

**Educational Videos Maine State Library**

64 State House Station Augusta, Maine 04333-0064

TEL: 207 287-5620 FAX: 207 287-5624

**Educational Videos Duplication Request Form**

Programs are duplicated in VHS format only. Please note that we can ONLY do the SP Mode (2 hours on a T-120). We cannot do the 4 & 6 hour modes. We can also duplicate into DVD format.

**ORDERING OPTIONS**

**OPTION A** - Your school CAN supply blank tapes for duplication. Programs will be duplicated on user-supplied tapes at no charge. When sending in blank videotape for duplication, please label with mailing information.

**OPTION B** - Your school can purchase blank videotapes or DVD's from Educational Video Services. The charge is \$5.00 per tape or \$7.50 per DVD, which includes the cost of the tape/DVD plus shipping & handling. Make check payable to: "Treasurer, State of Maine" and attach it to your order. Payment must accompany order. We cannot accept purchase orders or bill you. Do not send cash.

**PLEASE PRINT CLEARLY**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

School: \_\_\_\_\_ Ph: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

**List of Programs You Want Duplicated**

Program Title(s)	Length in minutes
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

No. of tapes you wish to purchase \_\_\_\_\_ x \$5.00 per tape = \$ \_\_\_\_\_  
No. of DVD's you wish to purchase \_\_\_\_\_ x \$7.50 per DVD = \$ \_\_\_\_\_