

## **REINSURANCE INTERMEDIARY BROKER AND/OR REINSURANCE INTERMEDIARY MANAGER LICENSING**

Please use the following checklist to ensure that you have reviewed and/or included all required materials for licensure.

- Review Definitions
- Application for License
- Exhibit A – List of all persons representing the firm, name, address and license number if applicable.
- Exhibit B – Proof of Registration Secretary of States Office (207) 624-7752.
- Exhibit C – Home state certification if applicable.
- Exhibit D – Written explanation if applicable.
- Exhibit E – Appointment of Resident Attorney to Receive Service of Process form if applicable
- Statutory Contract Requirements must be provided for a Reinsurance Intermediary Manager only.
- Title 24-A M.R.S.A. Chapter 9 - Subchapter IV §741 - §754

***Please be advised Maine statutes do not allow exemption from being licensed under this statute.***

Mail the completed application to:

Barbra Garboski  
Maine Bureau of Insurance  
Financial Analysis Division  
#34 State House Station  
Augusta, ME 04333-0034

**Overnight delivery:**  
Deliveries such as FedEx and UPS  
76 Northern Ave.  
Gardiner, ME 04345.

USPS Express overnight deliveries  
34 State House Station  
Augusta, ME 04333.