

**New Century Community Program
HISTORIC BUILDINGS RESTORATION GRANTS**

**Maine Historic Preservation Commission
Application Form**

Applications must be postmarked no later than June 6, 2008

Please refer to the Historic Buildings Restoration Grants Manual for guidance in filling out this application.

Project Name (Building): _____

Location: _____

Applicant Organization: _____

Contact Person: _____

Mailing Address: _____

Telephone Number: _____

E-mail Address: _____

Name and contact information for property owner if different from above:

National Register Status: Listed

Scheduled for nomination (Attach MHPC confirmation)

In making this application for State assistance under the provisions of the New Century Community Program, I hereby acknowledge my familiarity with the requirements listed in the Maine Historic Preservation Commission *Historic Buildings Restoration Grants Manual*. I agree that should I receive the State assistance herein requested, I will carry out the project according to State requirements. I certify that I am authorized to submit this application.

Signature

Date

Name & Title (Typed or Printed) Applicant Organization

In Witness Whereof _____

Notary Public

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1) Project Description

Attach a written description of the existing condition of the building followed by an explanation of the proposed work you are requesting grant funding to undertake. Identify the cause of the problem (if known), and the repair techniques and materials that you are proposing to use. This description should also indicate the extent to which this work will address critical needs that threaten the building.

Attach copies of condition assessment reports, plans and specifications, and contractor estimates available for this preservation project. All proposed work will be reviewed for conformance with the *Secretary of the Interior's Standards for the Treatment of Historic Properties* (see Appendix A, Historic Buildings Restoration Grants Manual.)

2) Project Photographs

Attach high quality, hard copy 4"x6" color photographic prints that illustrate the existing condition of the building. **Electronic files containing photographs will not be accepted.**

- One photograph (minimum) of each exterior side of the building;
- Photographs of the interior of the building;
- Photographs depicting the area(s) of proposed work;
- At least one photograph of the building as seen from a public way.

3) Estimated Project Budget

Provide an estimated project budget for the proposed work items, as applicable.

Plans and Specifications:	\$ _____	Windows:	\$ _____
Site Work / Drainage:	\$ _____	Exterior Trim:	\$ _____
Foundation:	\$ _____	Exterior Painting:	\$ _____
Sills / Frame (Structural):	\$ _____	Interior Painting:	\$ _____
Roofing:	\$ _____	Plaster Walls / Ceilings:	\$ _____
Masonry Walls:	\$ _____	Electrical:	\$ _____
Siding:	\$ _____	Mechanical:	\$ _____
Other (_____):	\$ _____	Other (_____):	\$ _____

4) Grant Request and Available Match

Grant Amount Requested: _____

Match Amount: _____

Match Source: _____

Total Project Cost: _____

5) Estimated Project Schedule

Attach an estimated project schedule based on a December 31, 2010, completion date.

6) Public Benefit

Attach a statement describing how the public would benefit from a New Century Grant for this project.

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7) Maintenance Management Plan

Attach a statement that describes your organization's long term maintenance plan for this property.

8) Organizational Capacity to Complete Work

Attach a statement that describes your organization's financial capacity to undertake the preservation project if funded. This should indicate whether matching funds are on-hand or will need to be raised from other sources to complete the work, as well as evidence that the project schedule can be met.

Application Submission Checklist

- Applications must be postmarked no later than June 6, 2008.
- Applications should be mailed to: Maine Historic Preservation Commission
55 Capitol Street
65 State House Station
Augusta, Maine 04333-0065
- One original and **three** copies of the complete application must be submitted.

Application Completion Checklist

- Project and contact information.
- National Register Status.
- Original notarized signature of applicant.
- Project description and associated supporting documentation.
- Color photographs of the building and proposed work area.
- Itemized estimated project budget.
- Grant request and available match.
- Project schedule.
- Public benefit statement.