

## October 09

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
September 27	28	29	30	October 1	2	3	
	<div style="background-color: #4f81bd; color: white; padding: 2px;">B - Reports ready by 10</div>		<div style="background-color: #ffc000; text-align: center;">★ B - Pay day</div>	<div style="background-color: #7ed321; padding: 2px;">A - Lockdown 2:00pm</div>	<div style="background-color: #7ed321; padding: 2px;">A - Payroll clears edits</div>		
	<b>Cycle A - Time and Attendance</b>			<b>Cycle B - Maintenance</b>			
4	5	6	7	8	9	10	
	<div style="background-color: #7ed321; padding: 2px;">A - Reports ready by 10</div>	<div style="background-color: #4f81bd; padding: 2px;">B - Lockdown 2:00pm</div>	<div style="background-color: #ffc000; text-align: center;">★ A - Pay day</div> <div style="background-color: #4f81bd; padding: 2px;">B - Payroll clears edits</div>	<div style="background-color: #4f81bd; padding: 2px;">B - Reports ready by 10</div>	SHUTDOWN DAY		
	<b>Cycle B - Time and Attendance</b>		<b>A - T and A</b>		<b>B - Maintenance</b>		
	<b>Cycle A - Maintenance</b>						
11	12	13	14	15	16	17	
	HOLIDAY		<div style="background-color: #ffc000; text-align: center;">★ B - Pay day</div>	<div style="background-color: #7ed321; padding: 2px;">A - Lockdown 2:00pm</div>	<div style="background-color: #7ed321; padding: 2px;">A - Payroll clears edits</div>		
	<b>Cycle A - Time and Attendance</b>			<b>Cycle B - Maintenance</b>			
18	19	20	21	22	23	24	
	<div style="background-color: #7ed321; padding: 2px;">A - Reports ready by 10</div>		<div style="background-color: #ffc000; text-align: center;">★ A - Pay day</div>	<div style="background-color: #4f81bd; padding: 2px;">B - Lockdown 2:00pm</div>	<div style="background-color: #4f81bd; padding: 2px;">B - Payroll clears edits</div>		
	<b>Cycle B - Time and Attendance</b>			<b>Cycle A - Maintenance</b>			
25	26	27	28	29	30	31	
	<div style="background-color: #4f81bd; padding: 2px;">B - Reports ready by 10</div>		<div style="background-color: #ffc000; text-align: center;">★ B - Pay day</div>	<div style="background-color: #7ed321; padding: 2px;">A - Lockdown 2:00pm</div>	<div style="background-color: #7ed321; padding: 2px;">A - Payroll clears edits</div>		
	<b>Cycle A - Time and Attendance</b>			<b>Cycle B - Maintenance</b>			