

**Health Care System and Health Care Security Board
Summary of Meeting on July 22, 2002**

The Health Care System and Health Care Security Board met on Monday, July 22nd in Room 427, State House. The meeting was called to order by the Chairs, Senator Martin and Representative Volenik. The minutes of the July 12th meeting were accepted.

Maine Health Access Foundation Liaison

The Maine Health Access Foundation officially announced its decision to award the Board a \$200,000 grant on July 17th. As part of the grant award, the Foundation will work as an active partner with the Health Security Board in the feasibility study process. With the agreement of Senator Martin and Representative Volenik, the Foundation has appointed one of the Foundation Board members as a liaison who will be taking part in the Health Security Board's discussions on an ongoing basis. Charlene Rydell has agreed to serve in the liaison role. The Chairs formally welcomed Charlene and introduced her to the Board. She will be an active participant in our meetings as the Board's work moves forward.

Funding and Budget Update

The Board has a balance of \$2942.87 remaining in its Legislative account. To date, the Board also has \$34,305 in its dedicated revenue account. It is anticipated that the \$200,000 grant from the Maine Health Access Foundation will be paid into this account in installments based on the payment schedule and contract deliverables in the Board's contract with the consultant chosen to complete the feasibility study. These funds totaling \$234,305 have been budgeted to date in the following manner:

Budget Item	Proposed Budget
Consultant contract/feasibility study	\$200,000
Data collection/user fees:	\$25,000
Other expenses:	\$9,305

Staff is working with the Executive Director's Office and the Maine Health Access Foundation to coordinate the payment process and payment schedules.

Conference Call Interviews

The Board conducted follow up interviews with the finalists chosen by the Board--- Mathematica Policy Research and The Lewin Group---at 10:30 am and 11:30 am respectively. Prior to the meeting, the Board prepared a list of written questions for each consultant and forwarded those questions in advance of the conference call. After a short discussion about the process, the Board asked staff to moderate the interviews and ask each consultant to respond to these written questions. Board members refrained from asking questions until after the consultants had responded to the written questions. Several follow up questions were asked of each consultant.

Selection of Consultant

After the conference call interviews were completed, the Board took a lunch break to allow members a chance to individually evaluate each consultant and complete their score sheets using the objective criteria developed by the Board. Members submitted their completed score sheets to staff for final compilation. Staff informed the Board that of the 14 members present and voting, Mathematica Policy Research scored higher than The Lewin Group on 13 of the ballots and equal to The Lewin Group on one ballot. A motion was then made by Rep. Volenik and seconded by Rep. Young to select Mathematica Policy Research as the Board's consultant to conduct the feasibility study. The motion carried by unanimous vote of all 14 members present.

Staff was asked to notify Mathematica of the Board's decision and also contact the other consultants who submitted proposals to the Board. Official written notification of the Board's decision was sent on July 23rd by the Chairs.

Next Meeting

The next meeting will be held Monday, August 5th at 10:00 am. The agenda will focus on the Board's initial consultation with Mathematica and development of its priorities for the feasibility study.