

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of December 18, 2002 Board Meeting

Members Present: Barbara Steller, Chair; Mary Jane Richards, Complaint Officer; Margot Russell, Stephen Garde, Catherine Saltz and Marie Fisher

Others Present: Dorene Gerrish, Administrator; Lou Dorogi, Director, Bureau of Medical Services, DHS; Peter Mauro, Director, Assisted Living Unit, DHS; Diane Bradstreet, Board Clerk

Members Absent: None

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:40 a.m.

APPROVAL OF MINUTES

In a motion by Marie Fisher, seconded by Stephen Garde, the Board voted unanimously to approve the November 19, 2002 minutes as written.

APPLICATION REVIEW

Lynn Beaulieu – An application for an Administrator-in-Training Program for Ms. Beaulieu was reviewed and unanimously approved in a motion by Marie Fisher, seconded by Mary Jane Richards.

Ms. Beaulieu's full-time Administrator-in-Training program will be conducted at Forest Hill Manor in Fort Kent, with Peter J. Sirois, license #MLA 593, as Preceptor. The commencement date of this program will be December 19, 2002.

Cindy M. Rich – The Board reviewed the application of Ms. Rich requesting licensure as a temporary administrator for Treats Falls House, Inc. in Orono. Ms. Rich's Consultant will be Penelope Sargent, license #AD 304. In a motion by Margot Russell, seconded by Mary Jane Richards, the Board voted unanimously to approve this request. The temporary license will be effective from December 18, 2002 to March 18, 2003.

Carl F. Hausler – An application for licensure by endorsement was reviewed and unanimously approved in a motion by Marie Fisher, seconded by Mary Jane Richards.

Cliff Christiansen – An application for licensure by endorsement was reviewed and in a motion by Mary Jane Richards, seconded by Catherine Saltz, the Board voted unanimously to deny this application as Mr. Christiansen does not meet the requirements for endorsement as listed in Board Rules, Chapter 6.

COMMITTEE REPORTS

Administrator-in-Training Committee: Marie Fisher reported that the Board has nine Administrator-in-Training Programs currently in progress.

Examination Committee: Margot Russell reported that the state examination will be conducted on January 9, 2003. Five applicants are scheduled to take this examination.

Complaint Committee: Mary Jane Richards reported that Complaint #NHA-051 will be presented at the January meeting.

ADJOURNMENT

In a motion by Mary Jane Richards, seconded by Margot Russell, the Board voted unanimously to adjourn at 10:40 a.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk