

Compliance Directive

Directive Number: 15-05	Effective Date: 9/27/05 Revised: 7/06
Subject: Recreation Department – BLS Enforcement Checklist	

Purpose:

This list is a guide only. It is not a complete list of all items, but includes the “key” items to comply with the Bureau of Labor Standards inspection criteria. This list is based on the 2005 Maine Minimum Safety and Health Standards MRSA Title 26 and the adopted OSHA standards located in 29 CFR 1910 and 29 CFR 1926. You should refer to these standards for a more detailed description.

Written Programs	Standard	Y	N	N/A
Respiratory Protection Program****	1910.134(c)			
Confined Space ****	1910.146(c)(4)			
Hazard Communications	1910.1200(c)(1)			
Bloodborne Pathogens	1910.1030(c)(1)			
Lockout/Tagout (maintenance on vehicles or equipment)	1910.147(c)(1)			
Hazard Assessment of Personal Protective Equipment	1910.132(d)			
Emergency Action Plan	1910.38(b)			
Hearing Conservation Program ****	1910.95(c)(1)			
Required Training and/or Education* Commensurate with Duties Assigned				
Hazard Communications (Initial)	1910.1200(h)(1)			
Lockout/Tagout	1910.147(c)(7)(i)			
Hearing Conservation ****(initial)	1910.95(k)(1)			
Hearing Conservation **** (annual)	1910.95(k)(2)			
Emergency action Plan (initial)	1910.38(f)			
Personal Protective Equipment (initial)	1910.132(f)			
Respiratory Protection (initial and annual)	1910.134(k)			
Fire Extinguisher **** (annual)	1910.157(g)(2)			
Forklift **** (initial & annually every 3 years)	1910.178(l)			
Work Zone Safety	1926.21(b)			
Bloodborne Pathogens (Annual) *****	1910.1030(g)(2)(iv)			
Bloodborne Pathogens (Initial) *****	1910.1030(g)(2)(ii)(b)			
Records Maintained				
Lockout / Tagout Training and Program Review (annual)	1910.147(c)(7)(iv)			
Bloodborne Pathogens **** Shots and waivers	1910.1030(h)			
Respiratory Protection Medical Clearances	1910.134(m)			
Respiratory Fit testing	1910.134			
OSHA 300 Summary 1904.29(a)	12-179 CMR			
Material Safety Data Sheets	1910.1200(g)(11)			

Equipment Inspections				
Personal Protective Equipment	1910.132(d)			
Fire Extinguisher (monthly)	1910.157(e)(2)			
Fire Extinguisher (annual maintenance)	1910.157.(e)(3)			
Eye wash / Emergency Shower	1910.151(c)			
Power & Hand Tools (condition)	1910.242(a)			
Respirators ****	1910.134(3)(i)(b)			
Facility Inspection				
Electrical outlets/switches – cover plates installed	1910.305(b)(2)			
GFCI Receptacles in wet locations and operable	1910.303(b)(1)			
Extension Cords – Temp. use only	1910.303(g)(1)(iii)			
Power Strips – (not piggybacked)	1910.303(g)(1)(iii)			
Electrical Ground Pin Attached to cords	1910.304(f)(5)(vi)			
Electrical Branch Circuits labeled	1910.303(f)			
Electrical Box knockout covers – properly installed	1910.305(b)(1)			
Wiring Supported and Protected from damage	1910.305((a)(4)			
Stairs / Treads (conditions, railing)	1910.24			
Ladders – wood / metal / combo (condition)	1910.25 and 26			
Floor Loading Protection (overhead storage)	1910.22(d)			
Furnace / Boiler Room (storage – housekeeping)	1910.22(a)			
Exits: Unlocked and useable	1910.36(d)			
Exits: Signs	1910.37(b)(2)			
Exits: Free and unobstructed	1910.37(a)(3)			
Exits: Emergency Lights Operational	1910.37(a)(4)			
Exits & Exit Ways: Clear of Snow & Ice	1910.36(h)			
Jack	1910.244(b)(2)(vi)			
Jack Stands	T.26 Ch.6 561			
Air Compressor Relief Valve (per MFG)	1910.169(b)(3)(iv)			
Vehicle Lifts *****	T26Ch.6 561			
Machine Guarding	1910.212(a)			
Eye wash stations (proper type and operational)	1910.151			
Flammable/Combustible Storage	1910.106(d)			
General Housekeeping/Sanitation	1910.22(a)			

* Training shall commensurate with duties.