

MINUTES

COVER PAGE

BOARD NAME: Nursing Home Administrators Licensing Board

DATE: October 9, 2002

LOCATION: Gardiner Annex, 122 Northern Avenue, Gardiner, Maine

**TIME
SCHEDULED:** 9:30 A.M.

**TIME CALLED
TO ORDER:** 9:30 A.M.

**TIME
ADJOURNED:** 11:30 A.M.

CHAIR: Barbara Steller

MEMBERS PRESENT: Barbara Steller, Chair
Mary Jane Richards, Complaint Officer
Margot Russell
Stephen Garde
Marie Fisher
Catherine Saltz

MEMBERS ABSENT: None

OTHERS PRESENT: Jack Richards, Assistant Attorney General
Diane Bradstreet, Board Clerk
Louis Dorogi, Director, Bureau of Medical Services, DHS

**NURSING HOME ADMINISTRATORS LICENSING BOARD
BOARD MEETING MINUTES
OCTOBER 9, 2002**

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:30 a.m.

APPROVAL OF MINUTES

In a motion by Margot Russell, seconded by Stephen Garde, the Board voted unanimously to approve the September 18, 2002 minutes as written.

APPLICATION REVIEW

Karen A. Higgins – An application for licensure as a Residential Care Facility Administrator was reviewed and unanimously approved in a motion by Marie Fisher, seconded by Mary Jane Richards.

Rose Marie Blanchette – An application for an Administrator-in-Training Program (AIT) for Ms. Blanchette was reviewed and unanimously approved in a motion by Mary Jane Richards, seconded by Marie Fisher.

Ms. Blanchette's part-time Administrator-in-Training program will be conducted at Lakewood, a Continuing Care Center in Waterville, with Claudio Fort, license #MLA 566, as Preceptor. The commencement date of this program will be October 14, 2002.

Michael A. Speidel – An application for an Administrator-in-Training (AIT) Program for Mr. Speidel was reviewed and unanimously approved in a motion by Marie Fisher, seconded by Mary Jane Richards.

Mr. Speidel's full-time Administrator-in-Training program will be conducted at Westgate Manor in Bangor with Michael Skirven, license #MLA 656, as Preceptor. The commencement date of this program will be October 14, 2002.

Robert G. Poiesz – An application for an Administrator-in-Training (AIT) Program for Mr. Poiesz was reviewed and unanimously approved in a motion by Catherine Saltz, seconded by Margot Russell.

Mr. Poiesz's part-time Administrator-in-Training program will be conducted at Borderview Rehabilitation and Living Center in Van Buren with John B. Pelletier, license #MLA 247, as Preceptor. The commencement date of this program will be November 1, 2002.

REQUEST FOR RENEWAL OF LICENSURE

The Board voted unanimously to table the renewal applications for Sandra L. Kots and Yola V. Painchaud in a motion by Stephen Garde and seconded by Margot Russell. Both Ms. Kots and Ms. Painchaud will be sent certified letters inviting them to the November 19, 2002 board meeting.

Nursing Home Administrators Licensing Board Minutes
October 9, 2002
Page 2

ADJOURNMENT

In a motion by Mary Jane Richards, seconded by Stephen Garde, the Board voted unanimously to adjourn at 11:30 a.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk