

MINUTES

COVER PAGE

BOARD NAME: Nursing Home Administrators Licensing Board

DATE: October 17, 2001

LOCATION: Gardiner Annex, 122 Northern Avenue, Gardiner, Maine

TIME	TIME CALLED	TIME
SCHEDULED: 9:30 A.M.	TO ORDER: 9:30 A.M.	ADJOURNED: 12:00 P.M.

CHAIR: Barbara Steller

MEMBERS PRESENT: Barbara Steller
Margot Russell
Michael Beal
Marie Fisher
John Pratt
Mary Jane Richards

MEMBERS ABSENT: None

OTHERS PRESENT: Robert Perkins, Assistant Attorney General
Lou Dorogi, Director, Div. of Licensing & Certification, DHS
Diane Jones, Div. of Licensing & Certification, DHS
Elaine Thibodeau, Health Board Administrator
Diane Bradstreet, Board Clerk

**NURSING HOME ADMINISTRATORS LICENSING BOARD
BOARD MEETING MINUTES
OCTOBER 17, 2001**

CALL TO ORDER

Barbara Steller called the meeting to order at 9:30 a.m.

APPROVAL OF MINUTES

In a motion by John Pratt, seconded by Margot Russell, the September 19, 2001 minutes were unanimously approved as written.

APPLICATION REVIEW

Adam Lavoie – An application requesting a temporary nursing home administrator's license was reviewed and unanimously approved in a motion by Mary Jane Richards, seconded by Marie Fisher. Mr. Lavoie will be the temporary administrator at L'Acadie in Van Buren. Romeo Parent, license #MLA 517, will be the Consultant. The temporary license will be effective from October 17, 2001 – January 17, 2002. Both Mr. Lavoie and Mr. Parent were in attendance.

COMPLAINT #NHA-041

Complaint #NHA-041 was presented to the Board by Robert Perkins, Assistant Attorney General. In a motion by Margot Russell, seconded by John Pratt, the Board voted to dismiss the complaint against the license, however, pursuant to 10 M.R.S.A. § 8003(5E) the Board voted to issue a letter of guidance which will be placed in the licensee's file for a period of ten (10) years. All in favor with one abstention by Barbara Steller. Michael Beal did not participate in the discussion and disposition of this complaint due to the fact that he arrived late for the meeting and was not present for the initial presentation.

EXAMINATION COMMITTEE REPORT

Margot Russell informed the Board that the state examination was given on October 11, 2001. Both applicants who sat for this examination passed.

ADMINISTRATOR'S COMMENTARY – ELAINE THIBODEAU

Elaine

- distributed copies of a "Notice to Interested Parties Regarding Recently-Enacted Legislation Affecting Requirements for Licensure as a Social Worker," informing employers of Social Workers that effective July 1, 2002, applicants (and individuals who will allowed their licenses to lapse) will be required to have earned a Bachelor's degree in Social Work or Social Welfare in order to become licensed;

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- reported on the board's budget status; the "Fee Rule" was heard on October 1st;
- acknowledged Barbara's contribution to the "End-of-Life Care" research, the content of which will be incorporated into the report being prepared for the Legislature;
- reported that NAB is increasing its testing fees as of January 1, 2002, although this should not affect Maine until our contract renews on July 1, 2003;
- reported not yet having received language from DHS to submit as legislation to parallel what they would be drafting in order to reconcile the Board's statutes with those of DHS regarding authority to establish licensure requirements for Level-II Facility Administrators.

LEGISLATION

Lou Dorogi will ask Cathy Cobb to get in touch with Bob Perkins. Other law changes the board is likely to propose for 2003 will be to revise its name to be more encompassing; Chair Barbara Steller suggested "Long-Term Care Administrators Licensing Board," as a working title. There also was discussion about adding a Multi-Level or Residential Care Facility Administrator to the board by increasing the membership from seven to eight. AAG Bob Perkins noted, however, that this would have the unintended consequence of increasing the quorum requirement from four to five. Another possibility posited was to substitute this position for one of the Nursing Home Administrator slots.

ADJOURNMENT

There being no further business, in a motion by Mary Jane Richards and seconded by Margot Russell, the Board voted unanimously to adjourn the meeting at 12:00 p.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk