

Compliance Directive

Directive Number: 13-05	Effective Date: 6/20/05 Revised: 7/06
Subject: Educational Facilities – BLS Enforcement Checklist	

Purpose:

This list is a guide only. It is not a complete list of all items, but includes the “key” items to comply with the Bureau of Labor Standards inspection criteria. This list is based on the 2005 Maine Minimum Safety and Health Standards Title 26 and the adopted OSHA standards located in 29 CFR 1910 and 29 CFR 1926. You should refer to these standards for a more detailed description.

Written Programs (Annual Review)	Standard	Y	N	N/A
Respiratory Protection Program ****	1910.134(c)			
Confined Space ****	1910.146(c)(4)			
Hazard Communications	1910.1200(c)(1)			
Bloodborne Pathogens	1910.1030(c)(1)			
Lockout/Tagout	1910.147(c)(1)			
Hazard Assessment of Personal Protective Equipment	1910.132(d)			
Emergency Action Plan	1910.38(b)			
Hearing Conservation Program ****	1910.95(c)(1)			
Chemical Hygiene Plan	1910.1450(e)(1)			
Required Training and/or Education*				
Hazardous Communications (initial)	1910.1200(h)(1)			
Confined Space **** (initial)	1910.146(k)(2)			
Confined Space simulated rescue **** (annual)	1910.146(k)(2)(v)			
Lockout/Tagout (initial)	1910.147(c)(7)(i)			
Hearing Conservation ****(initial)	1910.95(k)(1)			
Hearing Conservation **** (annual)	1910.95(k)(2)			
Emergency action Plan (initial)	1910.38(f)			
Personal Protective Equipment (initial)	1910.132(f)			
Respiratory Protection **** (initial and annual)	1910.134(k)			
Fire Extinguisher **** (annual) <i>cutting/welding mandatory</i>	1910.157(g)(2)			
Forklift **** (recertify drivers every 3 years)	1910.178(l)			
Ladders (initial)	1910.26(c)			
Chemical Hygiene Plan (initial)	1910.1450(f)(4)			
Bloodborne Pathogens (annual)	1910.1030(g)(2)(iv)			
Bloodborne Pathogens (initial)	1910.1030(g)(2)(ii)(b)			
Records Maintained				
Confined Space Permit (1 year)	1910.146(g)(4)			
Lockout / Tagout Training and Program Review	1910.147(c)(7)(iv)			
Bloodborne Pathogens **** Shots and waivers	1910.1030(h)			
OSHA 300 Summary	12-179 CMR			

Records Maintained, continued				
Inspection data for Lifts and Hoists ****	1910.179(j)(3)			
Respiratory Protection Medical Clearances ****	1910.134(m)			
Respiratory Fit testing ****	1910.134			
Fire Extinguisher Maintenance Records	1910.157(e)(2)			
Chemical Hygiene – Exposure Monitoring	1910.1450(d)			
Material Safety Data Sheets	1910.1200(g)(1)			
Equipment Inspections				
Power Tools	1910.242(a)			
Lifts / Hoists ****	1910.179(j)(2)(iv)			
Personal Protective Equipment	1910.132(d)			
Fire Extinguisher (monthly)	1910.157(e)(2)			
Fire Extinguisher (annual maintenance)	1910.157.(e)(3)			
Eye wash / Emergency Shower	1910.151(c)			
Hand Tools (condition)	1910.242(a)			
Respirators ****	1910.134(3)(i)(b)			
Vehicle lifts ****	T26 Chap.6 Sec561			
Jacks	1910.244(b)(2)(vi)			
Jack Stands	T26 Chap.6 Sec561			
Machine Guarding (Including Kitchens)	1910.212			
Welding Equipment – Covers and lead terminals	1910.254(b)(4)(iv)			
Welding Equipment – Damaged Leads	1910.254(d)(9)(iii)			
Welding Equipment – Damaged Electrode Holder	1910.254(d)(9)			
Storage of Oxygen and Acetylene cylinders ****	1910.253(b)(4)(iii)			
Cylinders Protected against damage ****	1910.253(B)(2)(II)			
Air Compressor Relief Valve **** (manufacturer recommendation)	1910.169(b)(3)(iv)			
Facility Inspection				
Electrical outlets/switches – cover plates installed	1910.305(b)(2)			
GFCI Receptacles in wet locations and operable	1910.303(b)(1)			
Extension Cords – Temp. use only	1910.305(g)(1)(iii)			
Power Strips – (not piggybacked)	1910.305(g)(1)(iii)			
Electrical Ground Pin Attached to cords	1910.304(f)(5)(vi)			
Electrical Branch Circuits labeled	1910.303(f)			
Electrical Box knockout covers – properly installed	1910.305(b)(1)			
Wiring Supported and Protected from damage	1910.305((a)(4)			
Stairs / Treads (conditions, railing)	1910.24			
Ladders – wood / metal / combo (condition)	1910.25 and 26			
Floor Loading Protection (overhead storage)	1910.22(d)			
Furnace / Boiler Room (storage – housekeeping)	1910.22(a)			
Exits: Unlocked and useable	1910.36(d)			
Exits: Signs	1910.37(b)(2)			
Exit and Exit ways: Clear of snow and ice	1910.36(h)			
Exits: Free and unobstructed	1910.37(a)(3)			
Exits: Emergency Lights Operational	1910.37(a)(4)			

Facility Inspection, continued				
Machine Guarding of moving parts	1910.212(a)			
Eye wash stations (operational)(proper type)	1910.151			
Emergency Shower	1910.151			
Flammable / Combustible Storage	1910.106(d)			
General Housekeeping / Sanitation	1910.22(a)			
LP Tanks Protected *****	1910.110(d)(10)			
LP Tanks Shut Off Accessible ****	1910.110(b)(13)(ii)(B)(2)			
Lab Hoods available and tested	1910.1450(a)(2)(ii)			
Shops (Wood, Metal, Auto, Welding) Specifics				
Personal Protective Equipment (good condition)	1910.132(a)			
Storage of Flammables	1910.106(d)			
Material Safety Data Sheets (Available)	1910.1200(g)(11)			
Welding Covers on Lead Terminals	1910.254(b)(4)(ix)			
Welding - Damaged Leads	1910.254(d)(9)(iii)			
Welding – Damaged Electrode Holders	1910.254(d)(9)			
Welding – Storage of Oxygen and Acetylene	1910.253(b)(4)(iii)			
Welding – Cylinders stored properly	1910.253(b)(2)(ii)			
Machine Guarding (lathes, drill presses, grinders, etc.)	1910.212(a)(3)(iii)			
Anti Start Device (Table Saws)	1910.213(b)(3)			
Auto lifts Inspected (mfg. Specs) Gen Duty	T26 Ch..6 561			
Jacks Inspected	1910.244(a)(2)(vi)			
Jack Stands Inspected	T26 Chap.6 Sec561			
Air Compressor Safety Valve – (Check per Mfg. Specs)	1910.169(b)(3)(iv)			
Machinery secured from movement	1910.212(b)			
Grinder tongue adjusted to ¼”	1910.215(b)(9)			
Grinder work rest adjusted to 1/8”	1910.215(a)(4)			

*Training shall commensurate with duties

**** (If Applicable)

NFPA – National Fire Protection

ANSI – American National Standards Institute