**PROTECTION OF RAILROAD TRAFFIC AND SIGNALS**

**SPECIAL PROVISIONS**

**MUNICIPALITY OF**

**1. GENERAL REQUIREMENTS**

Part of the work required by the Contract will be performed within a railroad right of way and/or adjacent to the tracks, telephone, telegraph, signal and electric supply lines of a railroad or railroads. The Contractor agrees to perform all such work in compliance with all of the terms of this Special Provision and all safety rules, regulations, or standards applicable to the Railroad. The Contractor shall be fully responsible for all damages arising from its failure to comply with the requirements of this Special Provision. The Contractor shall be deemed to have included all costs in the unit prices of the Schedule of Prices and the Proposal.

**2. AMOUNT OF RAILROAD WORK**

The estimated amount of work to be done within  feet of the track of

**Name of Railroad** is **0%** of the contract.

**3. NUMBER OF TRAINS AND TRAIN SPEED**

The Contractor is notified that a maximum speed of  mph will be considered as prevailing for the operation of trains of the Railroad at this project and that the approximate number of trains per day at this project is .

**4. PRIORITY OF RAILROAD OPERATIONS**

The train movements of the Railroad, and its lessees, and licensees shall have absolute priority over the performance of the Construction Project within the railroad right of way. The Contractor hereby agrees that the hours and times of work within the Railroad right of way must be coordinated through the Railroad and that such hours and times are subject to change without prior notice to the Contractor, unless other prior arrangements have been made through the Railroad.

**5. AUTHORITY OF RAILROAD TO STOP WORK**

If the Contractor fails to comply with the safety terms of this Special Provision, or if the Railroad’s Chief Engineer determines that the Contractor is using practices that threaten the safety of rail traffic, rail workers or the general public, the Railroad shall have the right to order the Contractor to cease work and vacate the Railroad’s property immediately. The Railroad agrees to confirm any cessation of work in writing by delivering to the Municipality’s project manager a completed Stop Work Order form – attached hereto as Exhibit A – within 24 hours of giving any such order.

**6. ENTRY UPON RAILROAD PROPERTY**

The Railroad agrees to permit the Contractor – together with its subcontractors, suppliers, consultants and engineers (the “Contractor”) – to enter Railroad property to carry out the Construction Project, PROVIDED THAT the Contractor complies with all of the terms of this Special Provision and all safety requirements and directions of the Railroad’s Chief Engineer or a designated representative.

**7. NOTICE REQUIRED BEFORE ENTRY**

The Contractor shall notify the Railroad's Chief Engineer in writing at least calendar days in advance of the time it proposes to do work within the limits of the Railroad right-of-way or to perform operations that may create a Hazard, as specified by Section 8 of this Special Provision. The Contractor shall give such notice regardless of whether the work may also be within the limits of a public highway.

**8. HAZARDS**

The Contractor shall assess to its own satisfaction hazards that may be caused by its operations. At a minimum, the Contractor agrees that the following shall constitute Hazards:

* An operating track shall be considered fouled and subject to hazard when any object is brought nearer than  feet to the gauge line of the near rail of the track.
* A signal line or communication line shall be considered fouled and subject to hazard when any object is brought nearer than  feet to any wire or cable.
* An electric supply line shall be considered fouled and subject to hazard when any object is brought nearer than  feet to any wire of the line.
* Cranes, trucks, power shovels or any other equipment shall be considered as fouling and subjecting to hazard a track, signal line, communication or electric supply line when working in such position that failure of equipment, with or without load, could foul the track, signal line, communication or electric supply line.
* Railroad operation will be considered subject to hazard when explosives are used in the vicinity of railroad premises, or during the driving or pulling of sheeting for any footing adjacent to a track, or when erecting structural steel adjacent to a track, or when performing work under, across or adjacent to a track, or when operations involve swinging booms or chutes that could in any way come nearer then  feet to the gauge line of the near rail of the track, or when erection or removal of staging, false work or forms fouls a track or wire line.

None of the operations specified as a Hazard above shall be performed during the approach or passing of a train or without permission from the Railroad's Chief Engineer and the presence of a railroad inspector/flagger, unless other prior arrangements have been made through the Railroad.

**9. MINIMUM CLEARANCES**

During the construction of staging, false work or forms, the Contractor shall maintain a minimum vertical clearance of  feet above the top of high rail and a minimum side clearance of  feet from the gauge line of the near rail where track is tangent. Additional side clearance must be maintained where track is on a curve.

**10. WORK PLAN SUBMITTAL AND APPROVAL**

The Contractor shall submit in writing to the Railroad’s Chief Engineer or duly authorized representative, and the Municipality’s Project Manager or designated representative, at least  calendar days in advance of the start of the project, an outline of the Contractor’s plan for work within the Railroad right of way including contemplated method(s) ofconstruction. This plan must receive the approval of the Railroad’s Chief Engineer and the Municipality’s Project Manager. If the Contractor contemplates the use of on-the-track equipment, the Contractor should so state and obtain from the Railroad the conditions pertaining to such operations. All Railroad costs included in this operation will be borne by the Contractor. In a like manner, any of the Contractor’s equipment or material on cars for this project shall be handled in conformance with existing traffic rules with all costs borne by the Contractor.

Before submitting its Proposal, the Contractor shall have ascertained from the Railroad and from the Municipality’s Project Manager or designated representative all information relating to its requirements and regulations and all costs in connection with compliance thereto.

**11. EXCAVATIONS**

Before the Contractor may excavate for footings adjacent to tracks and/or within the Railroad’s right-of-way – regardless of whether such work is also within the limits of a public highway – plans and calculations for such excavations, prepared by a Professional Engineer authorized to practice in Maine, shall be submitted to the Railroad’s Chief Engineer for review and approval. Unless other prior arrangements have been made, the Railroad’s Chief Engineer shall have  week(s) to perform such review and approval and issue a written permission to proceed with the excavation. No excavation shall proceed without such permission.

Excavations must utilize proper bracing, shoring, sheeting or other support – as determined by the Railroad's Chief Engineer – to support the tracks with railroad traffic. Open excavation shall be suitably planked over when construction operations are not in progress. No excavation work shall be performed by the Contractor within the limits of the Railroad right of way, whether or not also within the limits of a public highway, until the Contractor has ascertained from the Chief Engineer of the Railroad the location of any wires, conduits, pipes, cables or other railroad facilities below the surface of the ground. Damage to any such facilities caused by the failure of the Contractor to ascertain the location of such facilities or by failure to use due care to avoid injury to such facilities shall be at the expense of the Contractor.

**12. EQUIPMENT**

Equipment of the Contractor shall be in such condition so as to prevent failure that would cause delay in the operation of trains or damage to railroad facilities. Equipment shall not be placed or put in operation adjacent to a track without first obtaining permission of the Railroad. The Railroad agrees that such permission shall not be unreasonably withheld.

**13. RAILROAD SERVICES** **- GENERALLY**

When work is to be performed within the Railroad’s right-of-way, the Railroad shall provide the services, equipment and materials provided in this Special Provision including, but not limited to, engineering, flagging, inspection, signal protection and/or relocation, and restoration or replacement of the Railroad’s track structure or ballast. Further, if the Railroad's Chief Engineer determines that the Contractor’s operations do not comply with all of the safety requirements of this Special Provision and all safety requirements and directions of said Chief Engineer, the Railroad will employ the necessary qualified employees to protect its trains and other facilities. The Contractor shall pay to the Railroad the cost for performing all Railroad Services unless said costs are to be paid by the Municipality as specified in this Special Provision.

**14. INSPECTION / FLAGGING**

The Railroad shall furnish and assign all inspectors / flaggers for general inspection purposes of general protection of railroad property and operations during construction as the Railroad’s Chief Engineer determines are necessary to preserve safety.

 (a) Responsibility for Cost. The Municipality will bear the cost of flagging or inspection (including travel time) or any combination thereof up to  worker days of said flagging or inspection. If, in the opinion of the Railroad's Chief Engineer, further services of a flagger or inspector will be required due to the operations of the Contractor, the services will be furnished and the cost thereof (salary, expenses, insurance, taxes and vacation allowance, etc.) shall be paid to the Railroad by the Municipality, and will be recovered by the Municipality from the Contractor.

 (b) Terms. The minimum hours per day for the Railroad employees engaged in inspection flagging services shall be eight (8) hours. Time at rates for straight time, overtime or for deadheading starts in accordance with established practices in effect in the territory in that the project is located. Information as to these practices should be obtained from the Railroad's Chief Engineer.

The Contractor shall notify the Railroad's Chief Engineer and the Project Manager of the Municipality in writing  calendar day(s) before beginning, resuming or suspending work within  feet of the track, so that an inspector may be provided or removed in accordance with the requirements of this Special Provision. An inspector may be removed upon  calendar day(s) notice. Failure to give notice of intent to suspend work shall be cause of charge to the Contractor the cost of inspection during the period when work is suspended.

(c) Estimated Cost. The following is an estimate of the cost per day of inspection/flagging necessary for this project. The rates shown include all overhead charges, travel time, deadheading and personal expenses.

Date of estimate:

Estimated daily rate for four (4) consecutive hours Monday-Friday (straight time): $

Estimated daily rate for four (4) consecutive hours Saturday, Sunday, Holiday (overtime):

**$**

Estimated rate for hours worked in excess of eight (8) hours in any one day: $**/hour**

Rates charged will be those in effect at the time of the performing the inspection/ flagging that may be different than the rates used at the date of the Estimate. The Railroad agrees to notify the Municipality if rates used to calculate the above estimates change before the date of bids are received for this Contract.

 (d) Definitions.

Worker day (W.D.) - eight (8) consecutive hours or any portion thereof.

Overtime - Each additional hour or fraction thereof consecutive to and beyond the standard Worker Day will count as 3/16 of a Worker Day.

Standard Worker Day - Eight (8) consecutive hour, Monday - Friday between the hours of  a.m. to  p.m. unless otherwise noted and agreed to by all parties.

Travel Time: Time required by flagger and/or inspector to commute between his or her point of headquarters to the project site. This time shall not be charged in determining available Worker Days.

**15. OTHER CONTRACTOR RESPONSIBILITIES**

The restoring and resurfacing of tracks, if disturbed due to Contractor’s operations, shall be at the expense of the Contractor.

Any other changes made or services furnished by the Railroad as a result of the Contractor will be at the Contractor’s expense.

**16. EXTRA-CONTRACT SERVICES**

Temporary and permanent changes of tracks and telephone, signal and electric supply lines made necessary by or to clear the permanent work of the Contractor as shown on the construction plans and included in the Railroad force account as recollectable from the State will be made or caused to be made by the Railroad without expense to the Contractor.

**17. INDEMNIFICATION**

Where work is being performed over, under, across or adjacent to Railroad premises, the Contractor shall defend, indemnify and save harmless the Railroad and the Municipality from and against any and all loss, cost, damage, claims, suits, demands, or liability for damages for personal injury including death and for damage to property, that may arise from or out of the operations conducted under his contract, occurring by reason of any act or omission of the Contractor, his agents, servants or employees, or by reason of any act or omission of any subcontractor, his agents, servants or employees.

**18. INSURANCE**

In addition to any other forms of insurance or bonds required under the terms of the Contract, the Contractor will be required to procure and maintain, at its sole cost and expense, the following insurance coverages naming the Railroad as an insured.

1. Railroad Protective Liability Insurance with limits not less than **$** per single occurrence and **$** per aggregate total occurrences.
2. Comprehensive General Liability Insurance protecting against liability from bodily injury or property damage arising out of the Construction Project with limits of not less than **$** per single occurrence and **$** per aggregate total occurrences.
3. Workers Compensation and Occupational Disease Insurance, as required by law.
4. Automobile Liability Insurance covering all motor vehicles used about or in connection with the Construction Project.

If any part of the work is sublet, these insurance coverages shall be provided by or on behalf of the subcontractors to cover their operations.

Each policy shall carry an endorsement covering the “save harmless” clause in favor of the Railroad and the Municipality, as set forth in the paragraph, “Responsibility for Damage Claims”.

If blasting is to be done in the vicinity of the Railroad, the insurance policies shall include such coverage.

The policies shall be in force before any work is done on the project and shall remain in effect until all work required to be performed under the terms of the contract is satisfactorily completed as evidenced by the formal acceptance by the State and the Railroad.

Before any work is done on the project, the Municipality and the Railroad's Chief Engineer shall be furnished certificates of each policy. Further, the original policy of theComprehensive General Liability Insurance and the Railroad Protective Liability Insurance shall be furnished to the Railroad's Chief Engineer and a duplicate shall be furnished to the Municipality.

The policy or policies of the Railroad’s protective public liability and property damage liability shall be written by a Company authorized to do business in the State of Maine and shall be signed by the President and Secretary of the Insurance Company and shall be countersigned by an authorized representative of the Company.

19. **ROADWAY WORKER SAFETY REGULATION**

All Contractors/Subcontractors and individuals may be required to comply with Federal Roadway Worker Safety Regulation, CFR 49, Part 214(c). Any requirement for them to comply with this regulation will be discussed at the pre-construction utility meeting.

EXHIBIT A

ORIGINAL TO CONTRACTOR

**MUNICIPALITY/RAILROAD STOP WORK ORDER**

|  |  |
| --- | --- |
| Section A - Contractor  | Town |
| Railroad Name | Location |
|  | Notice # |
| DESCRIPTION OF SAFETY HAZARD/REASON FOR ORDER  |
| Standard Violated | RAC (Risk Assessment Code)  |
| Railroad Official (Flagger/Inspector) NameSignature | Date |
|  |
| **SECTION B - ACTION TAKEN:** |

cc: Municipality - Project Manager

 Railroad - Chief Engineer

1. Risk Assessment. Each identified/validated hazard shall be assigned a Risk Assessment Code (RAC). The RAC represents the degree of risk associated with the deficiency and combines the elements of hazard severity and mishap probability. The RAC is derived as follows:
2. Hazard Severity. The hazard severity is an assessment of the worst potential consequence: Defined by degree of injury, occupational illness, or property damage, that is likely to occur as a result of a deficiency. Hazard severity categories shall be assigned by roman numeral according to the following criteria.
3. Category I - Catastrophic: The hazard may cause death or loss of a facility.
4. Category II - Critical: May cause severe injury, severe occupational illness, or major property damage.
5. Category III - Marginal: May cause minor injury, minor occupational illness, or minor property damage.
6. Category IV - Negligible: Probably would not affect personnel safety or health but is nevertheless in violation of a NAVOSH standard.
7. Mishap Probability. The mishap probability is the probability that a hazard will result in a mishap, based on an assessment of such factors as location, exposure in terms of cycles or hours of operation, and affected population. Mishap probability shall be assigned an Arabic letter according to the following criteria:
8. Sub-category A - Likely to occur immediately or within a short period of time.
9. Sub-category B - Probably will occur in time.
10. Sub-category C - May occur in time.
11. Sub-category D - Unlikely to occur.
12. Risk Assessment Code. The RAC is an expression of risk that combines the elements of hazard severity and mishap probability. Using the matrix shown below, the RAC is expressed as a single Arabic number that can be used to help determine hazard abatement priorities.

|  |  |  |
| --- | --- | --- |
|  | Mishap Probability | RAC |
|  |  | A | B | C | D |  1 - Critical |
| Hazard Severity | I | 1 | 1 | 2 | 3 |  2 - Serious |
| II | 1 | 2 | 3 | 4 |  3 - Moderate |
| III | 2 | 3 | 4 | 5 |  4 - Minor |
| IV | 3 | 4 | 5 | 5 |  5 - Negligible |