

MINUTES

COVER PAGE

BOARD NAME: Nursing Home Administrators Licensing Board

DATE: May 15, 2002

LOCATION: Gardiner Annex, 122 Northern Avenue, Gardiner, Maine

**TIME
SCHEDULED:** 9:30 A.M.

**TIME CALLED
TO ORDER:** 9:30 A.M.

**TIME
ADJOURNED:** 11:00 A.M.

CHAIR: Barbara Steller, Chair

MEMBERS PRESENT: Barbara Steller, Chair
Mary Jane Richards, Complaint Officer
Margot Russell
Stephen Garde

MEMBERS ABSENT: Marie Fisher

OTHERS PRESENT: Jack Richards, Assistant Attorney General
Diane Bradstreet, Board Clerk

**NURSING HOME ADMINISTRATORS LICENSING BOARD
BOARD MEETING MINUTES
MAY 15, 2002**

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:30 a.m.

APPROVAL OF MINUTES

In a motion by Margot Russell, seconded by Mary Jane Richards, the Board voted unanimously to approve the April 17, 2002 minutes as written.

APPLICATION REVIEW

Michelle T. Raymond – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Mary Jane Richards, seconded by Stephen Garde. Ms. Raymond is currently an administrator at the Northern Maine General Hospital in Eagle Lake.

Dale L. Roy – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Margot Russell, seconded by Stephen Garde. Ms. Roy is currently the administrator for the Franciscan Home in Eagle Lake.

Michael Fogarty – The Board reviewed the application of Mr. Fogarty requesting licensure as a temporary administrator for L'Acadia in Van Buren. Mr. Fogarty's consultant will be Romeo Parent, license #MLA 517. In a motion by Stephen Garde, seconded by Margot Russell, the Board voted unanimously to approve this request. The temporary license will be effective from May 15, 2002 to August 15, 2002.

Norma C. House – The Board reviewed the application of Ms. House requesting licensure as a temporary administrator for Parkview Nursing and Rehabilitation Services in Livermore Falls. Ms. House's consultant will be Stephen C. Garde, license #MLA 709. In a motion by Mary Jane Richards, seconded by Stephen Garde, the Board voted unanimously to approve this request. The temporary license will be effective from May 15, 2002 to August 15, 2002.

Kenneth M. Sandberg – Reviewed was a request for endorsement for Mr. Sandberg as a Multi-Level Long Term Care Facility Administrator. Mr. Sandberg is licensed in the State of Massachusetts. In a motion by Mary Jane Richards, seconded by Margot Russell, the Board voted unanimously to approve this request.

REQUEST FOR WAIVER OF CONTINUING EDUCATION REQUIREMENTS

The Board received an appeal from Donna Johnson, a Nursing Home Administrator, to forego attendance at workshops for continuing education for at least part of her licensure year due to her long-term illness.

In a motion by Margot Russell, seconded by Stephen Garde, the Board voted unanimously to approve this request and to ask Ms. Johnson to update the Board every six months as to her abilities in obtaining the required continuing education.

REQUEST FOR RECONSIDERATION OF CONTINUING EDUCATION APPROVAL

Reviewed was a request for reconsideration of the Board's denial of continuing education credits for Jo Ann K. Perreault. In a motion by Stephen Garde, seconded by Mary Jane Richards, the Board voted unanimously to reaffirm their previous decision of not approving her continuing education credits. Ms. Perreault did not meet the requirements of Board Rules, Chapter 8 §1(A) which states that requests for CEUs shall be received no later than thirty (30) days after the program date.

APPROVAL OF CONSENT AGREEMENT

The Board reviewed the Consent Agreement for License Probation with Conditions drafted by Assistant Attorney General Jack Richard. In a motion by Mary Jane Richards, seconded by Stephen Garde, the Consent Agreement was approved as amended.

REQUEST FOR DEEMED STATUS

A request for deemed status for MEMIC was reviewed and unanimously approved for the year July 1, 2002 to June 30, 2003 in a motion by Stephen Garde and seconded by Mary Jane Richards.

ADJOURNMENT

There being no further business, in a motion by Stephen Garde, seconded by Margot Russell, the Board voted unanimously to adjourn at 11:00 a.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk