

MINUTES

COVER PAGE

BOARD NAME: Nursing Home Administrators Licensing Board

DATE: June 19, 2002

LOCATION: Gardiner Annex, 122 Northern Avenue, Gardiner, Maine

**TIME
SCHEDULED:** 9:30 A.M.

**TIME CALLED
TO ORDER:** 9:30 A.M.

**TIME
ADJOURNED:** 12:00 P.M.

CHAIR: Barbara Steller, Chair

MEMBERS PRESENT: Barbara Steller, Chair
Mary Jane Richards, Complaint Officer
Margot Russell
Stephen Garde

MEMBERS ABSENT: Marie Fisher

OTHERS PRESENT: Jack Richards, Assistant Attorney General
Elaine Thibodeau, Health Board Administrator
Louis Dorogi, Director, Division of Licensing and Certification, DHS
Diane Bradstreet, Board Clerk

**NURSING HOME ADMINISTRATORS LICENSING BOARD
BOARD MEETING MINUTES
JUNE 19, 2002**

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:30 a.m.

APPROVAL OF MINUTES

In a motion by Stephen Garde, seconded by Mary Jane Richards, the Board voted unanimously to approve the May 15, 2002 minutes as written.

APPLICATION REVIEW

Marjorie S. Crowley – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Mary Jane Richards, seconded by Stephen Garde.

Darlene E. Jensen – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Margot Russell, seconded by Mary Jane Richards.

Jacqueline M. Roy – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Stephen Garde, seconded by Mary Jane Richards.

Betty Foley – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Mary Jane Richards, seconded by Margot Russell.

Ann Voorhees – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Stephen Garde, seconded by Mary Jane Richards.

Joel P. Rogers – An application for an Administrator-in-Training Program (AIT) for Mr. Rogers was reviewed and unanimously approved in a motion by Mary Jane Richards, seconded by Stephen Garde.

Mr. Roger's full-time Administrator-in-Training program will be conducted at Seaside Rehabilitation & Health Care Center in Portland with Darby I. Northway, license #MLA 608, as Preceptor. The commencement date of this program will be June 19, 2002.

Melissa L. Rice – An application for an Administrator-in-Training Program (AIT) for Ms. Rice was reviewed and approved in a motion by Stephen Garde, seconded by Margot Russell. All in favor with Barbara Steller recused.

Ms. Rice's full-time Administrator-in-Training program will be conducted at Woodlawn Rehab & Nursing Center in Skowhegan with Barbara Steller, license #MLA 400, as Preceptor. The commencement date of this program will be June 19, 2002.

Nathaniel Ross Lamkin – An application for an Administrator-in-Training Program (AIT) for Mr. Lamkin was reviewed and unanimously approved in a motion by Margot Russell, seconded by Mary Jane Richards.

Mr. Lamkin's full-time Administrator-in-Training program will be conducted at Norway Rehabilitation and Living Center with Carolyn Farley, license #MLA 491, as Preceptor. The commencement date of this program will be June 19, 2002.

COMMITTEE REPORTS

Examination Committee: Margot Russell reported that the following individuals have taken and passed the NAB examination:

Laurie A. Melanson
Norma C. House
Michael A. Hjort
Roger H. Ledoux
Michael Fogarty

Complaint Committee: Mary Jane Richards reported that on August 21, 2002 an adjudicatory hearing will be held on Complaint #NH – 047.

ADMINISTRATOR'S COMMENTARY – ELAINE THIBODEAU

Elaine presented a budget update and announced that effective July 1, 2002; mileage reimbursement will be at thirty-two cents per mile.

Elaine also announced that Cathy Neumann will be the new Complaint Coordinator for the division.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk