

STATE OF MAINE
NURSING HOME ADMINISTRATORS LICENSING BOARD

Minutes of May 21, 2003 Board Meeting

Members Present: Barbara Steller, Chair; Mary Jane Richards, Complaint Officer; Catherine Saltz, Marie Fisher, Margot Russell and Stephen Garde

Others Present: Penny Vaillancourt, Administrator; Jack Richards, Assistant Attorney General and Diane Bradstreet, Board Clerk

Members Absent: None

CALL TO ORDER

Barbara Steller, Chair, called the meeting to order at 9:30 a.m.

APPROVAL OF MINUTES

In a motion by Margot Russell, seconded by Mary Jane Richards, the Board voted unanimously to approve the April 16, 2003 minutes as written.

APPLICATION REVIEW

Harvey Pelovsky – An application for a temporary administrator's license was reviewed and unanimously approved in a motion by Marie Fisher, seconded by Stephen Garde.

Mr. Pelovsky will be temporary administrator at Sentry Hill in York Harbor with Venise Minkowsky, license #MLA 619, as Consultant. The license will be effective from May 21, 2003 to August 21, 2003.

In a motion by Mary Jane Richards, seconded by Margot Russell, the Board voted unanimously to table Mr. Pelovsky's request for licensure by endorsement pending receipt of additional information.

Glenn M. Talbot – An application for a temporary administrator's license was reviewed and unanimously approved in a motion by Stephen Garde, seconded by Mary Jane Richards.

Mr. Talbot will be temporary administrator at The Aroostook Health Center in Mars Hill with John Wood, license #MLA 568, as Consultant. The license will be effective from May 27, 2003 to August 27, 2003.

COMPLAINT PRESENTATION – NHA-053

Complaint #NHA-053 was presented by Mary Jane Richards, Complaint Officer and Jack Richards, Assistant Attorney General.

In a motion by Marie Fisher, seconded by Margot Russell, the Board voted unanimously to schedule an Informal Conference on this complaint for the June 18, 2003 meeting.

INFORMAL CONFERENCE CONTINUANCE - NHA-051

In a motion by Mary Jane Richards, seconded by Stephen Garde, the Board voted unanimously to enter into executive session for the purpose of continuing the Informal Conference on Complaint #NHA-051.

In a motion by Mary Jane Richards, seconded by Stephen Garde, the board voted unanimously to come out of executive session.

At the conclusion of the Informal Conference, the licensee in this matter agreed to sign the Consent Agreement as voted upon by the Board at its February meeting. This Consent Agreement will include a six-month license suspension. This license will not be reinstated until and unless the Board, upon the licensee's request, votes to reinstate it. Following the six-month suspension and after reinstatement, this license shall be subject to a one-year period of probation. This probation will not terminate until and unless the Board, upon the licensee's request, votes to terminate this probation.

REQUESTS FOR DEEMED STATUS

In a motion by Stephen Garde, seconded by Marie Fisher, the Board voted unanimously to approve the following organizations for deemed status for the year July 1, 2003 to June 30, 2004:

- Maine Health Care Association
- The Maine Chapters of the National Gerontological Nursing Association
- Medical Care Development
- MEMIC
- Maine Hospital Association

COMMITTEE REPORTS

Administrator-in-Training Committee: Marie Fisher reported that the Board has nine Administrator-in-Training Programs currently in progress.

ADJOURNMENT

There being no further business, in a motion by Margot Russell, seconded by Mary Jane Richards, the meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Diane J. Bradstreet
Board Clerk