

**STATE OF MAINE**  
**BOARD OF COUNSELING PROFESSIONALS LICENSURE**

*Minutes October 22, 2007 Board Meeting*

**Members Present:** Theodore Chaffee, Reid Stevens, Cynthia Woodard, Thomas Earley, David Bellville and Cheryl Davis (arrived at 10:00 a.m.).

**Others Present:** Judith Peters, AAG; Penny Vaillancourt, Board Administrator; Merica Tripp, Research and Planning Associate, and Colleen Eugley, Board Clerk.

**Members Absent:** Scott Hutcherson and Karen St. Clair.

**I. CALL TO ORDER**

The meeting was called to order by Theodore Chaffee, Chairperson, at 9:30 a.m.

**II. OLD BUSINESS**

**A. Approval of September 24, 2007 Minutes**

A motion was made by Cynthia Woodard to accept the minutes. David Bellville seconded the motion.

**Vote: 5 in favor**

**III. NEW BUSINESS**

**A. Complaint Presentations**

2007-COU-3309

A complaint was filed against a LCPC by a mother involved in a custody case alleging unprofessional conduct.

After a review and discussion of the materials presented, a motion was made by Cynthia Woodard to dismiss the complaint, with a letter of guidance to stay in the licensee's file for ten years. The letter will be drafted by Judith Peters, AAG regarding dual relationships. The motion was seconded by Reid Stevens.

**Vote: 4 in favor (1 recused – David Bellville)**

2007-COU-3587

A complaint was filed against a Registered Counselor for practicing beyond the scope of a Registered Counselor.

After a review and discussion of the materials presented, a motion was made by Cynthia Woodard to dismiss the complaint. Thomas Earley seconded the motion.

**Vote: 4 in favor (1 recused - David Bellville)**

2007-COU-3848

A complaint was filed against an individual alleging unlicensed counseling practice.

Judith Peters, AAG, will send a letter.

After a review and discussion of the materials presented, a motion was made by Cynthia Woodard to dismiss the complaint with Judith Peters, AAG drafting a letter to the complainant for the purpose of educating the individual regarding licensure laws. Thomas Early seconded the motion.

**Vote: 4 in favor (1 recused - David Bellville)**

**B. Administrator's Report**

Penny Vaillancourt discussed with the Board the idea of looking into other ways for prospective applicants to gain alternative experience when their internship hours through their Master's degree programs do not meet the Board's current requirements. The rules committee will further discuss the issue and report back to the board. She also provided the board with a financial and licensee number update.

**C. Miscellaneous**

**1. Applications**

LCPC-Conditional

Beata Wiktor - Approved

Matthew Tiffany - Approved

Heather-Lynn Clifford – Approved

LCPC

Deandra Clark – Approved

Robyn Belcher – Approved

Ann Longley – Approved

David Larkin – Approved

Jeremy Lotz – Tabled

Registered Counselor

Mindy Novick – Approved

Teresa Arendell – Approved

LPC

Jessica Carlsen – Denied

LMFT

Clarissa Harris - Approved

Motion made by Cheryl Davis to accept the approved applications as presented. Cynthia Woodard seconded the motion.

**Vote: 6 in favor**

Motion made by David Bellville to accept the denied applications as presented. Cheryl Davis seconded the motion.

**Vote: 6 in favor**

A motion was made by David Bellville to table Ron Anton's renewal application. Cheryl Davis seconded the motion.

**Vote: 6 in favor**

**2. Supervisor Approvals**

Martha Bear - Approved

James Smith - Approved

Stacey Tibbetts – Approved

Jill Willer - Approved

Deborah Dodge - Approved

Laureen Frost - Approved

Amity Olmstead - Denied

Meranda Pelletier – Approved

**3. Request for Active Status from Inactive Status**

Lindsay Swift - Approved

**IV. OTHER BUSINESS**

Deborah Jo Landry – Decision and Order approved

**V. ADJOURN**

The meeting was adjourned at 12:20 p.m.

The next meeting is scheduled for November 26, 2007.

Respectfully submitted,

Colleen Eugley,  
Board Clerk