

Mon 11/27/2006 9:33 PM

Dear Members of the Maine Citizens Trade Policy Commission:

I hope this note finds you well. As a first step in delivering the "Assessment" work products to the Maine CTPC, tonight the Forum on Democracy & Trade is sending the reports to the three different Subcommittees: Health Care, Labor/Workforce, and Natural Resources.

I hope that you will have a chance to look at these reports prior to your meeting on the evening of November 30th, and I apologize that I will be unable to join you in Presque Isle.

Please note that **Executive Summaries, and a Concise Listing of "Action Items"/Recommendations from the subcommittee reports, will accompany the overall Assessment Report to the Commission.** We wanted to get out these three subcommittee reports as soon as possible so as to give Commission members more time to read them. We intend to submit the full Assessment Report at close of business on Wednesday, November 29th.

While these subcommittee reports do represent "finished work products" as per Appendix C of the Forum's contract with the Legislative Council, I do hope that you will read them with an eye and ear for their future use in Maine:

- for broader public education purposes;
- for engaging a broad array of state and local elected and administrative officials;
- for engaging broadcast and print media outlets in the state of Maine;
- for multistate networking purposes; and
- for engaging Maine's Congressional delegation and their staffs.

Our hope is that these will be "living" documents that can be adapted to different contexts. With that in mind, the Forum is very interested in your feedback--on the substance of the text but also for audience targeting and networking purposes.

The three reports will be sent as attachment accompanying three subsequent emails.

Many thanks and looking forward to discussing the contents of these report, and their future use, with all of you.

Peter Riggs, Director
Forum on Democracy & Trade