

MAINE APPRENTICESHIP PROGRAM REQUEST FOR CERTIFICATE OF COMPLETION OF APPRENTICESHIP

Complete one of these forms for each apprentice who has fully completed a program.

Sponsor Name: _____

Apprentice Name: _____ ID#: _____

Occupation: _____

Start Date: _____ Hours Credited: _____ Hours Completed: _____

Completion Date: ___/___/___ Hourly Wage at Completion: \$_____

AFFIDAVITS OF COMPLETION

Please attach documentation of completion of **Required Related Instruction Courses** and **On-the-Job Learning** showing apprentice has attained proficiency in his/her occupational skills program; e.g.: course/college transcripts and front sheet of standards showing supervisor initials of proficiency in all areas.

I certify that I have received and completed the attached apprenticeship training program.

Apprentice Signature: _____ **Date:** _____

*I certify that the above named apprentice has satisfactorily served as an apprentice in accordance with the standards approved by the Maine Apprenticeship Program. Documentation of completion of required Work Experience Skill Standards and successful completion of required Related Instruction **is attached**. Having completed the practical training and related instruction course prescribed, the apprentice is now a qualified Journey person.*

Sponsor Signature: _____ **Date:** _____

Sponsor Name (print): _____ **Title (print):** _____