAME AND ADDRESS OF PURCHASER	DESCRIPTION OF PROPERTY	SALE PRICE (if sold this period)
	Name: Address:		
	Name: Address:		
	Name: Address:		

Total proceeds from equipment/property sales this period ⇒
(Enter on Schedule F, line 2)

**SCHEDULE F
SUMMARY SCHEDULE
(MAINE CLEAN ELECTION CANDIDATES)**

This page is required for all candidates except those checking the no activity box on the cover page of the report.

The cash balance on line 10 must match the campaign's reconciled bank account balance as of the last day of the report period.

CASH ACTIVITY	
RECEIPTS	
1. MAINE CLEAN ELECTION ACT PAYMENTS (Schedule A)	
2. SALE OF CAMPAIGN PROPERTY (Schedule E, Part 2)	
3. OTHER CASH RECEIPTS THIS PERIOD (interest, etc.)	
4. TOTAL RECEIPTS THIS PERIOD (lines 1 + 2 + 3)	
EXPENDITURES	
5. EXPENDITURES THIS PERIOD (total of all Schedule B pages)	

OTHER ACTIVITY	
6. TOTAL UNPAID DEBTS AT CLOSE OF PERIOD (total all Schedule D pages)	

CASH SUMMARY	
7. CASH BALANCE AT BEGINNING OF PERIOD (Schedule F, line 10 from last report)	
8. PLUS TOTAL RECEIPTS THIS PERIOD (line 4 above)	+
9. MINUS TOTAL PAYMENTS THIS PERIOD (line 5 above)	-
10. CASH BALANCE AT CLOSE OF PERIOD (lines 7 + 8 - 9) (must match reconciled bank account balance)	=