

Compliance Directive

Directive Number: 17-05	Effective Date: 12/05/05 Revised: 7/06
Subject: Transfer Station / Recycling Facility – BLS Enforcement Checklist	

Purpose:

This list is a guide only. It is not a complete list of all items, but includes the “key” items to comply with the Bureau of Labor Standards inspection criteria. This list is based on the 2005 Maine Minimum Safety and Health Standards MRSA Title 26 and the adopted OSHA standards located in 29 CFR 1910 and 29 CFR 1926. You should refer to these standards for a more detailed description.

Written Programs	Standard	Y	N	N/A
Respiratory Protection Program ****	1910.134(c)			
Confined Space ****	1910.146(c)(4)			
Hazard Communications	1910.1200(c)(1)			
Bloodborne Pathogens (Exposure Control Plan)****	1910.1030(c)(1)			
Lockout/Tagout	1910.147(c)(1)			
Hazard Assessment of Personal Protective Equipment	1910.132(d)			
Emergency Action Plan	1910.38(b)			
Hearing Conservation Program ****	1910.95(c)(1)			
Required Training and/or Education*				
Hazardous Communications (Initial)	1910.1200(h)(1)			
Confined Space **** (initial)	1910.146(k)(2)			
Confined Space simulated rescue **** (annual)	1910.146(k)(2)(v)			
Lockout/Tagout	1910.147(c)(7)(i)			
Hearing Conservation ****(initial)	1910.95(k)(1)			
Hearing Conservation **** (annual)	1910.95(k)(2)			
Emergency action Plan (initial)	1910.38(f)			
Personal Protective Equipment (initial)	1910.132(f)			
Respiratory Protection (initial and annual) ****	1910.134(k)			
Fire Extinguisher **** (annual) <i>cutting/welding mandatory</i>	1910.157(g)(2)			
Forklift ****	1910.178(l)			
Bloodborne Pathogens (Annual) *****	1910.1030(g)(2)(iv)			
Bloodborne Pathogens (Initial) *****	1910.1030(g)(2)(ii)(b)			

Records Maintained				
Confined Space Permit (1 year)	1910.146(g)(4)			
Lockout / Tagout Training and Program Review (annual)	1910.147(c)(7)(iv)			
Bloodborne Pathogens **** Shots and waivers	1910.1030(h)			
Respiratory Protection Medical Clearances ****	1910.134(m)			
Respiratory Fit testing ****	1910.134(m)(2)(ii)			
OSHA 300 Summary (reference 1910.29(a))	12-179 CMR			
Equipment Inspections				
Power Tools & Hand Tools (safe condition)	1910.242(a)			
Fork lifts	1910.178(q)(7)			
Personal Protective Equipment	1910.132(d)			
Fire Extinguisher (monthly)	1910.157(e)(2)			
Fire Extinguisher (annual maintenance)	1910.157(e)(3)			
Eye wash / Emergency Shower	1910.151(c)			
Respirators ****	1910.134(3)(i)(b)			
Metering Equipment Calibration (per MFG)	1910.146(c)(5)(ii)(c)			
Welding Equipment – Covers and lead terminals	1910.254(b)(4)(iv)			
Welding Equipment – Damaged Leads	1910.254(d)(9)(iii)			
Welding Equipment – Damaged Electrode Holder	1910.254(d)(9)			
Storage of Oxygen and Acetylene cylinders	1910.253(b)(4)(iii)			
Cylinders Protected against damage	1910.253(B)(2)(II)			
Air Compressor Relief Valve (as needed)	1910.169(b)(3)(iv)			
Emergency Stop Buttons / Devices	Title 26CH6.561			
Facility Inspection				
Electrical outlets/switches – cover plates installed	1910.305(b)(2)			
GFCI Receptacles in wet locations and operable	1910.303(b)(1)			
Extension Cords – Temp. use only	1910.305(g)(1)(iii)			
Power Strips – (not piggybacked)	1910.305(g)(1)(iii)			
Electrical Ground Pin Attached to cords	1910.304(f)(5)(vi)			
Electrical Branch Circuits labeled	1910.303(f)			
Electrical Box knockout covers – properly installed	1910.305(b)(1)			
Electrical Panels (Access / No storage within 36")	1910.303(g)(1)(I)			
Wiring Supported and Protected from damage	1910.305((a)(4)			
Stairs / Treads (conditions, railing)	1910.24			
Ladders – wood / metal / combo (condition)	1910.25 & 1910.26			
Floor Loading Protection (overhead storage)	1910.22(d)			
Furnace / Boiler Room (storage – housekeeping)	1910.22(a)			
Exits: Unlocked and useable	1910.36(d)			
Exits: Signs	1910.37(b)(2)			

Facility Inspection, Continued				
Exit and Exit ways: Clear of snow and ice	1910.36(h)			
Exits: Free and unobstructed	1910.37(a)(3)			
Exits: Emergency Lights Operational	1910.37(a)(4)			
Machine Guarding of moving parts (Bailers)	1910.212(a)			
Eye wash stations (operational)(proper type)	1910.151			
Flammable / Combustible Storage	1910.106(d)			
General Housekeeping / Sanitation	1910.22(a)			
Housekeeping/Sanitation / Pest / Vegetation Control	1910.176(c)			
Fall Protection (4 feet or more)	1910.23(c)			
LP Cylinders protected from vehicle damage	1910.110(d)(10)			
Bridge Plates / Dock Boards (Suitable for load)	1910.30(a)			
Safety Signs / Instructions (Bailers / compactors)	1910.145(c)(3)			

*Training shall commensurate with duties

*** If Applicable