

November 09

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 1	2	3	4	5	6	7
	<div style="background-color: #90ee90; padding: 2px;">■ A - Reports ready by 10</div>		<div style="background-color: #ffff00; padding: 2px;">★ A - Pay day</div> <div style="background-color: #00b0f0; padding: 2px;">■ B - Lockdown 2:00pm</div>	<div style="background-color: #00b0f0; padding: 2px;">■ B - Payroll clears edits</div>	<div style="background-color: #00b0f0; padding: 2px;">■ B - Reports ready by 10</div>	
	Cycle B - Time and Attendance				A - T and A	
	Cycle A - Maintenance				B - Maintenance	
8	9	10	11	12	13	14
		<div style="background-color: #ffff00; padding: 2px;">★ B - Pay day</div>	HOLIDAY	<div style="background-color: #90ee90; padding: 2px;">■ A - Lockdown 2:00pm</div>	<div style="background-color: #90ee90; padding: 2px;">■ A - Payroll clears edits</div>	
	Cycle A - Time and Attendance			A - T and A		
	Cycle B - Maintenance			B - Maintenance		
15	16	17	18	19	20	21
	<div style="background-color: #90ee90; padding: 2px;">■ A - Reports ready by 10</div>		<div style="background-color: #ffff00; padding: 2px;">★ A - Pay day</div>	<div style="background-color: #00b0f0; padding: 2px;">■ B - Lockdown 2:00pm</div>	<div style="background-color: #00b0f0; padding: 2px;">■ B - Payroll clears edits</div>	
	Cycle B - Time and Attendance				Cycle A - Maintenance	
22	23	24	25	26	27	28
	<div style="background-color: #00b0f0; padding: 2px;">■ B - Reports ready by 10</div>	<div style="background-color: #90ee90; padding: 2px;">■ A - Lockdown 2:00pm</div>	<div style="background-color: #ffff00; padding: 2px;">★ B - Pay day</div> <div style="background-color: #90ee90; padding: 2px;">■ A - Payroll clears edits</div>	HOLIDAY	HOLIDAY	
	Cycle A - Time and Attendance		Cycle B - Maintenance			
29	30	December 1	2	3	4	5
	<div style="background-color: #90ee90; padding: 2px;">■ A - Reports ready by 10</div>		<div style="background-color: #ffff00; padding: 2px;">★ A - Pay day</div>	<div style="background-color: #00b0f0; padding: 2px;">■ B - Lockdown 2:00pm</div>	<div style="background-color: #00b0f0; padding: 2px;">■ B - Payroll clears edits</div>	
	Cycle B - Time and Attendance				Cycle A - Maintenance	