

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of February 19, 2003 Board Meeting

Members Present: Barbara Steller, Chair, Mary Jane Richards, Complaint Officer; Margot Russell, Stephen Garde, Catherine Saltz and Marie Fisher

Others Present: Dorene Gerrish, Administrator; Jack Richards, Assistant Attorney General; Lou Dorogi, Director, Bureau of Medical Services, DHS and Diane Bradstreet, Board Clerk

Members Absent: None

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:30 a.m.

APPROVAL OF MINUTES

In a motion by Marie Fisher, seconded by Stephen Garde, the Board voted unanimously to approve the January 15, 2003 minutes as written.

APPLICATION REVIEW

Jonathan Roy – An application for an Administrator-in-Training Program for Mr. Roy was reviewed and unanimously approved in a motion by Marie Fisher, seconded by Margot Russell.

Mr. Roy's part-time Administrator-in-Training program will be conducted at St. Joseph's Nursing Home in Frenchville, with Clovis Daigle, license #AD 464, as Preceptor. The commencement date of this program will be February 19, 2003.

Dorene Hunt – In a motion by Mary Jane Richards, seconded by Marie Fisher, the Board voted unanimously to table action on Ms. Hunt's application for the Administrator-in-Training Program.

INFORMAL CONFERENCE ON COMPLAINT #NHA-051

In a motion by Mary Jane Richards, seconded by Stephen Garde, the board voted unanimously to enter into executive session for the purpose of conducting an Informal Conference on Complaint #NHA-051.

In a motion by Catherine Saltz, seconded by Stephen Garde, the board voted unanimously to come out of executive session.

In a motion by Catherine Saltz, seconded by Margot Russell, the board voted to enter into a Consent Agreement with this licensee. The Consent Agreement will include a license suspension of six-months, upon reinstatement of licensure, a one-year period of probation as well as successful completion of two academic courses awarding college credits in the areas of Organizational Management in Long Term Care and Human Resource Management. All in favor with Mary Jane Richards abstaining.

COMMITTEE REPORTS

Administrator-in-Training Committee: Marie Fisher reported that the Board has nine Administrator-in-Training Programs currently in progress.

Examination Committee: National examination results were received on two applicants. Both applicants received passing scores.

Ms. Russell is requesting that all board members supply her with examination questions.

Education Committee: Stephen Garde reported that most requests for continuing education approval are being accompanied by the board's new form.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk